



August 16, 2021

Mayor Kevin Fowler
Members of the Rockwall City Council
City of Rockwall, Texas

Mayor Fowler and Councilmembers:

The following pages outline the Proposed Budget for the City of Rockwall for the upcoming fiscal year, October 1, 2021 to September 30, 2022. The budget includes the revenues and expenses the City anticipates over the next year, and has been prepared in conformity with the City Charter requirements and our conservative approach to preparing the annual operating budget.

As in years past, the City aims to provide adequate services and resources to accommodate the rapid growth of our community, while also maintaining a low tax rate relative to our surrounding communities. City staff has compiled this budget in accordance with fiscally conservative principles, while remaining cognizant of the needs of our community.

While COVID-19 presented many unanticipated challenges for the City's residents, businesses, and city employees, the City's financial situation remains as strong as ever. The sales tax revenue is the highest in the City's history, exceeding our budget projections by 18.27% fiscal year-to-date. This financial achievement is a testament to our community's overwhelming support of local businesses and commitment to maintaining a strong economy within our City, as well as our continued role as a shopping destination for the greater area.

The City's strong financial position going into FY2022 allows staff to address budget concerns that were postponed over the years, as well as prioritize areas of the City's operations that have long warranted additional attention. With the beginning General Fund reserves balance of \$23,378,964 as now estimated, the City will be able to focus its efforts on updating aging city facilities, protecting City-owned equipment from the elements, and maintaining reliable power at City facilities.

Adopted Tax Rate

This budget proposes a tax rate of 35.00 cents per hundred dollars of assessed value. This is a decrease of 2.00 cents from the previous fiscal year. The decreased tax rate represents the City's

efforts to maintain a low tax rate, while maximizing the benefits provided to residents and businesses within the City. Of this tax rate, approximately 58% will be dedicated to operations and maintenance in the General Fund, and 42% will be allocated to debt service.

Recent state legislation has added new terminology and modifications to the process for tax rate calculations. The No New Revenue Rate ("NNR") is the rate that keeps tax revenues from existing properties the same as the preceding year. The estimated NNR rate for the upcoming fiscal year is 35.00 cents per hundred dollars of assessed value. The Voter Approved Tax Rate ("VAR") allows for a 3.5% increase in tax revenue as the highest rate a council can impose without prior approval by voters. However, cities may add any portion of the unused VAR for a fiscal year to the VAR of the following year. This privilege extends for up to three years but has not been something we have had to pursue.

The average taxable value for a single-family home is \$320,180. This is an increase of 4.55% from the previous year's average of \$306,245. With a property tax rate of 35.00 cents, the municipal tax paid on the average single-family home will be \$1,120. This is a decrease of \$13 from the previous year's average taxes.

Proposed General Fund Expenditures

The General Fund accounts for any expenditures related to traditional government services, such as Administration, Public Safety, Parks and Recreation, Engineering, and Municipal Court. Revenues supporting the General Fund are generated from sources such as sales tax, franchise fees, building permit fees, ad valorem property taxes, and new in fiscal year 2021 - grant revenue.

General fund revenues for this fiscal year total \$44,545,650, an increase of 14.46% from the prior budget. The sales tax rate remains at 8.25%, the maximum allowed by state law. Of that amount, 1.5% is allocated to the City's general fund and 0.5% to the economic development corporation. With this rate, the City is projected to generate \$22,700,000 in sales tax revenue for the general fund, which is the same as the amended sales tax budget for fiscal year 2021. Staff could not comfortably budget for an increase in this important revenue source after such significant increases in fiscal year 2021. Flat was the most conservative approach.

Operating expenditures in the general fund total \$40,421,080, an 11.27% increase from the prior year budget. The available ending fund balance for fiscal year 2021 is projected to be \$23,378,964, leaving 196 days or 6.5 months of expenditures in reserve. The City's policy allows for reserves in excess of 3.5 months of recurring expenditures be available for use to fund capital projects, capital equipment, or other one-time purchases. This year's budget reserve is solidly within the City's overall policy.

The following points outline the financial commitments and priorities of the General Fund for the upcoming fiscal year.

- Employee Compensation: following a compensation study of our identified market cities, the proposed budget includes a minimum 5% across the board raise for most positions with Police Sergeants, Police Captain and Fire Battalion Chief in the 6% range. It is important to remember we could not raise compensation when budgeting for fiscal year 2021 and many of our market cities did give mid-year adjustments this Spring.
- Police and Fire Certification Pay: After conducting the salary survey, we noted that our Certification pay for Intermediate, Advanced, and Masters level police and fire positions were well below that of our market cities. Certification pay has long been a component of our compensation package for Police and Fire but the amounts have not been adjusted since their last update in 2001. Currently the amounts were \$300, \$600, and \$900 but would increase to \$600, \$1,200, and \$1,800 respectively. This is a further encouragement to pursue higher levels of certification.
- Shift Differential pay is also included for evening and night Police personnel. It is widely adopted by our market cities and may serve as an encouragement for senior personnel to bid on these shifts.
- Fire: The addition of twelve firefighters at the beginning of the fiscal year 2021 budget was completely funded by SAFER grant funds awarded just after the budget year began. This is continued in this budget and will be fully funded for three years.
- Police: The fiscal year 2022 budget includes eight new positions in the Police Department including two Detectives, four Patrol Officers, a Training Officer, and a Crime Analyst.
- Internal Operations: The IT needs of the City have been met with staffing included in Internal Operations and in Police Records. It is an appropriate time to pull these functions together under the leadership of an IT Director who can provide better service with many opportunities for cross training. During fiscal year 2021, we undertook studies to look at the security of the overall network along with the dispatch function, and water/wastewater monitoring software. Several approved requests for software changes are included in this budget to maintain the integrity of these vital systems. City staff is cognizant of the need for modernization of city technology and the importance of maintaining updated cybersecurity mechanisms.
- Facility Maintenance: The proposed budget allocates \$398,200 to address the City's aging facilities. This allocation of funds will allow the City to make functional updates to City facilities to keep operations running as efficiently as possible.
- Generators: In both Internal Operations and Wastewater, we have added funding for generators, which proved lacking in the winter storm of 2021.
- Community Services: The proposed budget allocates \$167,050 to provide a new space for community services employees and volunteers. We are awaiting tenant finish out costs and should have those in time for our budget workshop. The space should be sufficient to allow other functions to move out of the Police Station to allow more room to expand as well as provide a site for a backup dispatch console and backup servers greatly improving our ability to adapt in a disaster situation.
- Major Equipment Purchases: As mentioned previously, City policy provides that reserves in excess of 3.5 months of recurring operating expenditures may be used for capital purchases. A list is included behind this transmittal.

While the proposed budget accounts for the most-anticipated needs of each department, revenue patterns and expenditures are monitored throughout the budget period to allow for spending adjustments where needed.

Water and Sewer Fund

The City anticipates entering FY22 with \$13,384,361 in the Water and Wastewater Fund's working capital balance. Revenues are expected to be \$31,811,200, with \$28,307,800 in expected expenses.

The Fund's balance allows for 196 days of reserve for operating expenses. This is well ahead of the City's policy of 60 days of working capital in reserve. The balance allows funding for maintenance and future projects to ensure that the City's infrastructure continues to support the Water and Wastewater needs of residents.

The most notable Water and Wastewater expense in the proposed budget pertains to the completion of a project providing generators on various lift stations. This project has been ongoing for several years and while it was planned to complete in FY23 the healthy reserve allows us to complete this vital project a year ahead of schedule in FY22. Additional expenses include an increase in the number of radio-read meters to be installed throughout the City and the addition of a meter technician to focus on the installation as well as provide us the flexibility we need to be able to better standardize the length of our billing cycles.

Recreation Development Fund

The Recreation Development Fund is financed by fees from recreation programs and concession agreements with the marinas, which operate in the takeline. The funds are used to support the creation of new parks and recreation programs and enhancement of parks amenities. The proposed budget includes a transfer of \$800,000 from the healthy General Fund reserves into the Recreation Development Fund. These funds will be appropriated for a complete replacement of Kid Zone at Harry Myers Park. Kid Zone, being about 20 years old, is rapidly deteriorating and requiring greater levels of maintenance to keep it open. If the replacement project is not completed, the structure will likely need to be completely removed from service due to safety concerns.

Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund is financed by a 7% tax on hotel rooms and short-term rentals within the City. The funds from this tax are used to support projects promoting the tourism industry and marketing the city as a leisure destination.

Fund revenues for FY22 are expected to be \$975,000. The reserves are projected to exceed \$1,286,000 at the end of FY21. The area hotels were hard hit by the decline in travel due to COVID but have all rebounded this year. Area organizations have submitted funding applications, which will be reviewed by the HOT subcommittee with their recommendation for funding presented to the Council in September.

Risk Management

The Human Resources department monitors the City's risk management function and they focus on workforce safety training and risk mitigation efforts on the worker safety component. The effort to monitor the liability claims has been managed within the departments themselves. HR will be tasked in the new year with more oversight of that area as well. A previously disbanded committee that focused on workplace safety including driver safety will be reinstated to assist in the effort.

Property and Liability Insurance rates have increased dramatically due to our claims experience. Property insurance premiums have increased by 9%, and liability premiums have increased by 40%. An enhanced focus on worker safety and additional driver training for those entrusted with the operation of city owned vehicles is warranted to reverse this trend.

Conclusion

The above sections highlight the major portions of the FY22 proposed budget. The department directors provided invaluable insight and expertise into the development of this budget. Their support in the completion of this lengthy project cannot be overstated. The Finance Department staff including Lea Ann Ewing and Misty Farris worked many hours to prepare the presentation format of the budget and their efforts should be recognized both in the budget setting process and throughout the year to assist the departments in managing their budgets. City staff and directors look forward to working with the Council in further development, approval, and implementation of this budget.

Respectfully submitted,

A handwritten signature in black ink that reads "Mary Smith". The signature is written in a cursive, flowing style.

Mary Smith

City Manager

City of Rockwall
2021-2022 Proposed Budget
Capital Requests and New Programs
from General Fund Reserves

<u>Department</u>	<u>Item/Description</u>	<u>Budget</u>
Internal Operations	Office 365 Upgrade	100,840
	Police Dispatch UPS	31,600
	Center Remodel	120,000
	City Hall Remodel	130,000
	Council Chambers Remodel	32,000
	Service Center Remodel	116,200
	Generators	529,000
	Flagpole	200,000
Fire Marshal	Truck	47,000
Police	Police Admin Vehicle	37,000
	Patrol Vehicles	453,900
	Traffic Motorcycle	42,680
	CID Vehicles	87,200
Parks	Toro Workman	32,000
	Toro Top Dresser	17,000
	Harbor Truck	47,500
	Recreation Truck	37,500
	Animal Services Truck	69,000
Streets	Parking Surfaces	494,000
	Shade Structures	195,400
	Truck 3/4 ton	66,000
	Truck for inspector	36,000
Recreation Development transfer	Kidzone	800,000
		\$3,721,820

SUMMARY OF OPERATIONS

Fund

01 General

	Actual 19-20	Budgeted 20-21	Amended 20-21	Adopted 21-22
Total Revenues	40,754,206	38,918,600	47,103,450	44,545,650
Total Operating Expenditures	36,105,280	36,325,250	36,146,950	40,421,080
Capital Reserve Expenditures	-	794,100	1,599,100	3,721,820
Excess Revenues Over (Under) Expenditures	4,648,925	1,799,250	9,357,400	402,750
Net Other Financing Sources (Uses)	(2,669,500)	(2,593,350)	(2,593,350)	(3,749,650)
Net Gain (Loss)	1,979,425	(794,100)	6,764,050	(3,346,900)
Fund Balance - Beginning	14,635,489	14,057,403	16,614,914	23,378,964
Fund Balance - Ending	16,614,914	13,263,303	23,378,964	20,032,064

SUMMARY OF REVENUES

Fund

01 General

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Adopted 21-22
4100	Current Taxes	12,722,424	13,178,100	13,460,000	13,388,800
4105	Delinquent Taxes	116,735	80,000	80,000	80,000
4110	Penalty & Interest	64,420	60,000	60,000	60,000
Total Property Taxes		12,903,578	13,318,100	13,600,000	13,528,800
4150	Sales Taxes	19,358,248	18,412,500	22,700,000	22,700,000
4155	Beverage Taxes	226,217	150,000	200,000	200,000
4160	Sales Tax Rebate	(3,590)	-	-	-
Total Sales Taxes		19,580,875	18,562,500	22,900,000	22,900,000
4201	Electrical Franchise	1,968,903	1,960,000	1,960,000	1,960,000
4203	Telephone Franchise	106,809	95,000	95,000	95,000
4205	Gas Franchise	502,836	500,000	500,000	500,000
4207	Cable TV Franchise	312,947	295,000	260,000	295,000
4209	Garbage Franchise	353,779	315,000	350,000	350,000
Total Franchise Fees		3,245,274	3,165,000	3,165,000	3,200,000
4250	Park & Recreation Fees	15,610	15,000	30,000	15,000
4251	Municipal Pool Fees	-	22,000	22,000	22,000
4253	Center Rentals	10,472	10,000	28,000	10,000
4255	Harbor Rentals	1,540	1,000	1,000	1,000
4270	Code Enforcement Fees	38,428	10,000	30,000	10,000
4280	Zoning Request Fees	58,215	50,000	75,000	50,000
4283	Construction Inspection	603,475	500,000	500,000	500,000
4295	Fire - Plans	5,915	4,500	4,500	4,500
Total Fees		733,655	612,500	690,500	612,500

SUMMARY OF REVENUES

Fund

01 General

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Adopted 21-22
4300	Building Permits	1,324,038	1,000,000	1,300,000	1,150,000
4302	Fence Permits	26,950	20,000	20,000	20,000
4304	Electrical Permits	31,604	25,000	25,000	25,000
4306	Plumbing Permits	67,964	50,000	50,000	50,000
4308	Mechanical Permits	39,055	55,000	35,000	55,000
4310	Daycare Center Permits	4,330	5,500	5,500	5,500
4312	Health Permits	111,438	132,000	120,000	132,000
4314	Sign Permits	17,073	20,000	20,000	20,000
4288	Beverage Permits	7,845	15,000	15,000	15,000
4320	Miscellaneous Permits	65,510	50,000	65,000	50,000
	Total Permits	1,695,805	1,372,500	1,655,500	1,522,500
4400	Court Fines	277,588	275,000	250,000	250,000
4402	Court Fees	74,886	80,000	50,000	50,000
4404	Warrant Fees	38,108	35,000	30,000	30,000
4406	Court Deferral Fees	119,321	150,000	80,000	80,000
4408	Animal Registration Fees	4,173	5,000	5,000	5,000
4414	Alarm Fees and Fines	56,953	59,000	59,000	59,000
	Total Municipal Court	571,028	604,000	474,000	474,000
4001	Interest Earnings	203,835	70,000	70,000	50,000
4007	Sale of Supplies	42	500	500	500
4010	Auction/Scrap Proceeds	97,756	20,000	110,000	20,000
4019	Miscellaneous	30,235	20,000	20,000	20,000
4450	Land Sales	-	-	-	-
4480	Tower Leases	21,826	25,000	25,000	25,000
4680	Developer Contributions	91,729	-	-	30,000
	Total Miscellaneous	445,424	135,500	225,500	145,500
4500	Grant Proceeds	503,646	-	3,244,450	1,013,850
4510	School Patrol	621,890	621,850	621,850	621,850
4520	County Contracts	800	1,000	1,000	1,000
4530	City Contracts	452,230	525,650	525,650	525,650
	Total Intergovernmental	1,578,566	1,148,500	4,392,950	2,162,350
	Total Revenues	40,754,206	38,918,600	47,103,450	44,545,650

SUMMARY OF OPERATING TRANSFERS

Fund
01 General

	Actual 19-20	Budgeted 20-21	Amended 20-21	Adopted 21-22
Other Financing Sources				
Operating Transfers In:				
From Water & Sewer	200,000	300,000	300,000	300,000
From Court Fees	13,200	-	-	-
Total Other Financing Sources	213,200	300,000	300,000	300,000
Other Financing Uses				
Operating Transfers Out:				
To Rec. Dev. Fund	-	-	-	800,000
To Employee Benefit Fund (Ins.)	2,250,000	2,250,000	2,250,000	2,750,000
To Workers Compensation Fund	180,000	180,000	180,000	200,000
To Tech. Replacement Fund	202,700	213,350	213,350	299,650
To Vehicle Replacement Fund	250,000	250,000	250,000	-
Total Other Financing Uses	2,882,700	2,893,350	2,893,350	4,049,650
Less Capital Reserve	-	-	-	-
Net Other Financing Sources (Uses)	(2,669,500)	(2,593,350)	(2,593,350)	(3,749,650)

SUMMARY OF EXPENDITURES

Fund

01 General

Dept.	Div.		Actual 19-20	Budgeted 20-21	Amended 20-21	Adopted 21-22
10	01	Mayor/Council	88,568	121,800	121,800	125,550
10	05	Administration	2,026,704	2,080,350	2,189,850	2,018,000
10	06	Administrative Services	521,408	569,700	499,700	492,600
10	09	Internal Operations	2,453,372	2,384,100	2,687,100	3,645,600
15	11	Finance	737,711	890,600	800,600	1,048,250
15	15	Municipal Court	389,693	463,000	455,900	500,500
20	25	Fire Operations	4,630,849	4,983,400	5,449,100	6,172,200
20	29	Fire Marshal	647,568	677,650	685,850	772,200
30	31	Police Administration	1,404,227	1,262,950	1,245,950	1,561,250
30	32	Communications	1,191,493	1,441,150	1,352,150	1,465,000
30	33	Patrol	6,059,221	6,223,000	6,198,500	7,015,150
30	34	CID	1,699,350	1,914,750	1,644,150	2,203,000
30	35	Community Services	1,470,630	1,552,950	1,468,150	1,756,750
30	36	Warrants	227,976	247,350	247,350	259,050
30	37	Records	490,172	515,000	517,500	559,200
40	41	Planning	786,505	863,100	813,100	852,200
40	42	Neighborhood Improv.	510,268	538,300	538,300	588,600
40	43	Building Inspections	811,031	803,500	803,500	781,500
45	45	Parks	2,973,313	3,112,900	3,070,900	3,265,750
45	46	Harbor O&M	594,486	583,200	583,200	640,300
45	47	Recreation	750,733	1,010,150	1,021,650	1,174,400
45	48	Animal Services	653,605	658,650	658,650	739,700
50	53	Engineering	1,027,645	1,081,050	1,081,050	1,290,350
50	59	Streets	3,958,755	3,140,750	3,612,050	5,215,800
			36,105,280	37,119,350	37,746,050	44,142,900
Less Capital Reserve			-	794,100	1,599,100	3,721,820
Total Operating Expenditures			36,105,280	36,325,250	36,146,950	40,421,080

DIVISION SUMMARY

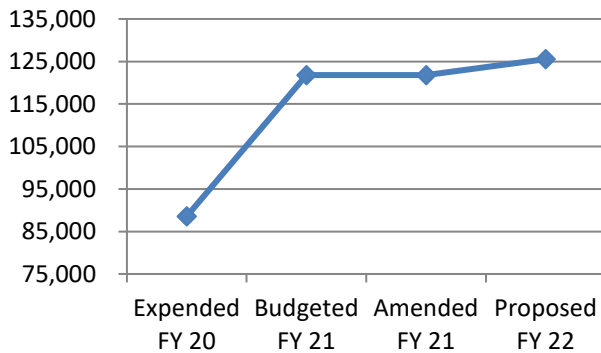
Fund	Department	Division
01 General	10 General Government	01 Mayor/Council

Expenditure Summary

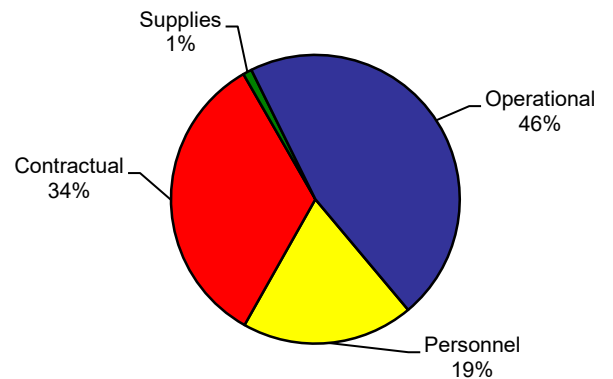
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	23,952	24,200	24,200	24,200
Contractual	35,031	38,350	38,350	42,100
Supplies	206	1,250	1,250	1,250
Operational	29,380	58,000	58,000	58,000
Total	88,568	121,800	121,800	125,550

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	10 General Government	01 Mayor/Council

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	22,250	22,500	22,500	22,500
120 FICA & MEDICARE EXPENSE	1,702	1,700	1,700	1,700
<i>PERSONNEL SERVICES Totals</i>	23,952	24,200	24,200	24,200

CONTRACTUAL

221 INSURANCE-PUBLIC OFFICIAL	31,444	35,000	35,000	38,750
231 SERVICE MAINTENANCE CONTRACTS	3,587	3,350	3,350	3,350
<i>CONTRACTUAL Totals</i>	35,031	38,350	38,350	42,100

SUPPLIES

310 PRINTING & BINDING	87	500	500	500
347 GENERAL MAINTENANCE SUPPLIES	118	750	750	750
<i>SUPPLIES Totals</i>	206	1,250	1,250	1,250

OPERATIONS

402 YOUTH ADVISORY COUNCIL	2,243	3,000	3,000	3,000
404 ELECTION EXPENSES	-	10,500	10,500	10,500
410 DUES & SUBSCRIPTIONS	13,987	14,500	14,500	14,500
420 AWARDS	398	10,000	10,000	10,000
428 MEETING EXPENSES	2,914	3,000	3,000	3,000
430 TUITION & TRAINING	1,070	3,000	3,000	3,000
436 TRAVEL	8,767	14,000	14,000	14,000
<i>OPERATIONS Totals</i>	29,380	58,000	58,000	58,000

MAYOR/COUNCIL Totals	88,568	121,800	121,800	125,550
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DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	05 Administration

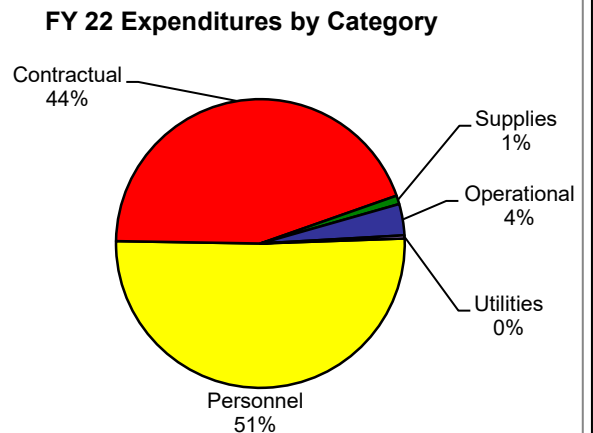
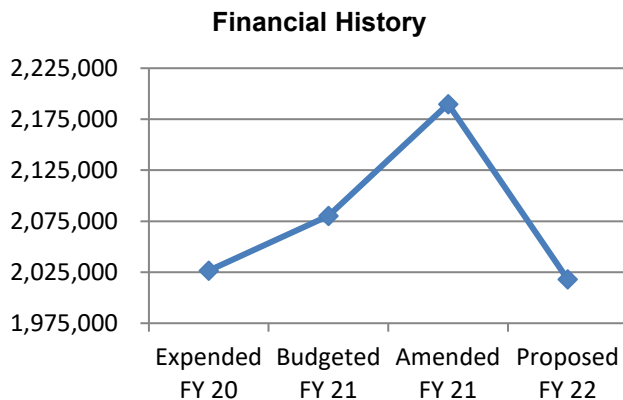
Expenditure Summary

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,114,322	1,110,200	1,219,700	1,025,550
Contractual	834,733	872,850	872,850	895,150
Supplies	19,839	19,500	19,500	19,500
Operational	52,176	70,750	70,750	70,750
Utilities	5,634	7,050	7,050	7,050
Total	2,026,704	2,080,350	2,189,850	2,018,000

Personnel Schedule

Position	Classification	FY 21 Approved	FY 22 Proposed
City Manager	-	1	1
Assistant City Manager	-	2	1
City Secretary / Assistant to the City Manager	28	1	1
Main Street / Community Relations Manager	22	1	1
PIO / Marketing Manager	22	-	1
Executive Secretary	18	1	1
Assistant to the City Secretary	15	1	1

Activity Trends



Fund	Department	Division
01 General Fund	10 General Government	05 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	571,470	563,500	673,000	402,000
104 SALARIES & WAGES-CLERICAL	317,062	322,300	322,300	412,750
109 SALARIES & WAGES-OVERTIME	-	300	300	300
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	7,055	7,400	7,400	5,650
120 FICA & MEDICARE EXPENSE	57,695	59,400	59,400	57,750
122 T.M.R.S. RETIREMENT EXPENSE	160,440	156,700	156,700	146,500

<i>PERSONNEL SERVICES Totals</i>	1,114,322	1,110,200	1,219,700	1,025,550
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CONTRACTUAL

207 APPRAISAL & COLLECTION	245,737	297,000	297,000	297,350
208 EMERGENCY SERVICES CORP	62,948	66,250	66,250	66,250
211 LEGAL	202,098	175,000	175,000	175,000
213 CONSULTING FEES	55,990	52,700	52,700	52,700
231 SERVICE MAINTENANCE	39,389	45,500	45,500	47,500
233 NEWSPAPER NOTICES -	1,478	6,000	6,000	6,000
236 COMMUNITY SERVICES	152,690	148,200	148,200	168,150

Notes:	Programs
\$108,900 STAR Transit 45,000 Meals on Wheels 3,500 Parade and Fireworks Support 750 Posse Insurance 10,000 Boys & Girls Club \$168,150 Total CITY MANAGER'S COMMENTS: Approved	

240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	4,228	4,200	4,200	4,200
243 PARKING LOT	66,269	72,000	72,000	72,000
254 RECORDING FEES	3,904	5,500	5,500	5,500

<i>CONTRACTUAL Totals</i>	834,733	872,850	872,850	895,150
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Fund	Department	Division
01 General Fund	10 General Government	05 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,755	3,000	3,000	3,000
310 PRINTING & BINDING	17,494	16,000	16,000	16,000
347 GENERAL MAINTENANCE SUPPLIES	589	500	500	500
<i>SUPPLIES Totals</i>	19,839	19,500	19,500	19,500
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	15,551	18,000	18,000	18,000
422 EMPLOYEE ACTIVITIES	12,509	14,000	14,000	14,000
428 MEETING EXPENSES	9,956	10,500	10,500	10,500
430 TUITION & TRAINING	2,416	8,450	8,450	8,450
436 TRAVEL	11,744	19,800	19,800	19,800
<i>OPERATIONS Totals</i>	52,176	70,750	70,750	70,750
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	5,634	7,050	7,050	7,050
<i>UTILITIES Totals</i>	5,634	7,050	7,050	7,050
ADMINISTRATION Totals	2,026,704	2,080,350	2,189,850	2,018,000

DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	06 Admin. Services

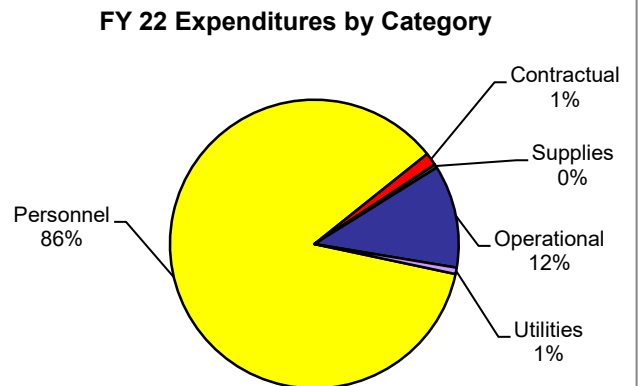
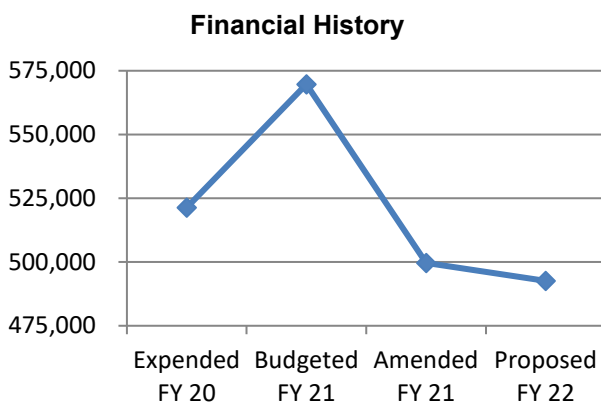
Expenditure Summary

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	485,077	494,250	424,250	423,350
Contractual	91	7,050	7,050	7,050
Supplies	719	3,000	3,000	2,000
Operational	33,182	61,900	61,900	56,700
Utilities	2,339	3,500	3,500	3,500
Total	521,408	569,700	499,700	492,600

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Administrative Services Director	-	1	1
HR Analyst	20	2	2
Administrative Secretary	11	1	1

Activity Trends



Fund	Department	Division
01 General Fund	10 General Government	06 Administrative Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	118,411	125,000	125,000	135,000
104 SALARIES & WAGES-CLERICAL	240,768	245,900	175,900	190,950
112 INCENTIVE PAY	3,631	10,000	10,000	10,000
113 EDUCATION/CERTIFICATE PAY	1,800	1,800	1,800	1,500
114 LONGEVITY PAY	3,305	2,350	2,350	2,600
120 FICA & MEDICARE EXPENSE	24,155	28,500	28,500	24,950
122 T.M.R.S. RETIREMENT EXPENSE	59,384	60,700	60,700	53,350
128 UNEMPLOYMENT INSURANCE	33,623	20,000	20,000	5,000
<i>PERSONNEL SERVICES Totals</i>	485,077	494,250	424,250	423,350

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	91	7,050	7,050	7,050
<i>CONTRACTUAL Totals</i>	91	7,050	7,050	7,050

SUPPLIES

301 OFFICE SUPPLIES	185	1,000	1,000	1,000
310 PRINTING & BINDING	48	1,500	1,500	500
347 GENERAL MAINTENANCE SUPPLIES	486	500	500	500
<i>SUPPLIES Totals</i>	719	3,000	3,000	2,000

OPERATIONS

410 DUES & SUBSCRIPTIONS	895	2,600	2,600	1,600
415 RECRUITING EXPENSES	2,000	2,000	2,000	2,000
420 AWARDS	5,976	9,500	9,500	9,500
422 EMPLOYEE ACTIVITIES	768	1,000	1,000	1,000
430 TUITION & TRAINING	550	5,500	5,500	5,500
432 EDUCATION REIMBURSEMENT	17,366	17,100	17,100	17,100
435 EMPLOYEE DEVELOPMENT	2,119	14,200	14,200	10,000
436 TRAVEL	3,509	10,000	10,000	10,000
<i>OPERATIONS Totals</i>	33,182	61,900	61,900	56,700

UTILITIES

507 CELLULAR TELEPHONE	2,339	3,500	3,500	3,500
<i>UTILITIES Totals</i>	2,339	3,500	3,500	3,500

ADMINISTRATIVE SERVICES Totals	521,408	569,700	499,700	492,600
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DIVISION SUMMARY

Fund	Department	Division
01 General	10 General Government	09 Internal Operations

Expenditure Summary

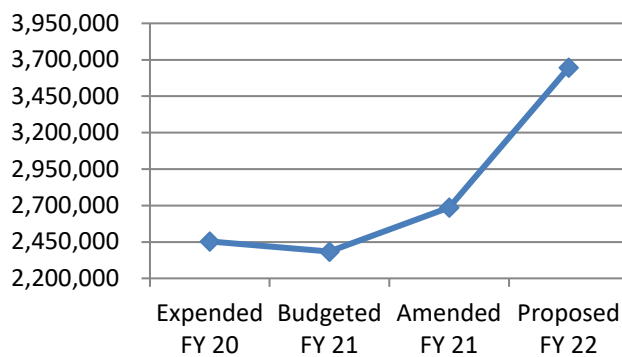
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,044,890	1,038,400	1,008,400	1,026,550
Contractual	727,154	791,500	801,500	1,330,950
Supplies	99,547	102,000	102,000	105,000
Operational	1,634	11,900	11,900	14,100
Utilities	409,489	417,000	690,000	440,000
Capital	170,658	23,300	73,300	729,000
Total	2,453,372	2,384,100	2,687,100	3,645,600

Personnel Schedule

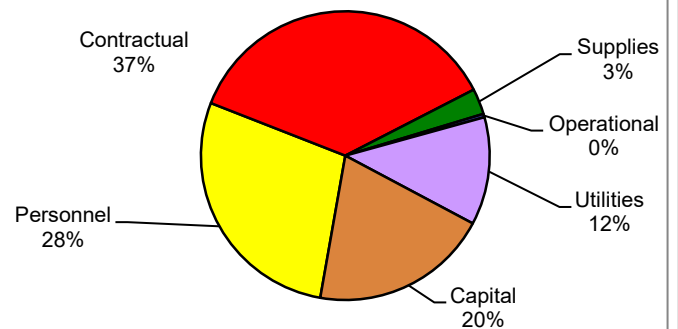
Position	Classification	FY 21 Approved	FY 22 Proposed
Director of Information Technology	-	-	1
Network Administrator	27	1	-
Facilities Superintendent	25	1	1
PIO/Marketing Manager	22	1	-
Network Technician	19	2	2
Internal Operations Coordinator	15	1	1
Building Maintenance Technician	11	3	3
Lead Custodian	10	2	2
Custodian	7	4	4

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	10 General Government	09 Internal Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	92,001	90,550	90,550	95,200
104 SALARIES & WAGES-CLERICAL	365,879	365,350	350,350	328,950
107 SALARIES & WAGES-LABOR	368,825	366,250	351,250	389,300
109 SALARIES & WAGES-OVERTIME	4,069	4,000	4,000	4,000
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	11,360	12,300	12,300	13,150
120 FICA & MEDICARE EXPENSE	62,966	62,900	62,900	62,250
122 T.M.R.S. RETIREMENT EXPENSE	139,190	136,450	136,450	133,100
<i>PERSONNEL SERVICES Totals</i>	1,044,890	1,038,400	1,008,400	1,026,550

CONTRACTUAL

213 CONSULTING FEES	880	6,000	6,000	6,000
217 IT SERVICE	302,496	300,500	300,500	402,950

Notes:	New IT Projects
<p>\$100,844 Office 365 Upgrade – Subscription based email accounts for city employees. The security industry is reporting an increase in attacks against on premise Exchange servers. The vulnerabilities being exploited include new ransomware attacks with the potential for other malicious activities. There were two critical vulnerabilities exploited in the spring of 2021 which resulted in many compromised networks including ransomware. Exchange Online was not vulnerable to these attacks. The security industry including the FBI is highly recommending the migration away from on premise Exchange servers. As of now Microsoft will not be releasing another perpetual on premise version of Exchange. Their next on-premise version is expected to be a subscription-based platform. Upgrading to Office 365 offers:</p> <ul style="list-style-type: none"> • Harden City of Rockwall Security Posture • Remove high value cyber target from local network to cloud • Built-in data security and compliance • Larger mailbox storage • Automated Maintenance and Updates • Stay on more current and secure Office suite platform, Always up to date and more secure • Advanced Threat Protection layer with Safe Attachments feature <p>\$31,552 Police Dispatch UPS Upgrade/Relocation - Relocate UPS hardware and bring online to increase critical communications backup power runtime for Rockwall Police Dispatch.</p> <p>Relocate newer, larger UPS hardware from PD Dispatch room to a closet off the PD training room. This equipment was originally installed in PD dispatch under the P25 radio system project. Due to excessive noise from this UPS hardware in the dispatch area, critical communications backup power had to be diverted to a much smaller and older existing UPS. This request will relocate the original intended hardware, replace the batteries, install necessary electrical wiring, and provide rack space for organization of relocated UPS equipment. This project will significantly increase critical communications backup power.</p> <ul style="list-style-type: none"> • Increase backup power runtime for critical communications in the event of a backup generator failure • Current utilized UPS is 19 years old and out of warranty <p style="color: green;">CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

Fund	Department	Division
01 General Fund	10 General Government	09 Internal Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
231 SERVICE MAINTENANCE CONTRACTS	313,247	374,900	374,900	415,700

Notes:	Radio System Contract
There is an approximate \$34,000 increase in the radio system annual maintenance contract.	
CITY MANAGER'S COMMENTS: Approved	

237 UNIFORM SERVICE	4,773	5,500	5,500	5,500
240 EQUIPMENT REPAIRS	9,233	10,000	10,000	10,000
242 EQUIPMENT RENTAL & LEASE	-	600	600	600
244 BUILDING REPAIRS	83,015	80,000	90,000	478,200

Notes:	Building Updates
City Hall and the Center were first occupied in May 2002 and experience heavy customer traffic on a daily basis. While the facilities have held up well and the janitorial crews have taken great pride in keeping the floors in good condition they will very soon be 20 year-old buildings.	
It is time to update flooring, paint, and customer service counters. The details of each project are outlined below:	
\$120,000 Updates to the Center would include replacing the carpet in the office areas along with VCT in the meeting rooms. Paint and upgraded millwork at the customer service counter additional counter space and shelving for storage is included as well.	
\$130,000 City Hall updates would include new carpet and VCT on the first and third floors as well as new paint and customer service area countertops. We have had several leaks in the first floor area which have persisted for many years. A leak detection company has traced the problem back to the Plaza area and repairs will be made there before we move forward with the project.	
\$32,000 Council Chambers updates would include carpet, paint, and reskinning the tables.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

Notes:	Service Center Updates
The Service Center was built in 1984 and has not had improvements in more than 20 years. It is proposed to upgrade the following employee facing areas:	
\$116,200 Men/Women restrooms, door frames, doors, flooring, Ceiling tiles and grids	
This project will also include small renovations to the storage area upstairs and replace two bay doors on the south side of the shop area.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

246 VEHICLE REPAIRS	7,579	6,000	6,000	4,000	
272 JANITORIAL SERVICES	5,931	8,000	8,000	8,000	
<i>CONTRACTUAL Totals</i>		727,154	791,500	801,500	1,330,950

Fund	Department	Division
01 General Fund	10 General Government	09 Internal Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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SUPPLIES

301 OFFICE SUPPLIES	347	500	500	500
303 COMPUTER SUPPLIES	14,149	20,000	20,000	20,000
323 SMALL TOOLS	292	1,500	1,500	1,500
331 FUEL & LUBRICANTS	10,302	12,000	12,000	15,000
345 CLEANING SUPPLIES	35,128	28,000	28,000	28,000
347 GENERAL MAINTENANCE SUPPLIES	39,329	40,000	40,000	40,000
<i>SUPPLIES Totals</i>	99,547	102,000	102,000	105,000

OPERATIONS

430 TUITION & TRAINING	290	4,900	4,900	6,100
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Notes:	Radio Training and Travel
The increase will allow us to send a 2nd person to the Harris Radio system training in Virginia. This mission critical system should have 2 fully trained city personnel to manage the system.	
CITY MANAGER'S COMMENTS: Approved	

436 TRAVEL	1,344	7,000	7,000	8,000
<i>OPERATIONS Totals</i>	1,634	11,900	11,900	14,100

UTILITIES

501 ELECTRICITY	147,484	150,000	400,000	150,000
507 CELLULAR TELEPHONE	9,698	13,500	13,500	13,500
508 TELEPHONE SERVICE	145,851	142,000	165,000	165,000
510 NATURAL GAS SERVICE	13,301	16,500	16,500	16,500
513 WATER	93,155	95,000	95,000	95,000
<i>UTILITIES Totals</i>	409,489	417,000	690,000	440,000

CAPITAL

610 FURNITURE & FIXTURES	-	-	50,000	200,000
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Notes:	Flag Pole Project
Council approved the large flagpole project from General Fund Reserves which will be designed shortly then the plans will go to the State for approval before construction will begin. A portion of the approved amount will be expended in Fiscal year 2021 while we believe the majority will be expended in Fiscal year 2022.	
CITY MANAGER'S COMMENTS: The amendment which is funded by General Fund Reserves will be split between the two budget years.	

Fund	Department	Division
01 General Fund	10 General Government	09 Internal Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
621 FIELD MACHINERY & EQUIPMENT	87,030	-	-	529,000

Notes:	Generator Upgrades
<p>\$223,790 Generator at City Hall \$155,230 Generator at The Center \$150,000 Generator at Animal Adoption Center</p> <p>The Center was used as a warming station for five days during the 2021 winter storm. Rockwall residents were without power and needed a place to stay warm. The Center and the Animal Adoption Center do not currently have a backup generator and the City was fortunate not to lose power during this time. City Hall does have an existing backup generator but it does not run the entire building. During the power outage of the winter storm, City Hall was not available to use for a warming station nor were essential employees able to work. The current generator provides backup to lighting, HVAC, and a limited number of workstations. This proposal is to install a new generator at The Center and upgrade the one at City Hall that will run the entire facility.</p> <p>The current City Hall generator will be repurposed as a backup to the many generators in the Sewer Operations.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

623 VEHICLES	83,628	23,300	23,300	-
<i>CAPITAL Totals</i>	170,658	23,300	73,300	729,000

INTERNAL OPERATIONS Totals	2,453,372	2,384,100	2,687,100	3,645,600
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DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	11 Fiscal Services

Expenditure Summary

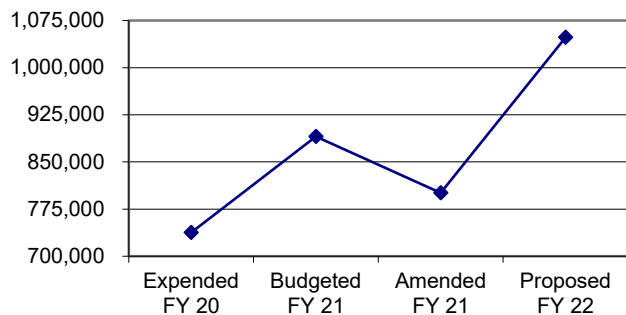
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	353,753	466,800	376,800	549,450
Contractual	325,740	347,300	347,300	417,300
Supplies	54,030	66,250	66,250	71,250
Operational	2,965	9,000	9,000	9,000
Utilities	1,222	1,250	1,250	1,250
Total	737,711	890,600	800,600	1,048,250

Personnel Schedule

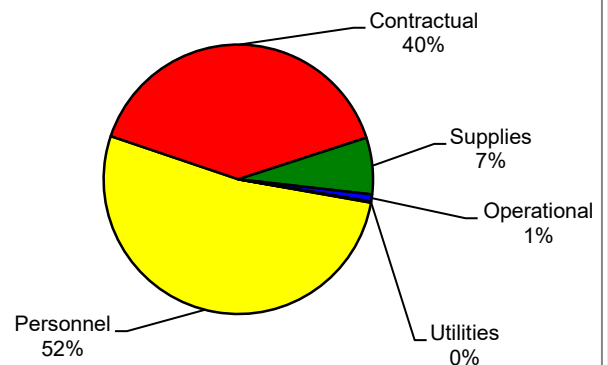
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Director of Finance	-	-	1
Purchasing Agent	24	1	1
Finance Clerk - Payroll	20	1	1
Inventory Clerk	14	1	1
Finance Clerk - A/P	13	1.5	1.5

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	11 Fiscal Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	-	-	-	145,000
104 SALARIES & WAGES-CLERICAL	282,225	371,300	281,300	293,750
109 SALARIES & WAGES-OVERTIME	1,372	300	300	300
113 EDUCATION/CERTIFICATE PAY	300	300	300	300
114 LONGEVITY PAY	4,863	5,250	5,250	4,700
120 FICA & MEDICARE EXPENSE	21,063	28,000	28,000	33,600
122 T.M.R.S. RETIREMENT EXPENSE	43,930	61,650	61,650	71,800

PERSONNEL SERVICES Totals 353,753 466,800 376,800 549,450

CONTRACTUAL

210 AUDITING	26,500	30,000	30,000	30,000
223 INSURANCE-SURETY BONDS	436	500	500	500
225 INSURANCE-AUTOMOBILES	64,902	66,000	66,000	105,000
227 INSURANCE-REAL PROPERTY	68,202	72,000	72,000	79,500
228 INSURANCE-CLAIMS & DEDUCTIBLES	38,183	30,000	30,000	30,000
229 INSURANCE-LIABILITY	34,040	40,000	40,000	56,000
231 SERVICE MAINTENANCE CONTRACTS	83,696	100,100	100,100	107,600

Notes:	Contract Increase
\$7,500 Tyler Tech finance software annual price increase by contract.	
CITY MANAGER'S COMMENTS: Approved	

233 NEWSPAPER NOTICES - ADVERTISING	909	1,200	1,200	1,200
235 BANK CHARGES	6,952	5,000	5,000	5,000
240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	1,920	2,000	2,000	2,000

CONTRACTUAL Totals 325,740 347,300 347,300 417,300

SUPPLIES

301 OFFICE SUPPLIES	1,625	2,000	2,000	2,000
305 COPY MACHINE SUPPLIES	31,670	33,000	33,000	38,000

Notes:	Inflation
\$5,000 copier service contract consumables	
CITY MANAGER'S COMMENTS: Approved	

Fund	Department	Division
01 General Fund	15 Finance	11 Fiscal Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
307 POSTAGE	19,183	29,000	29,000	29,000
310 PRINTING & BINDING	1,470	1,500	1,500	1,500
347 GENERAL MAINTENANCE SUPPLIES	82	750	750	750
<i>SUPPLIES Totals</i>	<u>54,030</u>	<u>66,250</u>	<u>66,250</u>	<u>71,250</u>
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	640	2,500	2,500	2,500
430 TUITION & TRAINING	1,195	2,500	2,500	2,500
436 TRAVEL	1,131	4,000	4,000	4,000
<i>OPERATIONS Totals</i>	<u>2,965</u>	<u>9,000</u>	<u>9,000</u>	<u>9,000</u>
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	1,222	1,250	1,250	1,250
<i>UTILITIES Totals</i>	<u>1,222</u>	<u>1,250</u>	<u>1,250</u>	<u>1,250</u>
FINANCE Totals	737,711	890,600	800,600	1,048,250

DIVISION SUMMARY

Fund	Department	Division
01 General	15 Finance	15 Municipal Court

Expenditure Summary

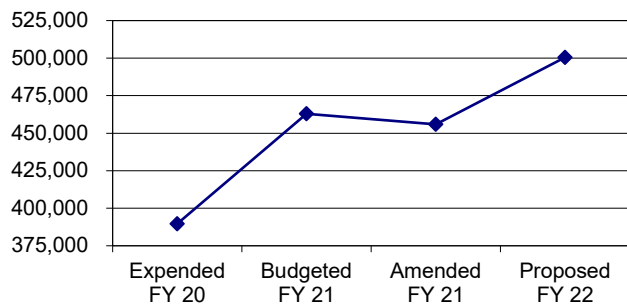
	<u>Actual</u> 19-20	<u>Budgeted</u> 20-21	<u>Amended</u> 20-21	<u>Proposed</u> 21-22
Personnel	322,394	361,450	321,450	360,450
Contractual	62,540	89,300	122,200	130,300
Supplies	2,695	7,250	7,250	4,750
Operational	2,064	5,000	5,000	5,000
Total	389,693	463,000	455,900	500,500

Personnel Schedule

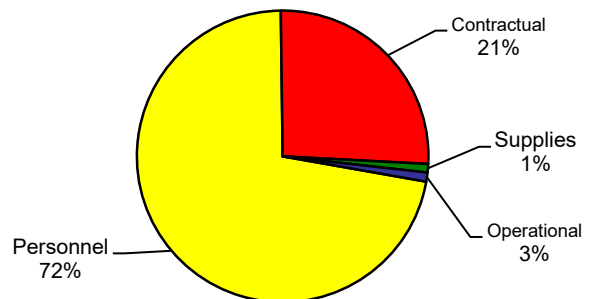
<u>Position</u>	<u>Classification</u>	<u>FY 21</u> <u>Approved</u>	<u>FY 22</u> <u>Proposed</u>
Municipal Court Clerk Supervisor	23	1	1
Deputy Municipal Court Clerk II	14	3	3
Court Customer Service Rep	12	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	15 Finance	15 Municipal Court

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	83,135	82,150	82,150	86,350
104 SALARIES & WAGES-CLERICAL	172,261	202,600	162,600	198,800
109 SALARIES & WAGES-OVERTIME	168	1,500	1,500	1,500
113 EDUCATION/CERTIFICATE PAY	600	900	900	1,200
114 LONGEVITY PAY	4,360	5,900	5,900	4,150
120 FICA & MEDICARE EXPENSE	19,030	21,800	21,800	21,800
122 T.M.R.S. RETIREMENT EXPENSE	42,839	46,600	46,600	46,650
<i>PERSONNEL SERVICES Totals</i>	<u>322,394</u>	<u>361,450</u>	<u>321,450</u>	<u>360,450</u>

CONTRACTUAL

211 LEGAL	57,789	84,000	84,000	100,000
231 SERVICE MAINTENANCE CONTRACTS	-	-	32,900	25,000

Notes:	New Software (amended)
<p>\$14,000 Purchased Dallas Regional Warrant Interface Software for Court system. Allows our Officers, when inquiring about a person, to see if that individual has an active warrant for more than our city.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Software Maintenance
<p>\$25,000 Court software maintenance and any software upgrade and renewal costs have been historically paid out of Court Technology funds. This comes from a per citation fee that is tracked separately and has been used for court computers and software. Over the past few years this revenue has been declining and will not cover all of the annual software maintenance costs for the court function. Request to move the Tyler Technology SSMA costs from Fund 11 to the General Fund.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	4,751	4,800	4,800	4,800
<i>CONTRACTUAL Totals</i>	<u>62,540</u>	<u>89,300</u>	<u>122,200</u>	<u>130,300</u>

SUPPLIES

301 OFFICE SUPPLIES	1,051	1,500	1,500	1,500
310 PRINTING & BINDING	815	5,000	5,000	2,500
347 GENERAL MAINTENANCE SUPPLIES	829	750	750	750
<i>SUPPLIES Totals</i>	<u>2,695</u>	<u>7,250</u>	<u>7,250</u>	<u>4,750</u>

Fund	Department	Division
01 General Fund	15 Finance	15 Municipal Court

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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OPERATIONS

407 JURY EXPENSE	180	1,000	1,000	1,000
410 DUES & SUBSCRIPTIONS	250	500	500	500
430 TUITION & TRAINING	700	1,000	1,000	1,000
436 TRAVEL	934	2,500	2,500	2,500

<i>OPERATIONS Totals</i>	2,064	5,000	5,000	5,000
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MUNICIPAL COURT Totals	389,693	463,000	455,900	500,500
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DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	25 Fire Operations

Expenditure Summary

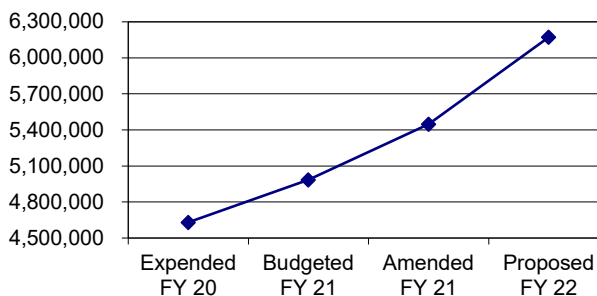
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	4,266,560	4,571,250	4,949,050	5,759,650
Contractual	235,761	240,800	245,750	236,500
Supplies	96,019	115,150	191,350	118,650
Operational	28,609	51,900	53,400	53,100
Utilities	3,900	4,300	4,300	4,300
Capital	-	-	5,250	-
Total	4,630,849	4,983,400	5,449,100	6,172,200

Personnel Schedule

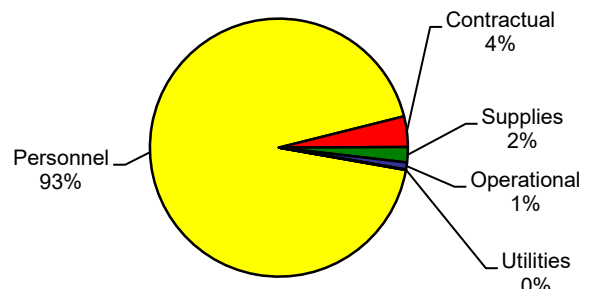
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Fire Chief	-	1	1
Assistant Fire Chief	34	1	1
Batallion Chief	F9	1	1
Captain/Drivers	F8	9	12
Driver/Engineer	F6	12	9
Firefighter	F5	21	21
Administrative Assistant	15	1	1
Volunteer Firefighters/PT Drivers	-	49	49

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	298,406	294,550	294,550	315,000
104 SALARIES & WAGES-CLERICAL	51,286	55,650	55,650	59,000
107 SALARIES & WAGES-LABOR	2,635,019	2,796,150	3,012,650	3,775,150

Notes:	(3) Captain Positions
<p>In keeping with our strategic plan we are requesting 3 Captain positions to staff the last remaining station that does not currently have assigned Captains. The Captain will come from the current Driver Engineers or Firefighters who are promoted, they will not be new hires.</p> <p>Salary Increase \$7,000 per Captain.</p> <p>The sharp increase in this line item is due to the need to fully fund the 12 new firefighter positions which were hired mid-year. The grant funds 100% of the cost on a reimbursement basis and is reflected in the General Fund revenues.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

109 SALARIES & WAGES-OVERTIME	287,871	350,000	387,350	366,000
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Notes:	Addition -Overtime
<p>Increase of overtime of approximately 1,980 hours. This is due, in part, to increased holiday premium pay, FLSA overtime, multi-company drills and a projected increase in sick time due to increased staffing levels. Also, overtime for Explorer Program.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

113 EDUCATION/CERTIFICATE PAY	59,272	62,900	70,100	85,600
114 LONGEVITY PAY	39,210	41,850	41,850	47,650
115 VOLUNTEER-INCENTIVE PAY	84,989	85,000	85,000	85,000
120 FICA & MEDICARE EXPENSE	258,728	285,300	322,450	366,500
122 T.M.R.S. RETIREMENT EXPENSE	517,346	565,150	644,750	633,350
126 VOLUNTEER PENSION	34,433	34,700	34,700	26,400

<i>PERSONNEL SERVICES Totals</i>	4,266,560	4,571,250	4,949,050	5,759,650
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CONTRACTUAL

222 DISABILITY INSURANCE	36,142	38,000	38,000	38,000
231 SERVICE MAINTENANCE CONTRACTS	96,542	83,900	88,850	79,600
237 UNIFORM SERVICE	1,933	2,100	2,100	2,100
240 EQUIPMENT REPAIRS	10,910	16,500	16,500	16,500
242 EQUIPMENT RENTAL & LEASE	2,985	5,300	5,300	5,300
246 VEHICLE REPAIRS	87,248	95,000	95,000	95,000

<i>CONTRACTUAL Totals</i>	235,761	240,800	245,750	236,500
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Fund	Department	Division
01 General Fund	20 Fire	25 Fire Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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SUPPLIES

301 OFFICE SUPPLIES	1,093	1,500	1,500	1,500
310 PRINTING & BINDING	245	300	300	300
321 UNIFORMS	22,326	17,950	39,750	17,950
323 SMALL TOOLS	-	3,000	3,000	3,000
331 FUEL & LUBRICANTS	32,855	38,500	38,500	42,000
347 GENERAL MAINTENANCE SUPPLIES	2,960	9,900	9,900	9,900
378 FIRE PREVENTION SUPPLIES	52	-	-	-
379 FIRE FIGHTING SUPPLIES	36,487	44,000	98,400	44,000
<i>SUPPLIES Totals</i>	<u>96,019</u>	<u>115,150</u>	<u>191,350</u>	<u>118,650</u>

OPERATIONS

410 DUES & SUBSCRIPTIONS	10,049	12,450	12,450	15,650
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Notes:	Additional Dues Subscriptions
Anticipate promoting 3 personnel to Captain. Captains are required to have 4 certifications that some below the rank of Captain may have but most do not. The department has historically paid for these required certifications if the member doesn't already have them (\$170 per certification). Also, additional Target Solutions subscriptions for new personnel.	
CITY MANAGER'S COMMENTS: Approved	

415 RECRUITING EXPENSES	480	4,000	4,000	2,000
430 TUITION & TRAINING	9,330	25,450	26,950	25,450
436 TRAVEL	8,750	10,000	10,000	10,000
<i>OPERATIONS Totals</i>	<u>28,609</u>	<u>51,900</u>	<u>53,400</u>	<u>53,100</u>

UTILITIES

507 CELLULAR TELEPHONE	3,900	4,300	4,300	4,300
<i>UTILITIES Totals</i>	<u>3,900</u>	<u>4,300</u>	<u>4,300</u>	<u>4,300</u>

CAPITAL

610 FURNITURE & FIXTURES	-	-	5,250	-
<i>CAPITAL Totals</i>	<u>-</u>	<u>-</u>	<u>5,250</u>	<u>-</u>

FIRE OPERATIONS Totals	4,630,849	4,983,400	5,449,100	6,172,200
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DIVISION SUMMARY

Fund	Department	Division
01 General	20 Fire	29 Fire Marshal

Expenditure Summary

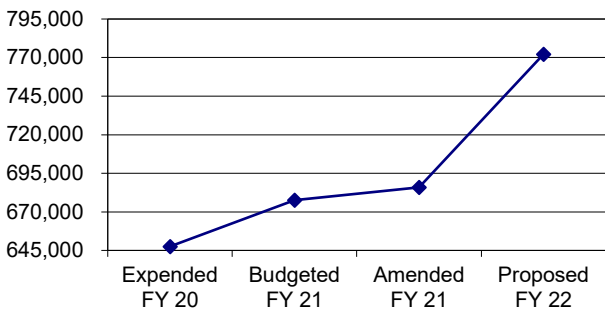
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	557,157	562,750	569,750	607,200
Contractual	19,566	29,400	30,600	29,400
Supplies	39,524	57,500	57,500	60,600
Operational	14,043	23,000	23,000	23,000
Utilities	4,888	5,000	5,000	5,000
Capital	12,390	-	-	47,000
Total	647,568	677,650	685,850	772,200

Personnel Schedule

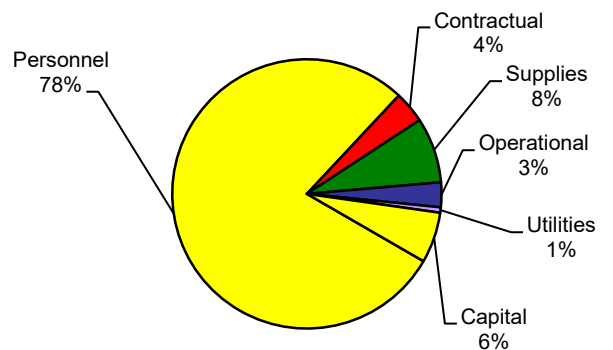
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Fire Marshal	34	1	1
Senior Fire Inspector-Captain	FM8	1	1
Fire Inspector/Investigator/Educator	FM6	2	2
Fire Marshal's Office Coordinator	12	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	141,670	140,650	140,650	147,650
104 SALARIES & WAGES-CLERICAL	43,262	44,450	44,450	48,450
107 SALARIES & WAGES-LABOR	255,709	259,000	259,000	276,750
109 SALARIES & WAGES-OVERTIME	2,838	5,000	12,000	10,000

Notes:	Overtime Increase (amended)
\$5,000	
Due to increased demand for manpower outside of normal business hours for public education activities/programs, investigations, and inspections.	
CITY MANAGER'S COMMENTS: Approved	

113 EDUCATION/CERTIFICATE PAY	4,200	4,600	4,600	8,200
114 LONGEVITY PAY	2,135	2,450	2,450	2,700
120 FICA & MEDICARE EXPENSE	33,497	33,950	33,950	36,100
122 T.M.R.S. RETIREMENT EXPENSE	73,847	72,650	72,650	77,350

<i>PERSONNEL SERVICES Totals</i>	557,157	562,750	569,750	607,200
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CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	10,494	16,400	16,400	16,400
237 UNIFORM SERVICE	1,358	3,500	3,500	3,500
240 EQUIPMENT REPAIRS	-	500	500	500
242 EQUIPMENT RENTAL & LEASE	2,977	3,500	3,500	3,500
246 VEHICLE REPAIRS	4,262	5,000	6,200	5,000
261 CRIME SCENE SERVICES	476	500	500	500

<i>CONTRACTUAL Totals</i>	19,566	29,400	30,600	29,400
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SUPPLIES

301 OFFICE SUPPLIES	1,252	1,500	1,500	1,500
310 PRINTING & BINDING	520	2,000	2,000	2,000
321 UNIFORMS	3,375	3,500	3,500	3,500
331 FUEL & LUBRICANTS	6,265	8,000	8,000	10,000
347 GENERAL MAINTENANCE SUPPLIES	476	500	500	500
373 INVESTIGATION SUPPLIES	3,010	3,000	3,000	3,000
374 EXPLORER PROGRAM SUPPLIES	3,440	6,500	6,500	6,500
376 CANINE EXPENSE	2,289	3,000	3,000	3,000

Fund	Department	Division
01 General Fund	20 Fire	29 Fire Marshal

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
378 FIRE PREVENTION SUPPLIES	12,470	20,500	20,500	21,600

Notes:	CFA Program
\$1,100 Cost increases for food and supplies.	
CITY MANAGER'S COMMENTS: Approved	

379 FIRE FIGHTING SUPPLIES	6,427	9,000	9,000	9,000
<i>SUPPLIES Totals</i>	39,524	57,500	57,500	60,600

OPERATIONS

410 DUES & SUBSCRIPTIONS	3,051	3,000	3,000	3,000
430 TUITION & TRAINING	4,196	7,000	7,000	7,000
436 TRAVEL	6,796	13,000	13,000	13,000
<i>OPERATIONS Totals</i>	14,043	23,000	23,000	23,000

UTILITIES

507 CELLULAR TELEPHONE	4,888	5,000	5,000	5,000
<i>UTILITIES Totals</i>	4,888	5,000	5,000	5,000

CAPITAL

612 COMPUTER EQUIPMENT	12,390	-	-	-
623 VEHICLES	-	-	-	47,000

Notes:	Replacement Vehicle
\$47,000 Purchase a new pickup truck to replace a 7-year-old unit with over 100,000 miles on it, experiencing numerous mechanical issues. This truck is a full-size, four-door, 4WD, ½ ton with a bed cover and all necessary safety and emergency lights and equipment. In addition, this new vehicle will bring this unit in line with the International Association of Arson Investigators (IAA) Fire Investigator Health and Safety Best Practices regarding cancer prevention initiative for vehicles by allowing for storage of collected evidence, soiled/ dirty tools, and clothing outside of the vehicle’s passenger compartment.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

<i>CAPITAL Totals</i>	12,390	-	-	47,000
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FIRE MARSHAL Totals	647,568	677,650	685,850	772,200
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	31 Administration

Expenditure Summary

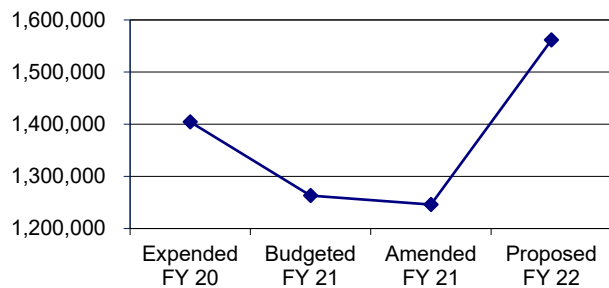
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,305,012	1,148,800	1,126,800	1,310,000
Contractual	50,732	54,000	59,000	108,000
Supplies	14,496	17,500	17,500	20,500
Operational	26,348	33,650	33,650	76,750
Utilities	7,639	9,000	9,000	9,000
Capital	-	-	-	37,000
Total	1,404,227	1,262,950	1,245,950	1,561,250

Personnel Schedule

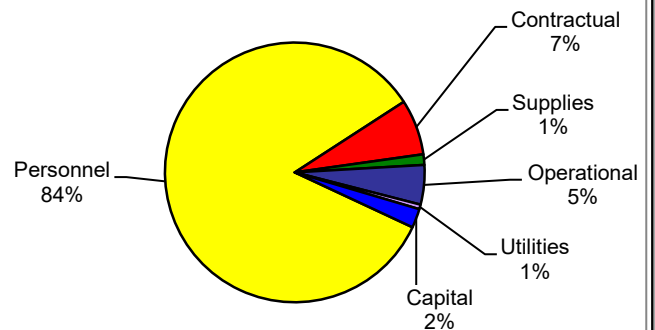
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Police Chief	-	1	1
Assistant Police Chief	34	1	1
Captain	P9	1	1
Lieutenant	P8	4	4
Training Coordinator	P5	-	1
Executive Secretary	15	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101	SALARIES & WAGES-SUPERVISOR	372,977	288,650	288,650	307,650
104	SALARIES & WAGES-CLERICAL	56,354	55,650	45,650	52,850
107	SALARIES & WAGES-LABOR	578,750	549,900	519,900	664,100

Notes:	Training Coordinator
<p>The Police Department is requesting to add a Training Coordinator position. The position will be a sworn police employee at the rank of police officer who will report to the Administrative Services Sergeant.</p> <p>The Texas Commission on Law Enforcement (TCOLE) requires every licensed peace officer to receive a minimum 40 hours of continuing education every 2 years. These training requirements include specialized training courses that are unique to each police officer based on the TCOLE proficiency certificate that they hold. TCOLE also requires Telecommunicators to receive a minimum 20 hours of continuing education every 2 years. In addition to the minimum training requirements, each division has positions that require specialized training.</p> <p>Police training is also regulated by the Texas Police Chiefs Association (TPCA) Best Practices program and the Rockwall PD General Orders Manual which require a number of specific courses and certification renewals every year for every police officer. The TPCA has recently added courses and the police department anticipates that training will increase with potential legislative updates. This position will ensure that the police department complies with all regulatory requirements and will coordinate applicable training for officers in specialized positions.</p> <p>This position will require a computer (\$2,500), cell phone (\$1,200), clothing allowance (\$600) and office furniture (\$5,000). The following items will be required for the position vacated by the employee selected for this position: Radio (\$4,200), Taser (\$2,000), Firearm (\$440), Body Camera (\$420), and Uniforms (\$4,600).</p> <p>Salary and Benefits: \$96,700</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

109	SALARIES & WAGES-OVERTIME	24,547	20,000	38,000	20,000
113	EDUCATION/CERTIFICATE PAY	8,076	8,100	8,100	8,100
114	LONGEVITY PAY	12,605	11,800	11,800	10,800
120	FICA & MEDICARE EXPENSE	77,309	68,400	68,400	78,550
122	T.M.R.S. RETIREMENT EXPENSE	174,394	146,300	146,300	167,950

<i>PERSONNEL SERVICES Totals</i>	1,305,012	1,148,800	1,126,800	1,310,000
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Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

213 CONSULTING FEES - - - 46,000

Notes:	Sigma Health
<p>\$21,000 - Contract with Sigma Tactical Health, nationally recognized for developing and integrating complete programs for wellness initiatives within law enforcement. The funds will be used to provide a comprehensive cardiac health screening along with a nutrition and exercise plan for 30 officers. Statistics have shown that the number one killer of law enforcement is heart disease and an analysis of aggregate HIPPA compliant data with no personally identifying information indicates that expanding the testing opportunities would be in the best interest of officers. This screening has shown to be successful in reducing coronary events, reducing obesity and improving overall quality of life and work productivity. The City of Rockwall will greatly benefit with reduced days lost and a reduction in overall medical costs. This also falls directly in line with the City’s initiative for a healthy workforce and the Police Department’s strategic plan embracing officer wellness and resiliency. Finally, the cross section of qualified police applicants have dwindled over the past years and it is essential that we work to protect our greatest asset our personnel.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Space Study
<p>\$25,000 Space Needs Study and Conceptual Design recommendations of the current Police building. The study will analyze current and future staffing levels while detailing the current and future needs of the department. The scope of work will specifically seek to examine the current use of the existing building, overall safety and security, develop a preliminary report of space needs for near term and long term. Finally, Conceptual designs will be constructed with recommendations on options for short term and long-term use of the building along with cost estimates. The primary goal of the study will be to identify and recommend solutions to accommodate interim, functional workspace and long term solutions as defined in the Police Department Strategic Plan.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

226	INSURANCE-LAW ENFORCEMENT	28,879	32,000	32,000	35,000
237	UNIFORM SERVICE	1,800	2,000	2,000	2,000
240	EQUIPMENT REPAIRS	170	500	500	500
246	VEHICLE REPAIRS	13,032	3,000	8,000	8,000

Notes:	Aging Fleet (amended)
<p>\$5,000 additional cost required to maintain Admin vehicles.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

263 COUNTY JAIL CONTRACT 6,852 16,500 16,500 16,500

CONTRACTUAL Totals 50,732 54,000 59,000 108,000

Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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SUPPLIES

301 OFFICE SUPPLIES	1,017	1,000	1,000	1,500
310 PRINTING & BINDING	1,123	1,500	1,500	1,500
321 UNIFORMS	4,643	3,500	3,500	3,500
331 FUEL & LUBRICANTS	6,911	10,000	10,000	12,500
347 GENERAL MAINTENANCE SUPPLIES	802	1,500	1,500	1,500
<i>SUPPLIES Totals</i>	<u>14,496</u>	<u>17,500</u>	<u>17,500</u>	<u>20,500</u>

OPERATIONS

410 DUES & SUBSCRIPTIONS	3,794	4,400	4,400	4,400
420 AWARDS	996	5,000	5,000	5,000
430 TUITION & TRAINING	16,118	12,500	12,500	55,600

Notes:	Brain Health Program
<p>We propose to provide brain health training to the command staff, all supervisors (sworn and civilian) and all “Officer in Charge” personnel who will act in the stead of supervisory personnel when needed. This investment into the cognitive abilities will pay dividends to their overall wellbeing and be an investment into our human capital in keeping with our strategic goals. This program will dovetail with our current plan to train all police officers as mental health officers on one tier, and be the follow up for supervisors. Assisting our personnel to be critical thinkers and train their brain to improve thinking and cognition will serve to further improve our department’s image and standing. Based on the brain science of neuroplasticity, we know that our brains are adaptable and trainable. Adopting brain-healthy practices can result in significant, measurable brain changes and improvements. To strengthen brain health at both an individual and organizational level, it’s important to measure it, track it, and manage it.</p> <p>The BrainHealthy Workplace engagement provided by the Center for Brain Health, a part of the University of Texas at Dallas system, is designed to improve how you think, work and live. It can empower team members to be better leaders, agile and strategic thinkers, and more effective communicators. Elevate the brain performance of your team: 1) enhance your team’s cognitive capital and well-being; 2) measure and track brain health and performance over time; 3) set goals and apply strategies to real-life situations.</p> <p>Two cohorts of up to 15 members each and lasting for approximately 16 weeks each will cost approximately \$36,000.</p> <p>CITY MANAGER’S COMMENTS: <i>Approved</i></p>	

Notes:	Mental Health Training Workshops
<p>A Badge of Honor is a 501.(C)(3) non-profit committed to helping first responders to deal with trauma and mental health issues. They host workshops designed for first responders, by first responders. Their 8-hour workshops are TCOLE certified and officers will learn tactical and scientifically proven strategies to cope with the stresses and demands of being a first responder.</p> <p>Estimated cost to train 90 officers/civilian (I believe we should offer the training to our civilian Communications staff as well as our sworn officers) is approximately \$7100.</p> <p>CITY MANAGER’S COMMENTS: <i>Approved</i></p>	

Fund	Department	Division
01 General Fund	30 Police	31 Administration

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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436 TRAVEL	5,440	11,750	11,750	11,750
<i>OPERATIONS Totals</i>	26,348	33,650	33,650	76,750

UTILITIES

507 CELLULAR TELEPHONE	7,639	9,000	9,000	9,000
<i>UTILITIES Totals</i>	7,639	9,000	9,000	9,000

CAPITAL

623 VEHICLES	-	-	-	37,000
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Notes: Replacement Administration Car

\$37,000 Replace the existing vehicle that is 8 years old and currently has 120,000 miles. The funds requested include include cost of the vehicle, all equipment, installation cost and the buy board fee. The vehicle maintenance costs is beginning to increase.

CITY MANAGER'S COMMENTS: Approved from General Fund Reserves

<i>CAPITAL Totals</i>	-	-	-	37,000
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POLICE ADMINISTRATION Totals	1,404,227	1,262,950	1,245,950	1,561,250
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	32 Communications

Expenditure Summary

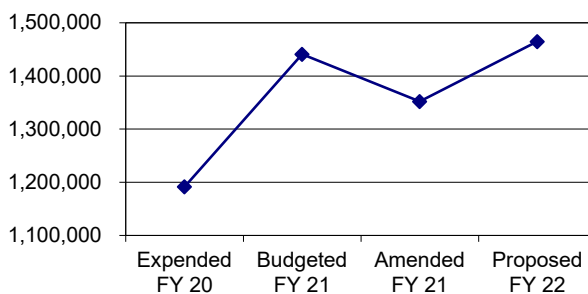
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	934,254	1,054,650	965,650	1,098,500
Contractual	246,034	314,600	314,600	337,100
Supplies	3,730	5,950	5,950	5,950
Operational	3,809	15,150	15,150	15,150
Utilities	3,666	3,700	3,700	3,700
Capital	-	47,100	47,100	4,600
Total	1,191,493	1,441,150	1,352,150	1,465,000

Personnel Schedule

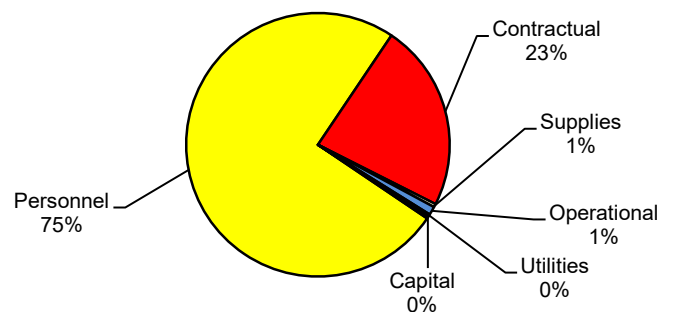
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Communications Supervisor	19	3	3
Communications Specialist	15	12	12

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	32 Communications

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	206,205	201,600	212,600	213,100
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Notes:	Communications Manager Position
<p>Add a civilian Communications Manager position. The position will report to the Administrative Services Lieutenant and meet the job description for the same position that was removed in 2017. Human Resources conducted a salary survey in 2020 during the planning process for the 2021 budget and recommended pay grade 25. This position will require a computer (\$2,500) and a cell phone (\$1,200).</p> <p>The Communications Center currently has three Communications Supervisors who are responsible for direct supervision of the Communications Specialists assigned to each shift. The Administrative Services Lieutenant is responsible for ensuring that the Communications Center is in compliance with federal and state regulatory requirements while maintaining the additional responsibilities associated with the Administrative Lieutenant position. A Communications Manager with an expertise in this discipline will help to ensure appropriate compliance and employee oversight.</p> <p>Salary and Benefits: \$86,126</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

104 SALARIES & WAGES-CLERICAL	404,279	555,950	420,950	591,800
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Notes:	Telecommunications Specialists
<p>Request to add 2 Telecommunicator positions. The Communications Center is currently allocated a total of 12 Telecommunicator positions and 3 Supervisor positions. Telecommunicator positions have not been added since 2015. Adding 2 positions will provide additional personnel in response to an increase in the communications work load. It would also provide additional personnel during hours with high call volume and during special events to minimize mandatory overtime.</p> <p>A review of the data related to calls for service shows a minimal increase in reported "incidents". However, the reported incidents on the LERMS system does not include the total number of 9-1-1 emergency calls handled by the communications staff. The Communications Center has experienced a 77% increase in 9-1-1 emergency calls from 2015 to 2020. Additionally, the Rockwall PD Communications Center contracts with the City of Fate and the City of Heath who represent a significant part of the work load for police, fire and EMS calls for service.</p> <p>If this request is approved additional money will needed in the Uniform budget.</p> <p>\$54,500 Salary and Benefits per position</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

109 SALARIES & WAGES-OVERTIME	133,871	90,000	125,000	90,000
113 EDUCATION/CERTIFICATE PAY	4,558	5,100	5,100	5,100

Fund	Department	Division
01 General Fund	30 Police	32 Communications

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
114 LONGEVITY PAY	4,826	5,300	5,300	5,300
120 FICA & MEDICARE EXPENSE	57,172	58,000	58,000	61,550
122 T.M.R.S. RETIREMENT EXPENSE	123,345	138,700	138,700	131,650
<i>PERSONNEL SERVICES Totals</i>	934,254	1,054,650	965,650	1,098,500

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	246,034	314,600	314,600	337,100
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Notes:	Shield Force Application
<p>\$11,500 Purchase 20 additional Tyler New World Shield Force licenses and for the annual recurring Tyler New World's annual maintenance and support costs. The application works in conjunction with an iPhone and AT&T First Net Data plan and will increase officer safety and efficiency by allowing detectives, sergeants, motor officers, and narcotics officers to self-dispatch and clear calls, conduct records checks persons (Outstanding warrants, Safety Bulletins, etc.) and vehicles checks (TLETS/NCIC returns, alerts, BOLOs, stolen vehicles, etc.) from a mobile device. In addition, it provides the ability to view an offices location real time increasing overall officer safety. Expanding Shield Force licensing will also increase operational efficiency by reducing radio traffic currently necessary for the units to request and receive NCIC information.</p> <p>\$2,100 Recurring yearly fees for ASAP Alarm Reporting/Tyler Technologies Interface.</p> <p>\$8,900 Annual cost increase for SSMA for Tyler Technologies Police Software.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>CONTRACTUAL Totals</i>	246,034	314,600	314,600	337,100
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SUPPLIES

301 OFFICE SUPPLIES	435	900	900	900
310 PRINTING & BINDING	-	100	100	100
321 UNIFORMS	2,519	3,250	3,250	3,250
347 GENERAL MAINTENANCE SUPPLIES	775	1,700	1,700	1,700
<i>SUPPLIES Totals</i>	3,730	5,950	5,950	5,950

OPERATIONS

410 DUES & SUBSCRIPTIONS	840	2,000	2,000	2,000
415 RECRUITING EXPENSES	350	3,300	3,300	3,300
430 TUITION & TRAINING	1,640	5,350	5,350	5,350
436 TRAVEL	979	4,500	4,500	4,500
<i>OPERATIONS Totals</i>	3,809	15,150	15,150	15,150

Fund	Department	Division
01 General Fund	30 Police	32 Communications

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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UTILITIES

507 CELLULAR TELEPHONE	3,666	3,700	3,700	3,700
<i>UTILITIES Totals</i>	3,666	3,700	3,700	3,700

CAPITAL

612 COMPUTER EQUIPMENT	-	47,100	47,100	4,600
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Notes: EOC Dispatch Console
 \$4,600 Install a dispatch console in the Emergency Operations Center (EOC). A police radio is currently installed in the EOC. This line item will be used to purchase a desk, computer, 3 monitors and the applicable software for a fully functioning dispatch console.
CITY MANAGER'S COMMENTS: Approved

<i>CAPITAL Totals</i>	-	47,100	47,100	4,600
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COMMUNICATIONS Totals	1,191,493	1,441,150	1,352,150	1,465,000
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	33 Patrol

Expenditure Summary

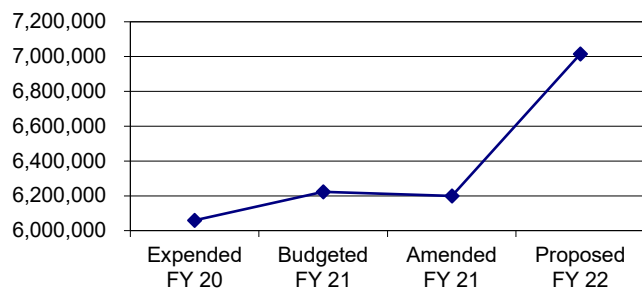
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	5,046,930	5,271,800	5,202,300	5,896,550
Contractual	133,780	102,800	107,800	112,800
Supplies	294,251	301,800	309,800	393,800
Operational	41,821	51,900	66,400	51,900
Utilities	11,054	15,950	15,950	15,950
Capital	531,385	478,750	496,250	544,150
Total	6,059,221	6,223,000	6,198,500	7,015,150

Personnel Schedule

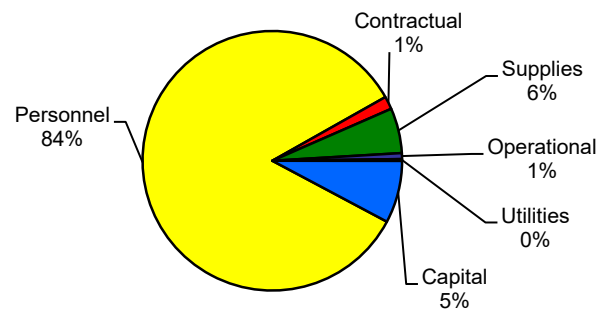
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Patrol Sergeant	P7	7	7
Patrol Officer	P5	42	46
Crime Analyst	19	-	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	682,927	655,400	700,900	694,200
107 SALARIES & WAGES-LABOR	2,949,525	3,186,200	2,986,200	3,688,700

Notes:	Crime Analyst
<p>Consistent with the City Council approved Rockwall Police Department Strategic Plan, we request funding of a civilian Crime Analyst in the 2021-2022 Fiscal Budget. Property Crimes along the IH-30 Corridor and in our residential neighborhoods, including: Theft, Motor Vehicle Theft, and Burglary of a Motor Vehicle are often perpetrated by the same individual(s) and criminal group(s). Those responsible often commit offenses in identifiable patterns and with repeated modes of operation. With the coming disruption caused by the complex I-30 expansion project, working to prevent and minimize the impact of property crime in that area and others will be critical to maintaining the area as a vibrant center for commerce. The addition of a Crime Analyst will enable the Rockwall Police Department to better collect, collate, analyze, and disseminate criminal intelligence internally and externally to our officers and our law enforcement partners, while enhancing Crime Forecasting.</p> <p>Salary and Benefits: \$69,200 Computer, software and licensing- \$3,000</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	New Patrol Personnel
<p>We request the addition of eight (8) new police officer positions to staff the Patrol Division. Over the course of the past 13 years the staffing within the patrol division has fluctuated with specialized and supporting units drafting patrol officers to fill critical needs throughout the department. The current patrol officer staffing mirrors that of the 2007-2008 Fiscal Year with a total of 42 patrol officers. There has been a steady increase in calls for service of 15.40% from 2013 to 2019 and an increase of all calls including traffic stops and self-initiated field activity of 29.55% in the same time period. Added to these figures has been the overall change in complexity of calls that are fielded today and manpower requirements which place a greater strain on existing manpower. This is clearly evident in areas such as hit and run accident investigations, which have increased 88% from 2013 to 2019 and require the investigating officer to not only take the report, but also conduct the advanced investigations which is time consuming.</p> <p>The City of Rockwall continues to rapidly grow with major infrastructure projects (IH30, SH205, SH276, etc.) which will require strategically placing officers to quickly respond, address and clear motor vehicle accidents in a timely manner. Our goal will be to reduce traffic congestion and increase overall safer roadway conditions while facilitating a consistent traffic flow to ensure the continued success of the businesses located within these corridors.</p>	

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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In recent years there has been a troublesome trend in law enforcement where officers continue to depart for other opportunities, retire earlier than in past years or fail to meet the required standards of training to proceed in this career field. We have not been immune to this phenomena as we experience a shift to a continual hiring process during the past 10 years to account for increased attrition. As such, the ability to staff operational shifts without overtaxing officers has been difficult and at times has required the reassignment of officers in specialized units back to the Patrol Division. Increased staffing would lessen the ripple effect when an experienced officer departs and help facilitate the training of new officers, which takes about 15-18 months – including the academy.

In addition, with increased personnel the department would have the ability to provide career enrichment opportunities such as temporary assignments to CID, Narcotics, Community Services, etc., which would help to expand an officer’s knowledge base, is viewed as a net positive for recruiting, and increase overall job satisfaction. It would also provide effective field operational initiatives such as directed burglary and BMV patrols which are not currently possible due to patrol staffing fluctuations. Finally, the addition of patrol personnel falls in line with and accomplishes several of the benchmarks set forth in the Police Department’s Strategic Plan for growth and community safety.

The Cost to full equip a new officer is:

- Salary and Benefits: \$85,150
- Radio Cost: \$4,200
- Taser: \$2,000
- Firearm: \$ 430
- Body Cam: \$ 420
- Uniforms: \$4,630
- Total Cost: \$11,680

CITY MANAGER'S COMMENTS: Four (4) new patrol officers are approved with the remaining four (4) to be considered in future budget years.

108	OVERTIME-STEP	54,519	80,000	80,000	80,000
109	SALARIES & WAGES-OVERTIME	330,044	299,900	384,900	300,000
113	EDUCATION/CERTIFICATE PAY	35,929	39,000	39,000	56,400
114	LONGEVITY PAY	20,428	24,950	24,950	24,900
120	FICA & MEDICARE EXPENSE	300,502	308,800	308,800	335,300
122	T.M.R.S. RETIREMENT EXPENSE	673,054	677,550	677,550	717,050
	<i>PERSONNEL SERVICES Totals</i>	<u>5,046,930</u>	<u>5,271,800</u>	<u>5,202,300</u>	<u>5,896,550</u>

CONTRACTUAL

231	SERVICE MAINTENANCE CONTRACTS	33	-	-	-
240	EQUIPMENT REPAIRS	3,592	6,000	6,000	6,000
242	EQUIPMENT RENTAL & LEASE	4,306	6,800	6,800	6,800

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
246 VEHICLE REPAIRS	125,850	90,000	95,000	100,000

Notes:	Tire cost increase
<p>\$10,000 - The 2020 model and newer Tahoe police pursuit vehicles have moved from 17 inch tire to 20 inch tire resulting in tire replacement cost increase. Also there are 11 Dodge Charges in Patrol that are experiencing higher number of repairs as they age.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

CONTRACTUAL Totals 133,780 102,800 107,800 112,800

SUPPLIES

301 OFFICE SUPPLIES	999	1,000	1,000	1,000
310 PRINTING & BINDING	2,388	3,900	3,900	3,900
315 TRAINING SUPPLIES	42,027	61,000	61,000	71,000

Notes:	Increase in Training Funds
<p>\$10,000 - Increase to offset the cost of practice and duty pistol, rifle and shotgun ammunition that is used for training all officers in the police department. The current price of ammunition has doubled in some cases and delivery fees continue to rise due to fuel costs. These increases have limited the amount of ammunition we can purchase for annual qualifications, in-service training and for those in the academy.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

321 UNIFORMS	90,594	81,500	89,500	128,250
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Notes:	Equipment for New Officers
<p>\$93,400 - a one time increase to equip eight (8) new patrol officers. The funds will be used to provide all equipment necessary for a new officer.</p> <p>Cost to full equip a new officer: Radio Cost: \$4,200 Taser: \$2,000 Firearm: \$ 430 Body Cam: \$ 420 Uniforms: \$4,630 Total Cost: \$11,680</p> <p>CITY MANAGER'S COMMENTS: Four(4) patrol officers are approved.</p>	

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
331 FUEL & LUBRICANTS	120,918	125,000	125,000	156,250
347 GENERAL MAINTENANCE SUPPLIES	21,814	13,400	13,400	13,400
374 POLICE EXPLORER PROGRAM	9,876	10,000	10,000	10,000
376 POLICE CANINE EXPENSE	5,635	6,000	6,000	10,000

Notes:	K-9 Training
<p>\$4,000 The increase in funds will be allocated towards monthly canine trainings with a certified canine handler trainer each month. This additional monthly training will provide a variety of new training venues and improve canine team training and networking with certified instructors. The request seeks to fulfil the council approved strategic plan of improving quality and consistency of training.</p>	
<p>CITY MANAGER'S COMMENTS: Approved</p>	

SUPPLIES Totals 294,251 301,800 309,800 393,800

OPERATIONS

410 DUES & SUBSCRIPTIONS	-	400	400	400
415 RECRUITING EXPENSES	13,400	15,500	18,000	15,500
430 TUITION & TRAINING	21,754	30,000	40,000	30,000
436 TRAVEL	6,667	6,000	8,000	6,000

OPERATIONS Totals 41,821 51,900 66,400 51,900

UTILITIES

507 CELLULAR TELEPHONE	11,054	15,950	15,950	15,950
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UTILITIES Totals 11,054 15,950 15,950 15,950

CAPITAL

612 COMPUTER EQUIPMENT	1,794	-	-	-
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Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
623 VEHICLES	446,620	386,000	403,500	454,350

Notes:	New Vehicles
<p>\$453,900 - Patrol Vehicles Six (6) new patrol vehicles, (3) Chevrolet Tahoes and (3) Ford Explorers to replace 6 patrol vehicles which will be rotated out of the fleet and to purchase equipment necessary to properly outfit each new patrol vehicle. The funds requested include the (6) new vehicles \$232,900 and equipment, and installation costs \$221,000. The addition of the Ford Explorer Police Platform is to continue to offer a mid-sized police vehicle option for police department staff with the phasing out of the Dodge Charger from our fleet, which has become increasingly costly and unreliable.</p> <p>\$42,683 - Traffic Motorcycle One (1) new motorcycle. Replace the 2013 traffic motorcycle, which is eight (8) years old and has exceeded it special use vehicle mechanical and safe life expectancy. The police motorcycle is a critical piece of equipment that can respond to motor vehicle accidents while moving through heavy traffic where other emergency vehicles would not be capable and delayed in their response. This fact will become more critical as the roadway construction projects come on line. The funds will be used to pay for the motorcycle, equipment, striping package and all installation costs. The projected cost includes the required Buy Board Fee and a 5% projected cost increase as allowed by the Buy Board Contract.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

624 POLICE EQUIPMENT	71,620	82,750	82,750	79,800
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Notes:	New Equipment
<p>\$10,800 Six (6) new Automatic External Defibrillator (AED) to be placed in patrol vehicles that currently not equipped with the device. The AEDs have been used by officers in the field to successfully to save numerous lives over the past 10 years.</p> <p>\$11,790 Wireless camera system for the SkyWatch Trailer. The system will provide one (1) WCCTV IR Mini Camera, 2TB HDD and three (3) PTZ high-quality infra-red-compatible cameras that will be powered by the SkyWatch. This system is versatile and will utilized to provide video monitoring capability at city events (Concert on the Lake, Founder's Day, etc.) in high-crime areas, directed initiatives and other high-profile venues. The cameras also have the capability of being removed and placed remotely in other locations if the need arises (e.g., Auto Theft prevention). The quote includes a 5-year service package and is based on GSA contract pricing.</p> <p>\$32,358 a 260-Watt Mini Dome Solar Camera Trailer. The trailer is a remote, self-contained unit with a 20-foot retractable mast mounted with three PTZ high-quality infra-red-compatible cameras and a 12-volt tilting solar array to maintain the battery charge. The trailer is a versatile mobile platform to provide video monitoring at city events, in high-crime areas, traffic analysis or other high-profile venues. The quote includes a 5-year service package and is based on GSA contract pricing.</p> <p>\$24,830 4th year cost of a 5 year contract to replace all Taser Units.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	30 Police	33 Patrol

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
624 SWAT EQUIPMENT	11,351	10,000	10,000	10,000
<i>CAPITAL Totals</i>	<u>531,385</u>	<u>478,750</u>	<u>496,250</u>	<u>544,150</u>
PATROL Totals	6,059,221	6,223,000	6,198,500	7,015,150

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	34 CID

Expenditure Summary

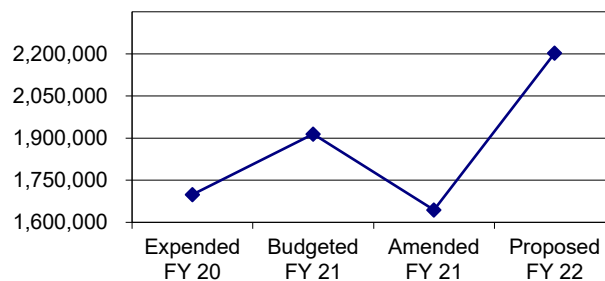
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,529,478	1,647,100	1,380,100	1,933,450
Contractual	65,306	72,600	72,600	102,300
Supplies	29,082	46,800	43,200	46,800
Operational	7,199	13,700	13,700	13,700
Utilities	13,636	17,050	17,050	19,550
Capital	54,649	117,500	117,500	87,200
Total	1,699,350	1,914,750	1,644,150	2,203,000

Personnel Schedule

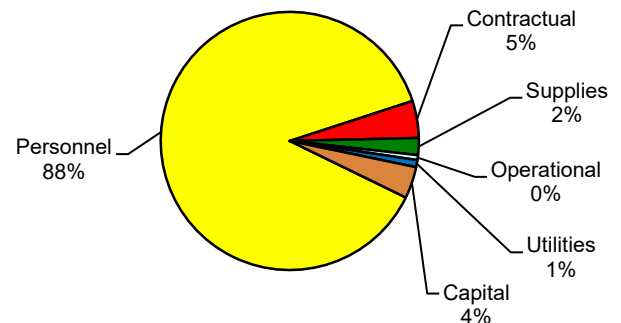
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Sergeant	P7	3	3
Investigator	P5	6	8
Investigator - Narcotics	P5	4	4
Public Safety Officer/Crime Scene Tech.	14	1	1
Property and Evidence Technician	14	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	34 Criminal Investigation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	245,832	284,750	180,750	296,800
104 SALARIES & WAGES-CLERICAL	53,880	52,850	52,850	55,650
107 SALARIES & WAGES-LABOR	836,800	923,700	748,700	1,139,200

Notes:	(3) New Detectives
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Three (3) additional Detectives: two General Investigations Detectives and one Juvenile Investigations Detective. The Criminal Investigation Division (CID), has not increased staffing since 2014. An increase in case load has occurred amounting to a 5 year average 2015-2020, of approximately 1700 cases per year. Overall caseloads have increased by 27.86% with caseload for general crimes detectives having increased 53% over the same timeframe. An estimated population of 51,000, and many more who work, shop and recreate in our city, has led to this overall workload increase. Additionally, the evolution of technology and the effect it has on the amount of time required to conduct robust investigations leading to successful prosecution of wrongdoers, has challenged the ability of current investigative personnel to continue providing the highest levels of customer care to our citizens with current staffing levels.

The work load of cases are shared among 6 Detectives, three who are tasked with specific, highly technical cases and three detectives who share the larger concentration of general crimes cases including, property crimes. Specialized cases require more time, in-depth training, forensic investigative tools and techniques to conduct. General Detectives investigate a wide array of offenses, and receive the highest daily case load, while also sharing in crimes involving juvenile suspects and victims. In addition, high priority crimes such as violent crimes against persons and other felonies, often require the assistance of the entire investigative team, interrupting normal case load.

Crimes involving a juvenile victim or suspect have increased 35% in total in the same 5 year span. Including an increase of 44% in physical and sexual assaults involving juveniles. This has led to a significant increase in man-hours required to effectively investigate these crimes. Many of these physical and sexual assaults often include electronic evidence and require highly technical, criminal forensic techniques to properly investigate. Additionally, a significant amount of hours are spent with our partners at the Rockwall County Child Advocacy Center, where our detectives take part in Forensic Interviews of juvenile victims and witnesses.

\$103,900 Salary and Benefits for a detective
 \$11,700 Estimated costs to equip a detective \$9,300 Office equipment and clothing allowance

\$43,500 The cost of a vehicle, which includes a mobile radio, all vehicle equipment: lighting package and safety vault

CITY MANAGER'S COMMENTS: Two (2) detective positions are approved

109 SALARIES & WAGES-OVERTIME	69,189	50,000	62,000	50,000
113 EDUCATION/CERTIFICATE PAY	12,691	11,800	11,800	21,700
114 LONGEVITY PAY	12,555	14,000	14,000	12,000
120 FICA & MEDICARE EXPENSE	92,592	96,500	96,500	114,100
122 T.M.R.S. RETIREMENT EXPENSE	205,939	213,500	213,500	244,000

PERSONNEL SERVICES Totals 1,529,478 1,647,100 1,380,100 1,933,450

Fund	Department	Division
01 General Fund	30 Police	34 Criminal Investigation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

231	SERVICE MAINTENANCE CONTRACTS	23,212	39,900	39,900	68,400
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Notes:	New Service Maint Contracts
<p>\$1,300 – X-Ways - New subscription for software provided by the National Computer Forensics Institute on criminal investigations that involve computers.</p> <p>\$300 - Increase to SAGE Cognitive Solutions subscription. The department’s psychological service provider.</p> <p>\$1,300 – Provide an additional Charter Cable covert line for Investigations.</p> <p>\$19,360 Annual recurring maintenance and storage fees for FileOnQ evidence handling and storage software.</p> <p>\$3,220 Two (2) additional license for Motion DPS Spotlight A/V Redaction Software that will be an annual recurring cost. The software is used by the police department's IT staff and Records Division to redact audio and video from in-car recording systems, body worn camera and varies other audio/video files. The additional licenses will expedite and streamline open records request by reducing time and making the process more efficient.</p> <p>\$3,000 Increase in line item to cover multiple current contract costs.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

237	UNIFORM SERVICE	7,200	7,200	7,200	8,400
240	EQUIPMENT REPAIRS	-	500	500	500
246	VEHICLE REPAIRS	12,005	11,000	11,000	11,000
261	CRIME SCENE SERVICES	22,890	14,000	14,000	14,000

<i>CONTRACTUAL Totals</i>		65,306	72,600	72,600	102,300
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SUPPLIES

301	OFFICE SUPPLIES	1,472	2,000	2,000	2,000
310	PRINTING & BINDING	204	500	500	500
321	UNIFORMS	2,567	7,300	7,300	7,300
331	FUEL & LUBRICANTS	14,547	26,500	22,900	26,500
347	GENERAL MAINTENANCE SUPPLIES	406	500	500	500
373	INVESTIGATION SUPPLIES	9,886	10,000	10,000	10,000

<i>SUPPLIES Totals</i>		29,082	46,800	43,200	46,800
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Fund	Department	Division
01 General Fund	30 Police	34 Criminal Investigation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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OPERATIONS

410 DUES & SUBSCRIPTIONS	80	200	200	200
430 TUITION & TRAINING	2,495	5,000	5,000	5,000
436 TRAVEL	4,624	8,000	8,000	8,000
447 DRUG TESTING	-	500	500	500
<i>OPERATIONS Totals</i>	<u>7,199</u>	<u>13,700</u>	<u>13,700</u>	<u>13,700</u>

UTILITIES

507 CELLULAR TELEPHONE	13,636	17,050	17,050	19,550
<i>UTILITIES Totals</i>	<u>13,636</u>	<u>17,050</u>	<u>17,050</u>	<u>19,550</u>

CAPITAL

612 COMPUTER EQUIPMENT	5,134	51,500	51,500	-
623 VEHICLES	49,515	66,000	66,000	87,200

Notes:	New Vehicles
<p>\$130,770 - Three (3) Vehicles - Juvenile Detective and two General Crimes Detectives \$30,000 each with Lighting/Siren/Secured Vault- \$8,500 and Mobile radio- \$5,090.</p> <p>CITY MANAGER'S COMMENTS: Two (2) vehicles are approved from General Fund Reserves</p>	

<i>CAPITAL Totals</i>	<u>54,649</u>	<u>117,500</u>	<u>117,500</u>	<u>87,200</u>
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CRIMINAL INVESTIGATIONS Totals	1,699,350	1,914,750	1,644,150	2,203,000
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	35 Community Services

Expenditure Summary

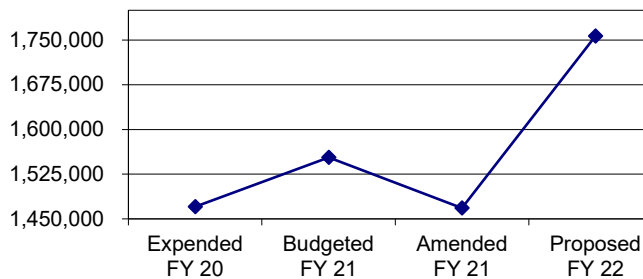
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,370,742	1,413,450	1,321,450	1,475,500
Contractual	41,305	43,150	43,150	180,900
Supplies	54,437	81,550	87,550	85,550
Operational	1,118	9,900	11,100	9,900
Utilities	3,028	4,900	4,900	4,900
Total	1,470,630	1,552,950	1,468,150	1,756,750

Personnel Schedule

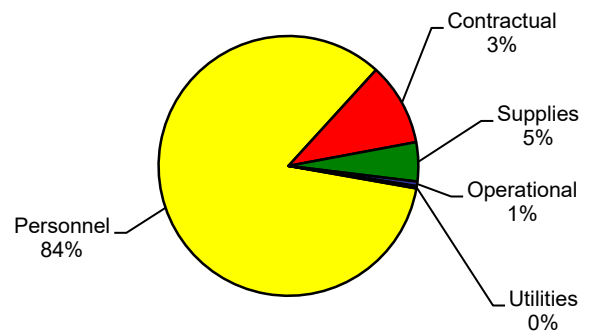
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Sergeant - Juvenile/Crime Prevention	P7	2	2
School Resource Officer	P5	9	9
Crime Prevention Officer	P5	2	2

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	35 Community Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	192,528	191,350	191,350	201,250
107 SALARIES & WAGES-LABOR	829,804	876,600	766,600	920,450
109 SALARIES & WAGES-OVERTIME	58,844	50,000	68,000	50,000
113 EDUCATION/CERTIFICATE PAY	14,583	15,100	15,100	25,000
114 LONGEVITY PAY	10,865	11,050	11,050	9,500
120 FICA & MEDICARE EXPENSE	81,430	82,600	82,600	85,800
122 T.M.R.S. RETIREMENT EXPENSE	182,687	186,750	186,750	183,500

<i>PERSONNEL SERVICES Totals</i>	1,370,742	1,413,450	1,321,450	1,475,500
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CONTRACTUAL

240 EQUIPMENT REPAIRS	29	500	500	500
242 EQUIPMENT RENTAL & LEASE	61	1,650	1,650	1,650
243 BUILDING LEASE	22,513	30,000	30,000	167,750

Notes:	New Lease Space
<p>We propose to move the Community Services division from its current location on Ridge Road to a significantly larger lease space available in the Rockwall Technology Park. The larger space would provide more room for training, an area for the SRO's to work in the summer. The Chiefs are looking at other functions that may be appropriate to move out of the police station ultimately leaving more room there.</p> <p>The current office space on Ridge Road is about 1,200 square feet while the Tech Park space is about 7,000 square feet. It is currently available but there will be tenant finish out work to be done so we don't anticipate moving the office until late 2021.</p> <p>This is a portion of the former A&M Commerce location and still has much of the furnishings that were left behind when the satellite campus closed. The owner will be giving the department that furniture. We have not finalized the costing for the improvements we would need along with other furniture needs.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

246 VEHICLE REPAIRS	18,702	11,000	11,000	11,000
<i>CONTRACTUAL Totals</i>	41,305	43,150	43,150	180,900

Fund	Department	Division
01 General Fund	30 Police	35 Community Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	745	1,000	1,000	1,000
310 PRINTING & BINDING	272	600	600	600
321 UNIFORMS	16,468	26,450	26,450	24,450
331 FUEL & LUBRICANTS	11,659	18,000	24,000	24,000
347 GENERAL MAINTENANCE SUPPLIES	1,016	2,800	2,800	2,800
370 COP PROGRAM SUPPLIES	6,698	7,500	7,500	7,500
371 CRIME PREVENTION SUPPLIES	15,934	22,700	22,700	22,700
372 CPA PROGRAM SUPPLIES	1,645	2,500	2,500	2,500
<i>SUPPLIES Totals</i>	<u>54,437</u>	<u>81,550</u>	<u>87,550</u>	<u>85,550</u>
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	60	900	900	900
430 TUITION & TRAINING	846	4,000	5,200	4,000
436 TRAVEL	212	5,000	5,000	5,000
<i>OPERATIONS Totals</i>	<u>1,118</u>	<u>9,900</u>	<u>11,100</u>	<u>9,900</u>
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	3,028	4,900	4,900	4,900
<i>UTILITIES Totals</i>	<u>3,028</u>	<u>4,900</u>	<u>4,900</u>	<u>4,900</u>
COMMUNITY SERVICES Totals	1,470,630	1,552,950	1,468,150	1,756,750

DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	36 Warrants

Expenditure Summary

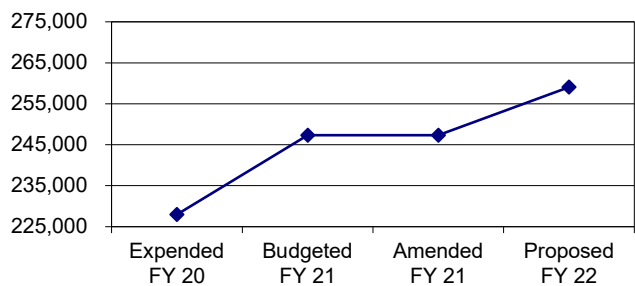
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	224,498	241,150	241,150	252,850
Contractual	932	2,600	2,600	2,600
Supplies	2,197	2,700	2,700	2,700
Utilities	349	900	900	900
Total	227,976	247,350	247,350	259,050

Personnel Schedule

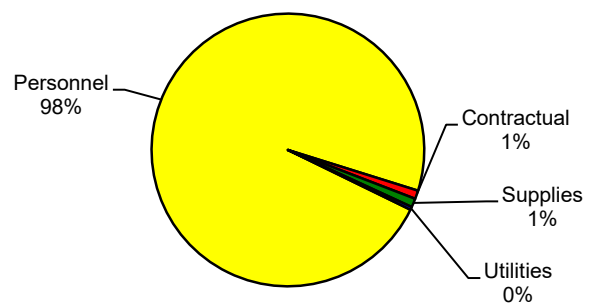
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Warrant Clerk	12	1	1
Warrant Officers (2) P-T	P5	1	1
Bailiff (2) P-T	P5	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	36 Warrants

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

104 SALARIES & WAGES-CLERICAL	47,022	53,000	53,000	55,650
107 SALARIES & WAGES-LABOR	151,411	159,400	159,400	167,000
109 SALARIES & WAGES-OVERTIME	103	1,500	1,500	1,500
114 LONGEVITY PAY	2,622	2,300	2,300	2,600
120 FICA & MEDICARE EXPENSE	15,379	16,250	16,250	17,000
122 T.M.R.S. RETIREMENT EXP.	7,961	8,700	8,700	9,100

<i>PERSONNEL SERVICES Totals</i>	224,498	241,150	241,150	252,850
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CONTRACTUAL

231 SERVICE-MAINTENANCE CONTRACTS	932	900	900	900
240 EQUIPMENT REPAIRS	-	200	200	200
246 VEHICLE REPAIRS	-	1,500	1,500	1,500

<i>CONTRACTUAL Totals</i>	932	2,600	2,600	2,600
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SUPPLIES

301 OFFICE SUPPLIES	-	150	150	150
310 PRINTING & BINDING	271	300	300	300
321 UNIFORMS	1,326	1,000	1,000	1,000
331 FUEL & LUBRICANTS	600	1,250	1,250	1,250

<i>SUPPLIES Totals</i>	2,197	2,700	2,700	2,700
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UTILITIES

507 CELLULAR TELEPHONE	349	900	900	900
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<i>UTILITIES Totals</i>	349	900	900	900
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WARRANTS Totals	227,976	247,350	247,350	259,050
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DIVISION SUMMARY

Fund	Department	Division
01 General	30 Police	37 Records

Expenditure Summary

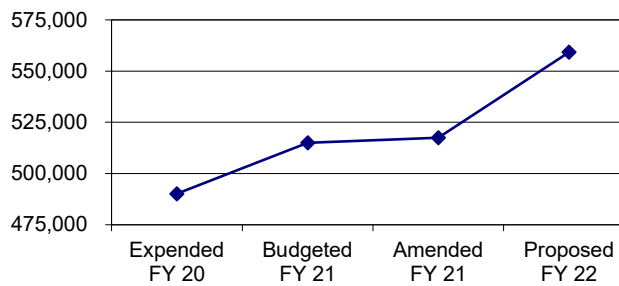
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	473,648	489,100	491,600	532,800
Contractual	5,062	7,150	7,150	7,150
Supplies	1,669	1,950	1,950	2,450
Operational	6,597	12,600	12,600	12,600
Utilities	3,196	4,200	4,200	4,200
Total	490,172	515,000	517,500	559,200

Personnel Schedule

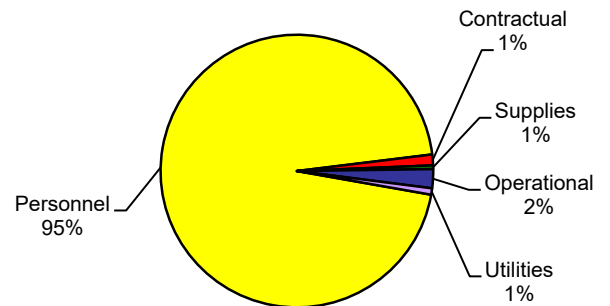
<u>Position</u>	Classification	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Personnel Sergeant	P7	1	1
Public Safety Computer Manager	27	1	1
Network Technician	19	1	1
Records Clerk	12	3	3

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	30 Police	37 Police Records

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	189,080	190,950	190,950	205,600
104 SALARIES & WAGES-CLERICAL	182,218	194,100	194,100	213,750
109 SALARIES & WAGES-OVERTIME	5,116	5,500	8,000	5,500
113 EDUCATION/CERTIFICATE PAY	2,435	2,400	2,400	3,000
114 LONGEVITY PAY	3,490	3,650	3,650	4,350
120 FICA & MEDICARE EXPENSE	28,243	29,500	29,500	32,000
122 T.M.R.S. RETIREMENT EXPENSE	63,067	63,000	63,000	68,600

<i>PERSONNEL SERVICES Totals</i>	473,648	489,100	491,600	532,800
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CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	1,688	2,400	2,400	2,400
240 EQUIPMENT REPAIRS	140	500	500	500
242 EQUIPMENT RENTAL & LEASE	3,001	4,000	4,000	4,000
246 VEHICLE REPAIRS	233	250	250	250

<i>CONTRACTUAL Totals</i>	5,062	7,150	7,150	7,150
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SUPPLIES

301 OFFICE SUPPLIES	585	750	750	750
310 PRINTING & BINDING	-	200	200	200
331 FUEL & LUBRICANTS	1,085	1,000	1,000	1,500

<i>SUPPLIES Totals</i>	1,669	1,950	1,950	2,450
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OPERATIONS

410 DUES & SUBSCRIPTIONS	71	100	100	100
430 TUITION & TRAINING	2,795	5,000	5,000	5,000
436 TRAVEL	3,731	7,500	7,500	7,500

<i>OPERATIONS Totals</i>	6,597	12,600	12,600	12,600
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UTILITIES

507 CELLULAR TELEPHONE	3,196	4,200	4,200	4,200
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<i>UTILITIES Totals</i>	3,196	4,200	4,200	4,200
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POLICE RECORDS Totals	490,172	515,000	517,500	559,200
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DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	41 Planning

Expenditure Summary

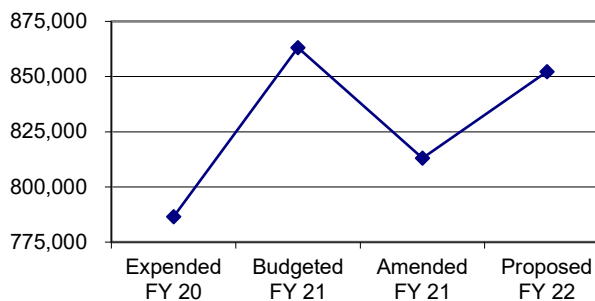
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	638,696	713,950	663,950	712,350
Contractual	65,053	111,500	111,500	99,150
Supplies	2,070	4,400	4,400	4,400
Operational	25,552	31,950	31,950	35,000
Utilities	1,222	1,300	1,300	1,300
Capital	53,912	-	-	-
Total	786,505	863,100	813,100	852,200

Personnel Schedule

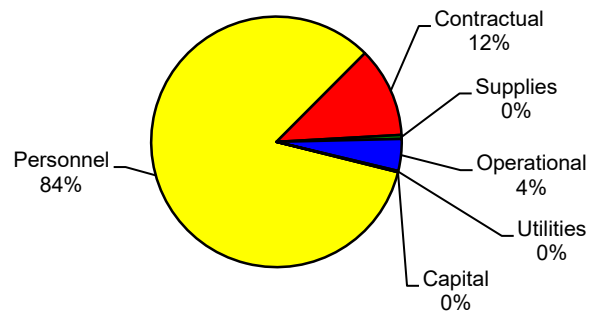
<u>Position</u>	<u>Classification</u>	FY 21 <u>Approved</u>	FY 22 <u>Proposed</u>
Planning and Zoning Director	-	1	1
Planning and Zoning Manager	25	1	-
GIS Supervisor	24	1	1
Senior Planner	24	1	-
Planner	20	1	2
GIS Analyst	19	1	1
GIS Technician	15	1	1
Planning Coordinator	15	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	41 Planning & Zoning

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	152,824	150,500	150,500	159,000
104 SALARIES & WAGES-CLERICAL	354,988	423,900	373,900	411,200
109 SALARIES & WAGES-OVERTIME	2,079	5,000	5,000	5,000
113 EDUCATION/CERTIFICATE PAY	1,362	600	600	300
114 LONGEVITY PAY	3,864	3,250	3,250	2,100
120 FICA & MEDICARE EXPENSE	38,960	43,100	43,100	43,600
122 T.M.R.S. RETIREMENT EXPENSE	84,617	87,600	87,600	91,150
<i>PERSONNEL SERVICES Totals</i>	<u>638,696</u>	<u>713,950</u>	<u>663,950</u>	<u>712,350</u>

CONTRACTUAL

213 CONSULTING FEES	17,858	17,000	17,000	33,500
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Notes:	Portal for GIS
<p>\$13,500 - Engage a consultant to perform installation of the Portal for ArcGIS creating a new relational data storage on the City's servers. Included in the Small Government Enterprise Licensing Agreement with ESRI (the City's geospatial software provider) is Portal for ArcGIS. The City already pays for this feature. Portal acts as a management system for the City's map-centric content and enhances our organization-wide mapping, analysis, data management, sharing, and collaboration capabilities. Currently, the City is required to transfer our current web mapping to the cloud (which is stored on our vendor's servers), Portal would allow this information to be stored on the City's servers and create a new relational data storage. It will also allow staff to view our interactive maps without the need to access the internet, which will be helpful in emergency management situations. This also opens up mobile tools that the City has via CityWorks that could be useful to field employees (e.g. Building Inspectors, Code Enforcement Officers, Engineering Inspectors, etc.).</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

231 SERVICE MAINTENANCE CONTRACTS	41,228	87,500	87,500	58,650
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Notes:	NearMap
<p>\$7,000 - NearMap is a map service offered through the NCTCOG that provides the City with updated 3" orthos three (3) times annually. The City's currently buys its orthos from NCTCOG every two (2) years. The NearMap service would supplement the orthos the City is receiving every two (2) years and would be beneficial for Building Inspections, Code Enforcement, and Planning. Staff should also point out that the annual NearMap cost reduces to \$4,500 after year three (3).</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

233 NEWSPAPER NOTICES - ADVERTISING	5,803	7,000	7,000	7,000
242 EQUIPMENT RENTAL & LEASE	164	-	-	-
<i>CONTRACTUAL Totals</i>	<u>65,053</u>	<u>111,500</u>	<u>111,500</u>	<u>99,150</u>

Fund	Department	Division
01 General Fund	40 Development Services	41 Planning & Zoning

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved						
<i>SUPPLIES</i>										
301 OFFICE SUPPLIES	1,176	1,600	1,600	1,600						
310 PRINTING & BINDING	893	800	800	800						
347 GENERAL MAINTENANCE SUPPLIES	-	2,000	2,000	2,000						
<i>SUPPLIES Totals</i>	<u>2,070</u>	<u>4,400</u>	<u>4,400</u>	<u>4,400</u>						
<i>OPERATIONS</i>										
410 DUES & SUBSCRIPTIONS	1,827	3,200	3,200	4,050						
415 RECRUITING EXPENSES	368	-	-	-						
428 MEETING EXPENSES	2,578	3,200	3,200	3,200						
430 TUITION & TRAINING	11,313	11,250	11,250	12,900						
<table border="1"> <tr> <td>Notes:</td> <td>CityWorks Training</td> </tr> <tr> <td colspan="2"> \$1,650 - To ensure that staff is continuing to effectively utilize the new PLL software purchased last year, provide continuing training for the Building Inspections, Neighborhood Improvement Services, Engineering, and Planning Departments. </td> </tr> <tr> <td colspan="2"> CITY MANAGER'S COMMENTS: Approved </td> </tr> </table>					Notes:	CityWorks Training	\$1,650 - To ensure that staff is continuing to effectively utilize the new PLL software purchased last year, provide continuing training for the Building Inspections, Neighborhood Improvement Services, Engineering, and Planning Departments.		CITY MANAGER'S COMMENTS: Approved	
Notes:	CityWorks Training									
\$1,650 - To ensure that staff is continuing to effectively utilize the new PLL software purchased last year, provide continuing training for the Building Inspections, Neighborhood Improvement Services, Engineering, and Planning Departments.										
CITY MANAGER'S COMMENTS: Approved										
436 TRAVEL	9,468	14,300	14,300	14,850						
<i>OPERATIONS Totals</i>	<u>25,552</u>	<u>31,950</u>	<u>31,950</u>	<u>35,000</u>						
<i>UTILITIES</i>										
507 CELLULAR TELEPHONE	1,222	1,300	1,300	1,300						
<i>UTILITIES Totals</i>	<u>1,222</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>						
<i>CAPITAL</i>										
612 COMPUTER EQUIPMENT	53,912	-	-	-						
<i>CAPITAL Totals</i>	<u>53,912</u>	<u>-</u>	<u>-</u>	<u>-</u>						
PLANNING Totals										
	786,505	863,100	813,100	852,200						

DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	42 Neighborhood Improvement

Expenditure Summary

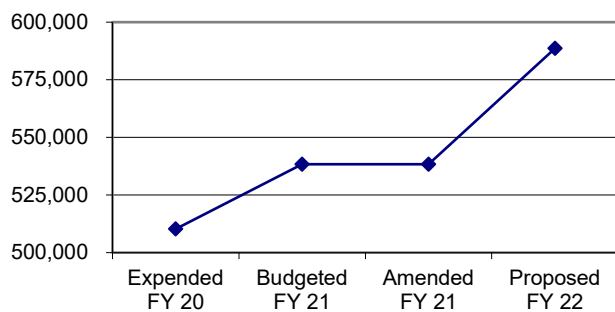
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	355,775	360,600	360,600	380,900
Contractual	135,659	145,050	145,050	174,900
Supplies	9,638	18,900	18,900	19,050
Operational	5,413	9,650	9,650	9,650
Utilities	3,783	4,100	4,100	4,100
Total	510,268	538,300	538,300	588,600

Personnel Schedule

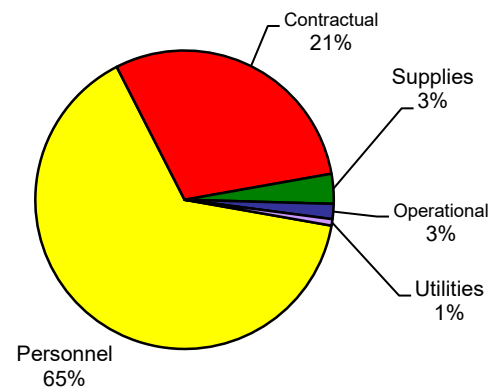
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
NIS Field Supervisor	21	1	1
NIS Representative	16	3	3
NIS Coordinator	12	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	42 Neighborhood Impr. Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	67,607	70,300	70,300	76,650
104 SALARIES & WAGES-CLERICAL	48,660	48,000	48,000	50,500
107 SALARIES & WAGES-LABOR	167,858	168,800	168,800	176,050
109 SALARIES & WAGES-OVERTIME	324	1,000	1,000	1,000
113 EDUCATION/CERTIFICATE PAY	-	600	600	600
114 LONGEVITY PAY	2,685	3,000	3,000	3,300
120 FICA & MEDICARE EXPENSE	21,408	21,950	21,950	23,200
122 T.M.R.S. RETIREMENT EXPENSE	47,233	46,950	46,950	49,600
<i>PERSONNEL SERVICES Totals</i>	<u>355,775</u>	<u>360,600</u>	<u>360,600</u>	<u>380,900</u>

CONTRACTUAL

213 CONSULTING FEES	-	3,000	3,000	3,000
231 SERVICE MAINTENANCE CONTRACTS	1,913	2,900	2,900	2,950
240 EQUIPMENT REPAIRS	125	250	250	250
242 EQUIPMENT RENTAL & LEASE	1,742	3,600	3,600	3,600
246 VEHICLE REPAIRS	2,873	5,000	5,000	5,000
255 CODE ENFORCEMENT CONTRACT	26,621	33,600	33,600	33,600
256 HEALTH INSPECTION SERVICE	102,385	96,700	96,700	106,500

Notes:	Health Inspections
<p>\$2,600 The increase is due to the addition of 9 new food service establishments, 5 new public pools, 1 new public spa and the associated routine, follow up and complaint inspections.</p> <p>\$7,200 In addition, our Contractor is now performing all the data entry, associated with all Health inspections. With the conversion to our new software, we implemented a mobile application, which allows her to enter real time data. This has been very beneficial, in that it makes all data readily available immediately following each inspection, produces more accurate data because our Inspector is doing the data entry themselves, and it eliminates the need for our NIS Coordinator to perform the task. Our Contractor spends approximately one hour per day on data entry at a current \$30 contracted hourly rate.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	40 Development Services	42 Neighborhood Impr. Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
257 DEMOLITION SERVICES	-	-	-	20,000

Notes:	Demolition Services
We historically included \$20,000 funding, for possible demolitions of dangerous structures. This funding was cut for FY 2021, due to budgetary constraints.	
CITY MANAGER'S COMMENTS: Approved	

<i>CONTRACTUAL Totals</i>	135,659	145,050	145,050	174,900
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SUPPLIES

301 OFFICE SUPPLIES	1,269	2,550	2,550	2,550
310 PRINTING & BINDING	316	2,000	2,000	2,000
321 UNIFORMS	849	1,750	1,750	1,750
323 SMALL TOOLS	556	750	750	750
325 SAFETY SUPPLIES	534	1,500	1,500	1,500
331 FUEL & LUBRICANTS	6,114	9,850	9,850	10,000
347 GENERAL MAINTENANCE SUPPLIES	-	500	500	500

<i>SUPPLIES Totals</i>	9,638	18,900	18,900	19,050
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OPERATIONS

410 DUES & SUBSCRIPTIONS	3,345	3,250	3,250	3,250
430 TUITION & TRAINING	315	3,200	3,200	3,200
436 TRAVEL	1,752	3,200	3,200	3,200

<i>OPERATIONS Totals</i>	5,413	9,650	9,650	9,650
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UTILITIES

507 CELLULAR TELEPHONE	3,783	4,100	4,100	4,100
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<i>UTILITIES Totals</i>	3,783	4,100	4,100	4,100
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NIS Totals	510,268	538,300	538,300	588,600
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DIVISION SUMMARY

Fund	Department	Division
01 General	40 Community Development	43 Inspections

Expenditure Summary

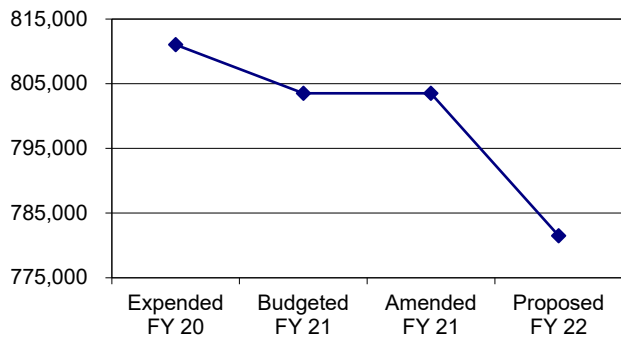
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	677,191	678,950	678,950	651,450
Contractual	88,338	95,400	95,400	95,400
Supplies	8,750	13,000	13,000	15,000
Operational	6,676	9,750	9,750	13,250
Utilities	5,439	6,400	6,400	6,400
Capital	24,637	-	-	-
Total	811,031	803,500	803,500	781,500

Personnel Schedule

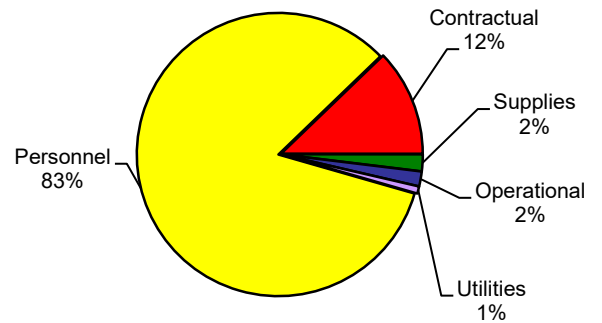
Position	Classification	FY 21 Approved	FY 22 Proposed
Building Official	-	1	1
Building Inspections Supervisor	21	1	1
Plans Examiner	19	1	1
Building Inspector	17	3	3
Permit Technician	12	2	2

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	40 Development Services	43 Building Inspection

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	214,622	208,300	208,300	153,950
104 SALARIES & WAGES-CLERICAL	89,465	92,450	92,450	100,950
107 SALARIES & WAGES-LABOR	235,101	239,800	239,800	248,600
109 SALARIES & WAGES-OVERTIME	1,993	1,000	1,000	1,000
113 EDUCATION/CERTIFICATE PAY	1,500	2,400	2,400	2,400
114 LONGEVITY PAY	4,650	5,150	5,150	4,850
120 FICA & MEDICARE EXPENSE	39,906	41,350	41,350	44,500
122 T.M.R.S. RETIREMENT EXPENSE	89,955	88,500	88,500	95,200

<i>PERSONNEL SERVICES Totals</i>	677,191	678,950	678,950	651,450
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CONTRACTUAL

213 CONSULTING FEES	7,496	10,000	10,000	10,000
231 SERVICE MAINTENANCE CONTRACTS	77,817	76,900	76,900	76,900
240 EQUIPMENT REPAIRS	57	500	500	500
242 EQUIPMENT RENTAL & LEASE	1,896	3,000	3,000	3,000
246 VEHICLE REPAIRS	1,071	5,000	5,000	5,000

<i>CONTRACTUAL Totals</i>	88,338	95,400	95,400	95,400
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SUPPLIES

301 OFFICE SUPPLIES	1,208	1,250	1,250	1,250
310 PRINTING & BINDING	612	1,000	1,000	1,000
321 UNIFORMS	592	1,250	1,250	1,250
323 SMALL TOOLS	710	1,000	1,000	1,000
331 FUEL & LUBRICANTS	5,628	8,000	8,000	10,000
347 GENERAL MAINTENANCE SUPPLIES	-	500	500	500

<i>SUPPLIES Totals</i>	8,750	13,000	13,000	15,000
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Fund	Department	Division
01 General Fund	40 Development Services	43 Building Inspection

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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OPERATIONS

410 DUES & SUBSCRIPTIONS	1,425	2,500	2,500	6,000
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Notes:	Digital International Code books
\$3,500 We will soon begin our 2021 building codes adoption process. These funds will purchase three digital subscriptions from the International Code Council, which will then be available to both field and office personnel. The subscription period is for 3 years.	
CITY MANAGER'S COMMENTS: Approved	

415 RECRUITING EXPENSES	250	-	-	-
430 TUITION & TRAINING	3,484	4,000	4,000	4,000
436 TRAVEL	1,517	3,250	3,250	3,250
<i>OPERATIONS Totals</i>	6,676	9,750	9,750	13,250

UTILITIES

507 CELLULAR TELEPHONE	5,439	6,400	6,400	6,400
<i>UTILITIES Totals</i>	5,439	6,400	6,400	6,400

CAPITAL

623 VEHICLES	24,637	-	-	-
<i>CAPITAL Totals</i>	24,637	-	-	-

BUILDING INSPECTIONS Totals	811,031	803,500	803,500	781,500
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	45 Parks

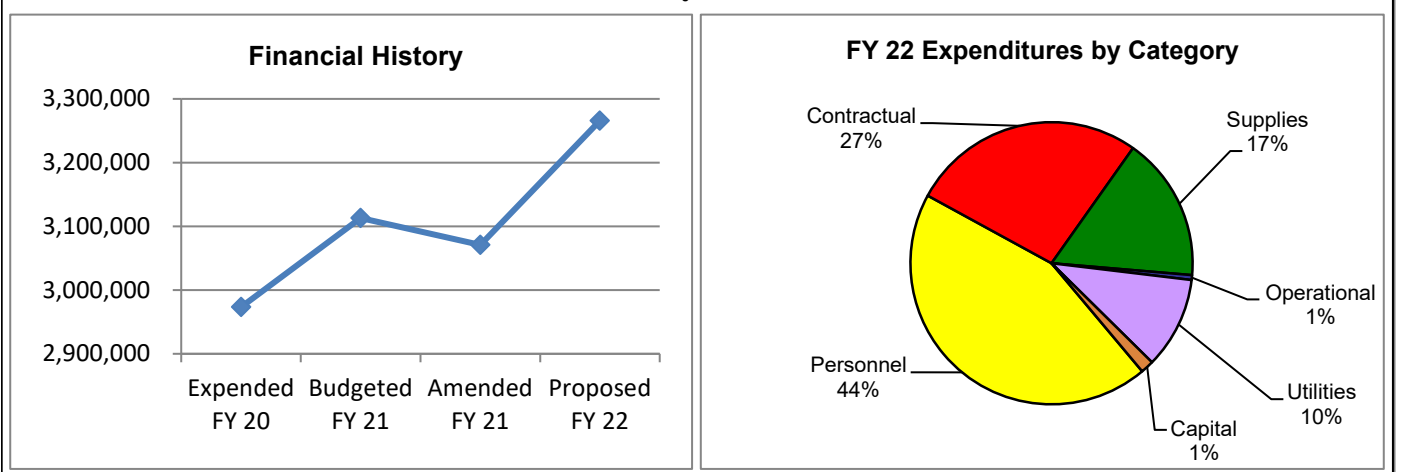
Expenditure Summary

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,262,985	1,318,900	1,252,900	1,439,250
Contractual	750,675	868,700	886,700	876,700
Supplies	418,368	472,850	478,850	540,050
Operational	13,811	18,250	18,250	18,250
Utilities	302,715	342,500	342,500	342,500
Capital	224,760	91,700	91,700	49,000
Total	2,973,313	3,112,900	3,070,900	3,265,750

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Parks Superintendent	25	1	1
Field Supervisor	21	1	1
Crew Leader	16	4	4
Irrigation/Pesticide Technician	13	1	1
Equipment Operator	13	2	2
Maintenance Worker II	10	14	14
Maintenance Worker (PT/Temporary)	-	6	6

Activity Trends



Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	83,884	90,600	90,600	95,200
107 SALARIES & WAGES-LABOR	903,238	946,500	871,500	1,038,900
109 SALARIES & WAGES-OVERTIME	23,452	25,000	34,000	25,000
113 EDUCATION/CERTIFICATE PAY	300	1,800	1,800	1,800
114 LONGEVITY PAY	8,932	10,350	10,350	10,350
120 FICA & MEDICARE EXPENSE	76,054	79,350	79,350	86,800
122 T.M.R.S. RETIREMENT EXPENSE	167,123	165,300	165,300	181,200
<i>PERSONNEL SERVICES Totals</i>	1,262,985	1,318,900	1,252,900	1,439,250

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	459	1,000	1,000	1,000
237 UNIFORM SERVICE	15,147	15,200	15,200	15,200
240 EQUIPMENT REPAIRS	29,730	30,000	38,000	30,000
242 EQUIPMENT RENTAL & LEASE	4,461	11,800	11,800	11,800
244 BUILDING REPAIRS	27,346	27,700	27,700	27,700
246 VEHICLE REPAIRS	21,013	21,000	21,000	30,000

Notes:	Vehicle Maintenance
<p>\$9,000 As our fleet increases so does preventative maintenance and repairs. This increase will allow us to have approximately \$2,000 per vehicle. The average tire replacement cost on these maintenance vehicles is \$600.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

247 GROUNDS MAINTENANCE	641,256	747,000	747,000	736,000
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Notes:	Grounds Maintenance
<p>Solitude Lake Management \$25,000 SRH Landscaping \$91,000 (expected 3% increase) SLM Landscape \$584,000 (expected 3% increase) Chief Landscaping \$14,000 Phillips Lawn Sprinkler \$12,000 Contingency \$10,000 (this is for weather related contract overages due to extended mowing seasons if needed)</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
270 WASTE DISPOSAL SERVICE	11,263	15,000	25,000	25,000

Notes:	Hazardous Tree Removal (amended)
<p>\$10,000 - Hazardous tree removals are becoming more common with the severe weather patterns over the last 5 years. Also there has been a significant increase in reports of hazardous trees by home owners that live adjacent to open spaces and greenbelt.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>CONTRACTUAL Totals</i>	750,675	868,700	886,700	876,700
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SUPPLIES

301 OFFICE SUPPLIES	250	300	300	300
310 PRINTING & BINDING	549	200	200	200
323 SMALL TOOLS	18,681	20,500	20,500	20,500
325 SAFETY SUPPLIES	6,999	8,000	8,000	8,000
331 FUEL & LUBRICANTS	33,501	32,000	38,000	42,000
333 CHEMICAL	54,893	80,000	80,000	80,000
341 CONSTRUCTION & REPAIR SUPPLIES	75,082	78,500	78,500	78,500
347 GENERAL MAINTENANCE SUPPLIES	77,242	104,050	104,050	104,050
349 AGRICULTURAL SUPPLIES	106,616	119,000	119,000	164,000

Notes:	Replacement of plants and grass
<p>\$30,000 is requested from the tree fund to perform landscape replacements in the Fall of 2021. The winter storm of February 2021 has killed all Rosemary shrubs, Indian Hawthorn shrubs and several Crape Myrtles and Live Oak trees. This was due to subzero temperatures for 5 to 7 days.</p> <p>\$15,000 is requested to re-sod the Dog Park in the spring of 2022. We are on a 3 to 5 year cycle to keep the dog park looking its best and preventing muddy conditions.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

350 IRRIGATION SYSTEM SUPPLIES	44,555	30,300	30,300	42,500
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Notes:	Irrigation project
<p>Irrigation and sod installation at Harry Myers Community Center to provide a nice shaded seating area between the back of building, dog park and creek. This area is currently all dirt and could be a nice area with this small improvement.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>SUPPLIES Totals</i>	418,368	472,850	478,850	540,050
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Fund	Department	Division
01 General Fund	45 Parks & Recreation	45 Parks

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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OPERATIONS

415 RECRUITING EXPENSES	3,708	500	500	500
430 TUITION & TRAINING	4,119	7,750	7,750	7,750
436 TRAVEL	4,099	5,000	5,000	5,000
480 VOLUNTEER PROGRAM	1,886	5,000	5,000	5,000
<i>OPERATIONS Totals</i>	13,811	18,250	18,250	18,250

UTILITIES

507 CELLULAR TELEPHONE	15,603	17,500	17,500	17,500
513 WATER	287,112	325,000	325,000	325,000
<i>UTILITIES Totals</i>	302,715	342,500	342,500	342,500

CAPITAL

612 COMPUTER EQUIPMENT	3,479	-	-	-
621 FIELD MACHINERY & EQUIPMENT	30,741	56,200	56,200	49,000

Notes:	Additional Field Equipment
<p>\$32,000 Toro Workman HD for athletic field maintenance and to pull the requested Toro Pro Pass 200 for field top dressing as player safety continues to be a top priority in our field maintenance. This will be an additional unit to maintain our existing 13 athletic fields and any new fields that come on line in the future. This will be additional equipment.</p> <p>\$17,000 Toro Pro Pass 200 Top Dresser for athletic field maintenance which is a top priority for player safety. This unit takes a week long project and makes it a project taking less than 3 hours. This equipment will make out operations more effective and efficient. This will be an addition to the fleet.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

623 VEHICLES	127,928	35,500	35,500	-
633 INFRASTRUCTURE IMPROVEMENTS	62,612	-	-	-
<i>CAPITAL Totals</i>	224,760	91,700	91,700	49,000

PARKS Totals	2,973,313	3,112,900	3,070,900	3,265,750
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	46 Harbor O&M

Expenditure Summary

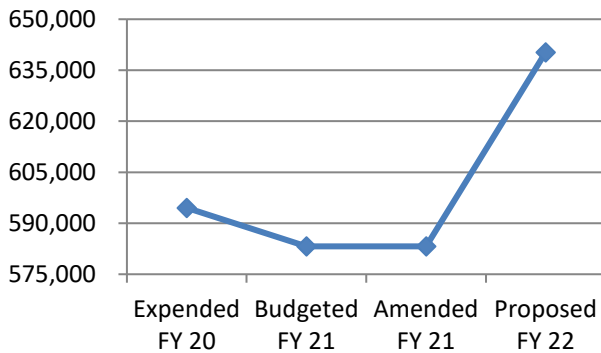
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	113,578	120,750	120,750	129,850
Contractual	322,575	240,300	240,300	240,300
Supplies	39,352	97,500	97,500	98,000
Operational	150	1,050	1,050	1,050
Utilities	118,831	123,600	123,600	123,600
Capital	-	-	-	47,500
Total	594,486	583,200	583,200	640,300

Personnel Schedule

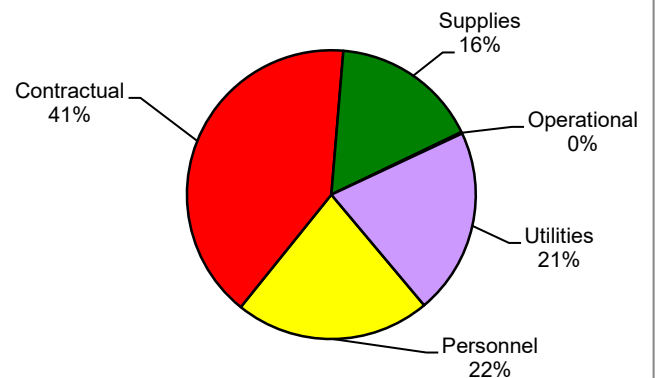
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Harbor Technician	16	1	1
Maintenance Worker II	10	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	46 Harbor

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

107 SALARIES & WAGES-LABOR	86,800	93,500	93,500	100,200
109 SALARIES & WAGES-OVERTIME	3,814	4,000	4,000	4,000
114 LONGEVITY PAY	630	800	800	1,800
120 FICA & MEDICARE EXPENSE	7,237	7,150	7,150	7,650
122 T.M.R.S. RETIREMENT EXPENSE	15,098	15,300	15,300	16,200
<i>PERSONNEL SERVICES Totals</i>	113,578	120,750	120,750	129,850

CONTRACTUAL

231 SERVICE MAINTENANCE CONTRACTS	-	500	500	500
237 UNIFORM SERVICE	2,800	2,800	2,800	2,800
240 EQUIPMENT REPAIRS	6,357	7,500	7,500	7,500
242 EQUIPMENT RENTAL & LEASE	-	6,000	6,000	6,000
244 BUILDING REPAIRS	61,016	60,000	60,000	60,000
245 POOL REPAIR & MAINTENANCE	180,358	60,000	60,000	60,000
246 VEHICLE REPAIRS	3,483	2,500	2,500	2,500
247 GROUNDS MAINTENANCE	68,561	101,000	101,000	101,000
<i>CONTRACTUAL Totals</i>	322,575	240,300	240,300	240,300

SUPPLIES

323 SMALL TOOLS	933	2,000	2,000	2,000
325 SAFETY SUPPLIES	13	500	500	500
331 FUEL & LUBRICANTS	3,909	4,500	4,500	5,000
333 CHEMICALS	9,536	25,000	25,000	25,000
347 GENERAL MAINTENANCE SUPPLIES	6,264	10,000	10,000	10,000
349 AGRICULTURAL SUPPLIES	12,105	22,500	22,500	22,500
350 IRRIGATION SYSTEM SUPPLIES	3,695	5,000	5,000	5,000
390 SWIMMING POOL SUPPLIES	2,896	28,000	28,000	28,000
<i>SUPPLIES Totals</i>	39,352	97,500	97,500	98,000

OPERATIONS

430 TUITION & TRAINING	150	500	500	500
436 TRAVEL	-	550	550	550
<i>OPERATIONS Totals</i>	150	1,050	1,050	1,050

Fund	Department	Division
01 General Fund	45 Parks & Recreation	46 Harbor

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>UTILITIES</i>				
501 ELECTRICITY	62,543	60,000	60,000	60,000
507 CELLULAR TELEPHONE	2,457	3,600	3,600	3,600
513 WATER	53,831	60,000	60,000	60,000
<i>UTILITIES Totals</i>	<u>118,831</u>	<u>123,600</u>	<u>123,600</u>	<u>123,600</u>

CAPITAL

623 VEHICLES	-	-	-	47,500
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Notes:	Replacement vehicle
<p>\$47,500 Replacement of H31 which is a 2005 Ford with over 150,000 miles. This truck has exceeded its useful life span and is in need of replacement with a 3/4 ton truck tool boxes and a tommy lift.</p>	
<p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

<i>CAPITAL Totals</i>	<u>-</u>	<u>-</u>	<u>-</u>	<u>47,500</u>
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HARBOR O & M Total	594,486	583,200	583,200	640,300
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	47 Recreation

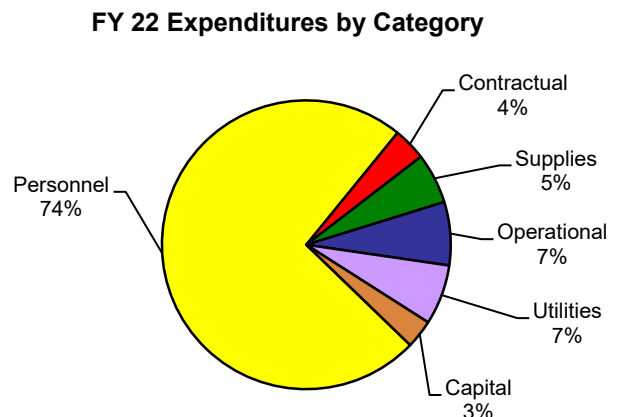
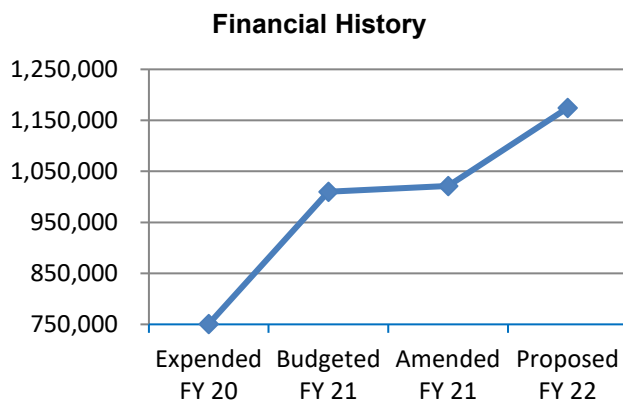
Expenditure Summary

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	545,268	746,850	746,850	865,100
Contractual	24,892	37,300	46,300	43,300
Supplies	35,701	66,250	66,250	66,250
Operational	69,306	80,750	83,250	83,250
Utilities	75,566	79,000	79,000	79,000
Capital	-	-	-	37,500
Total	750,733	1,010,150	1,021,650	1,174,400

Personnel Schedule

<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Parks & Recreation Director	-	1	1
Recreation Superintendent	25	1	1
Athletics & Aquatics Supervisor	20	1	1
Special Events Coordinator	20	-	1
Recreation Coordinator	17	1	1
Administrative Secretary	15	1	1
Recreation Assistant	9	1	1
Temporary Part - Time (Seasonal)	N/A		

Activity Trends



Fund	Department	Division
01 General Fund	45 Parks & Recreation	47 Recreation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	261,466	265,500	265,500	303,900
104 SALARIES & WAGES-CLERICAL	131,559	142,350	142,350	207,350

Notes:	Special Events Coordinator
Request to add a Special Events Coordinator. This position would assist in managing 25 existing events; assist in creating and managing new events, assist in managing HOT fund related events.	
This position would be responsible for assisting in marketing, promotions and advertising of the Free Live Music, and Go Outside and Play brands and assist with overall City branding related to visiting Rockwall.	
These duties are currently shared among three or four full time employees and numerous part time staff which have other primary duties. Adding this position will facilitate in improving all other aspects of our programs, events, marketing and administrative duties.	
\$71,000 Salary and Benefits	
CITY MANAGER'S COMMENTS: Approved	

107 SALARIES & WAGES-LABOR	49,187	210,000	210,000	210,000
109 SALARIES & WAGES-OVERTIME	1,654	2,600	2,600	2,600
113 EDUCATION/CERTIFICATE PAY	600	600	600	600
114 LONGEVITY PAY	1,735	2,400	2,400	1,800
120 FICA & MEDICARE EXPENSE	33,718	50,250	50,250	55,200
122 T.M.R.S. RETIREMENT EXPENSE	65,348	73,150	73,150	83,650

PERSONNEL SERVICES Totals 545,268 746,850 746,850 865,100

CONTRACTUAL

213 CONSULTING FEES	-	3,000	3,000	3,000
231 SERVICE MAINTENANCE CONTRACTS	3,086	3,000	3,000	3,500
239 RECREATION CONTRACTS	2,370	6,000	6,000	6,000
242 EQUIPMENT RENTAL & LEASE	12,571	12,300	17,800	17,800

Notes:	Additional Storage (amended)
\$5,500 added new storage rental unit to house parks and recreation special event program supplies. This increase is included in the FY 2022 budget.	
CITY MANAGER COMMENTS: Approved	

245 POOL REPAIR & MAINTENANCE	2,391	7,000	10,500	7,000
246 VEHICLE REPAIRS	4,474	6,000	6,000	6,000

CONTRACTUAL Totals 24,892 37,300 46,300 43,300

Fund	Department	Division
01 General Fund	45 Parks & Recreation	47 Recreation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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SUPPLIES

301 OFFICE SUPPLIES	1,937	2,000	2,000	2,000
307 POSTAGE	429	2,000	2,000	2,000
310 PRINTING & BINDING	532	14,500	14,500	14,500
321 UNIFORMS	3,962	6,200	6,200	6,200
331 FUEL & LUBRICANTS	927	2,000	2,000	2,000
333 CHEMICAL	11,297	12,600	12,600	12,600
347 GENERAL MAINTENANCE SUPPLIES	5,964	6,450	6,450	6,450
390 SWIMMING POOL SUPPLIES	1,185	4,000	4,000	4,000
391 RECREATION PROGRAM SUPPLIES	9,469	16,500	16,500	16,500
<i>SUPPLIES Totals</i>	35,701	66,250	66,250	66,250

OPERATIONS

406 SPECIAL EVENTS	58,601	57,750	57,750	57,750
410 DUES & SUBSCRIPTIONS	2,443	2,500	5,000	5,000

Notes:	Dues and Subscriptions (amended)
\$2,500 Requested as amended funding resulting in a \$5,000 budget line item for 2021-2022 fiscal year.	
CITY MANAGER'S COMMENTS: Approved	

415 RECRUITING EXPENSES	1,944	3,000	3,000	3,000
428 MEETING EXPENSES	658	1,000	1,000	1,000
430 TUITION & TRAINING	1,803	8,000	8,000	8,000
436 TRAVEL	3,857	8,500	8,500	8,500
<i>OPERATIONS Totals</i>	69,306	80,750	83,250	83,250

UTILITIES

501 ELECTRICITY	70,432	73,000	73,000	73,000
507 CELLULAR TELEPHONE	5,134	6,000	6,000	6,000
<i>UTILITIES Totals</i>	75,566	79,000	79,000	79,000

CAPITAL

623 VEHICLES	-	-	-	37,500
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Notes:	Replacement Vehicle
\$37,500 Replace 2002 model short bed Chevy truck that has become very cost prohibitive to maintain with a 1/2 ton pick up with tommy lift. This unit is utilized for RBSL league and special events and is unreliable.	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

<i>CAPITAL Totals</i>	-	-	-	37,500
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RECREATION Total	750,733	1,010,150	1,021,650	1,174,400
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DIVISION SUMMARY

Fund	Department	Division
01 General	45 Parks & Recreation	48 Animal Services

Expenditure Summary

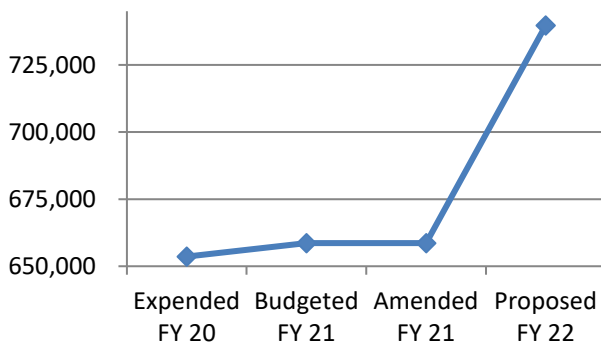
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	216,963	209,150	209,150	219,700
Contractual	423,686	426,000	426,000	426,000
Supplies	6,968	12,750	12,750	14,250
Operational	2,031	5,250	5,250	5,250
Utilities	3,958	5,500	5,500	5,500
Capital	-	-	-	69,000
Total	653,605	658,650	658,650	739,700

Personnel Schedule

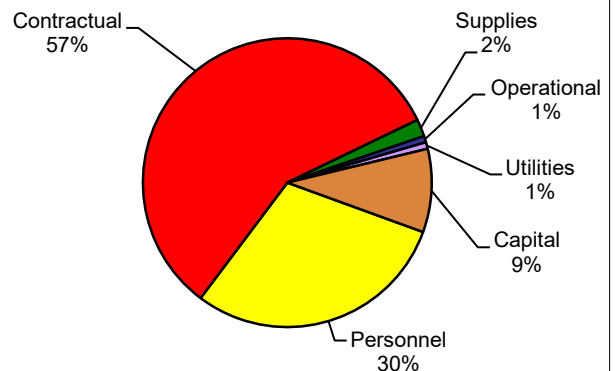
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Animal Services Crewleader	16	1	1
Animal Services Officer	13	2	2

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	45 Parks & Recreation	48 Animal Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

107 SALARIES & WAGES-LABOR	163,720	159,100	159,100	167,400
109 SALARIES & WAGES-OVERTIME	7,558	7,500	7,500	7,500
114 LONGEVITY PAY	4,180	4,400	4,400	4,600
120 FICA & MEDICARE EXPENSE	12,500	12,050	12,050	12,800
122 T.M.R.S. RETIREMENT EXPENSE	29,005	26,100	26,100	27,400
<i>PERSONNEL SERVICES Totals</i>	216,963	209,150	209,150	219,700

CONTRACTUAL

213 CONSULTING FEES	410,472	410,500	410,500	410,500
231 SERVICE MAINTENANCE CONTRACTS	7,077	8,500	8,500	8,500
237 UNIFORM SERVICE	2,127	2,500	2,500	2,500
240 EQUIPMENT REPAIRS	210	750	750	750
246 VEHICLE REPAIRS	3,687	3,500	3,500	3,500
270 WASTE DISPOSAL SERVICE	114	250	250	250
<i>CONTRACTUAL Totals</i>	423,686	426,000	426,000	426,000

SUPPLIES

301 OFFICE SUPPLIES	160	500	500	500
310 PRINTING & BINDING	-	1,000	1,000	1,000
321 UNIFORMS	-	1,500	1,500	1,500
325 SAFETY SUPPLIES	-	750	750	750
331 FUEL & LUBRICANTS	5,277	6,500	6,500	8,000
347 GENERAL MAINTENANCE SUPPLIES	1,532	2,500	2,500	2,500
<i>SUPPLIES Totals</i>	6,968	12,750	12,750	14,250

OPERATIONS

410 DUES & SUBSCRIPTIONS	50	-	-	-
430 TUITION & TRAINING	504	2,250	2,250	2,250
436 TRAVEL	1,477	3,000	3,000	3,000
<i>OPERATIONS Totals</i>	2,031	5,250	5,250	5,250

UTILITIES

507 CELLULAR TELEPHONE	3,958	5,500	5,500	5,500
<i>UTILITIES Totals</i>	3,958	5,500	5,500	5,500

Fund	Department	Division
01 General Fund	45 Parks & Recreation	48 Animal Services

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CAPITAL

623 VEHICLES	-	-	-	69,000
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Notes:	Animal Control Unit
<p>\$69,000 This will be a replacement unit for Unit 12-01 that has over 90,000 miles. We will keep the unit as a spare when the other ACO units break down as they are specialized units that cannot be replaced with any other vehicle. This vehicle is used in the City of Heath operations and the cost is repaid by Heath over 5 years.</p> <p><i>CITY MANAGER COMMENTS: Approved from General Fund Reserves</i></p>	

CAPITAL Totals _____ _____ _____ _____ 69,000

ANIMAL SERVICES Total	653,605	658,650	658,650	739,700
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DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	53 Engineering

Expenditure Summary

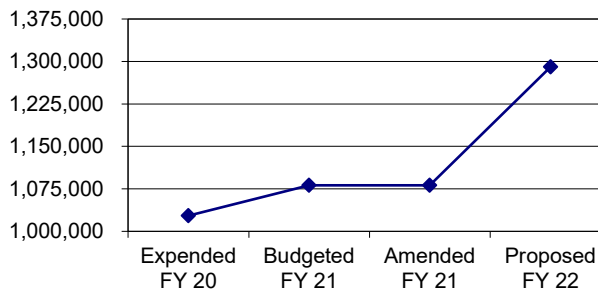
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	853,481	840,600	840,600	929,900
Contractual	81,440	182,400	182,400	302,400
Supplies	14,336	21,850	21,850	21,850
Operational	14,590	23,700	23,700	23,700
Utilities	9,693	12,500	12,500	12,500
Capital	54,105	-	-	-
Total	1,027,645	1,081,050	1,081,050	1,290,350

Personnel Schedule

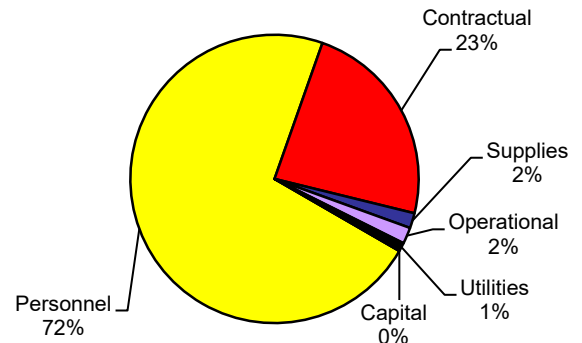
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Public Works Director/City Engineer	-	1	1
Assistant City Engineer	32	-	1
Civil Engineer	28	2	1
Senior Construction Inspector	21	1	1
Construction Inspector	17	4	4
Customer Service Coordinator	12	1	1

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	151,667	150,500	150,500	160,000
104 SALARIES & WAGES-CLERICAL	231,363	231,800	231,800	270,100
107 SALARIES & WAGES-LABOR	290,675	281,500	281,500	307,350
109 SALARIES & WAGES-OVERTIME	10,625	12,000	12,000	12,000
113 EDUCATION/CERTIFICATE PAY	300	1,200	1,200	1,200
114 LONGEVITY PAY	4,760	4,200	4,200	3,950
120 FICA & MEDICARE EXPENSE	51,509	50,800	50,800	56,500
122 T.M.R.S. RETIREMENT EXPENSE	112,584	108,600	108,600	118,800

PERSONNEL SERVICES Totals 853,481 840,600 840,600 929,900

CONTRACTUAL

213 CONSULTING FEES	60,416	130,000	130,000	270,000
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Notes:	Consulting Fees
\$ 75,000 Paving Assessment Update \$100,000 Master Thoroughfare Plan	
CITY MANAGER'S COMMENTS: Approved	

231 SERVICE MAINTENANCE CONTRACTS	8,588	32,000	32,000	12,000
240 EQUIPMENT REPAIRS	-	600	600	600
242 EQUIPMENT RENTAL & LEASE	2,624	2,700	2,700	2,700
246 VEHICLE REPAIRS	4,403	6,500	6,500	6,500
276 STORMWATER PROGRAM COSTS	5,410	10,600	10,600	10,600

CONTRACTUAL Totals 81,440 182,400 182,400 302,400

SUPPLIES

301 OFFICE SUPPLIES	1,530	1,800	1,800	1,800
310 PRINTING & BINDING	884	1,500	1,500	1,500
321 UNIFORMS	1,029	1,050	1,050	1,050
323 SMALL TOOLS	394	1,500	1,500	1,500
325 SAFETY SUPPLIES	61	500	500	500
331 FUEL & LUBRICANTS	10,147	12,000	12,000	12,000
341 CONSTRUCTION & REPAIR SUPPLIES	-	3,000	3,000	3,000
347 GENERAL MAINTENANCE SUPPLIES	290	500	500	500

SUPPLIES Totals 14,336 21,850 21,850 21,850

Fund	Department	Division
01 General Fund	50 Public Works	53 Engineering

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	6,647	8,000	8,000	8,000
430 TUITION & TRAINING	5,584	7,000	7,000	7,000
436 TRAVEL	2,360	8,700	8,700	8,700
<i>OPERATIONS Totals</i>	14,590	23,700	23,700	23,700
<i>UTILITIES</i>				
507 CELLULAR TELEPHONE	9,693	12,500	12,500	12,500
<i>UTILITIES Totals</i>	9,693	12,500	12,500	12,500
<i>CAPITAL</i>				
623 VEHICLES	54,105	-	-	-
<i>CAPITAL Totals</i>	54,105	-	-	-
ENGINEERING Totals	1,027,645	1,081,050	1,081,050	1,290,350

DIVISION SUMMARY

Fund	Department	Division
01 General	50 Public Works	59 Streets

Expenditure Summary

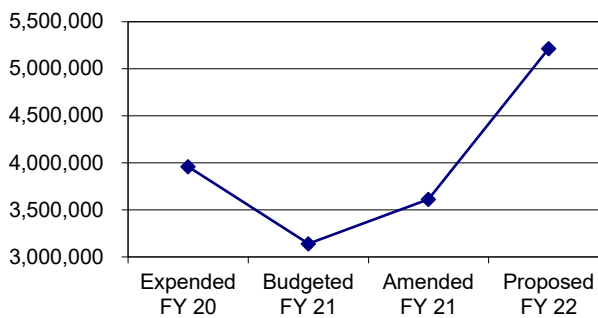
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	824,604	792,900	758,900	912,350
Contractual	191,285	278,450	278,450	278,450
Supplies	2,200,219	1,488,600	1,488,600	3,224,600
Operational	3,863	11,500	11,500	11,500
Utilities	488,551	502,300	502,300	487,300
Capital	250,232	67,000	572,300	301,600
Total	3,958,755	3,140,750	3,612,050	5,215,800

Personnel Schedule

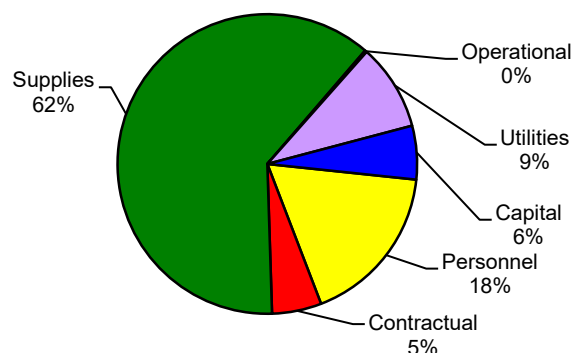
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Superintendent	25	1	1
Field Supervisor	21	2	2
Crew Leader	16	1	1
Equipment Operator	13	3	3
Special Operations Inspector	12	-	1
Sign Technician	11	2	2
Maintenance Worker II	10	3	3

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	131,502	90,550	90,550	95,200
107 SALARIES & WAGES-LABOR	512,230	528,550	478,550	616,600

Notes:	Special Operations Inspector
<p>The position would provide better quality control inspections and oversight for the various outside contractors working for the street division. The position's duties would consist of coordinating with contractors, franchise utility companies, inspecting all projects, checking elevations/grades, measure completed work, review/calculate pay estimates, interpret contract documents, inspect work zone traffic control, provide construction notices, verify compliance with plans/specifications etc. The streets division utilizes a variety of outside service contractors in its day to day operations. These contractors perform work on such items as asphalt and concrete pavement repairs, sidewalk repairs, pavement lift/stabilization, crack sealing, micro-surfacing, slurry seals, pavement marking, right of way maintenance, debris removal, storm sewer cleaning/repair, grading, street sweeping etc.</p> <p>The position would also provide stormwater system inspections and coordinate the maintenance activities for our stormwater system operations. The City of Rockwall is permitted as a small Municipal Separate Storm Sewer System (MS4) and operates under TPDES General Permit No. TXR040278. The addition of this position allows us to implement a visual storm water system inspection and maintenance plan. Develop programs, which follow the established Best Management Practices for Pollution Prevention and Good Housekeeping for our Municipal Operations as recommended by the TCEQ such as inspecting every outfall location once a year, coordinate cleaning efforts of debris and trash, sediment removal scheduling, looking for illicit discharges in the storm system and the required quarterly inspections at the Rockwall Municipal Airport.</p> <p>\$64,900 Salary and Benefits \$4,200 Equipment \$36,000 Vehicle</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

109 SALARIES & WAGES-OVERTIME	13,058	17,200	33,200	20,000
113 EDUCATION/CERTIFICATE PAY	2,400	2,700	2,700	2,700
114 LONGEVITY PAY	7,783	5,250	5,250	6,900
120 FICA & MEDICARE EXPENSE	47,326	47,350	47,350	54,450
122 T.M.R.S. RETIREMENT EXPENSE	110,307	101,300	101,300	116,500

<i>PERSONNEL SERVICES Totals</i>	<u>824,604</u>	<u>792,900</u>	<u>758,900</u>	<u>912,350</u>
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Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

213 CONSULTING FEES	-	5,000	5,000	5,000
231 SERVICE MAINTENANCE CONTRACTS	51,029	93,900	93,900	93,900
237 UNIFORM SERVICE	7,413	9,550	9,550	9,550
240 EQUIPMENT REPAIRS	40,063	42,000	42,000	42,000
242 EQUIPMENT RENTAL & LEASE	399	5,000	5,000	5,000
246 VEHICLE REPAIRS	21,945	25,000	25,000	25,000
270 WASTE DISPOSAL SERVICE	70,436	98,000	98,000	98,000

<i>CONTRACTUAL Totals</i>	191,285	278,450	278,450	278,450
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SUPPLIES

301 OFFICE SUPPLIES	171	500	500	500
310 PRINTING & BINDING	68	500	500	500
323 SMALL TOOLS	10,923	11,100	11,100	11,100
325 SAFETY SUPPLIES	2,736	6,000	6,000	6,000
331 FUEL & LUBRICANTS	29,234	33,000	33,000	35,000
333 CHEMICAL	8,106	15,500	15,500	15,500
341 CONSTRUCTION & REPAIR SUPPLIES	2,000,333	1,250,000	1,250,000	2,984,000

Notes:	Service Center Pavement
<p>\$494,000 Service Center Pavement Repairs Phase (B) Budget to replace the failed asphalt pavement at the Service Center. Phase (B) will consist of removing the existing asphalt pavement in three locations. The asphalt pavement will be replaced with 8” reinforced concrete pavement. These parking areas to the side and rear of the main structure support the delivery of heavy materials as well as parking our large equipment and heavy vehicles.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>	

Notes:	Street Maintenance Projects
<p>\$512,000 Asphalt Repairs - Maintenance Overlays/Full Depth Reclamation/Asphalt Segment Repairs Proposed Projects:</p> <p>Elm Street (Valley to Highland) South Tyler Street (Washington to Storrs) Clem Road (FM 1141 to limits of subdivision improvements) Joe White (Nash to concrete near Stimson Street)</p> <p>\$100,000 Miscellaneous Asphalt Segment Repairs Zollner (various) Anna Cade (various) Rochelle (various) Green Circle (various) Other locations as necessary</p>	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<p>\$185,000 Micro Surfacing - Pavement Preservation</p> <p>Cornelia Street</p> <p>Storrs Street</p> <p>Kernoodle</p> <p>Star Street</p> <p>Lofland Park Parking Lot</p> <p>North Clark Street</p> <p>Anna Cade Road</p> <p>Willow Bend</p> <p>Old Quail Run</p> <p>Shenandoah Lane</p> <p>\$100,000 Crack Seal Program – Pavement Preservation</p> <p>\$500,000 Miscellaneous Concrete Repairs Street – Street Pavement</p> <p>\$300,000 Miscellaneous Concrete Repairs – Alley Pavement</p> <p>\$100,000 Miscellaneous Sidewalk Construction</p> <p>\$100,000 Pavement lift and stabilization</p> <p>\$25,000 Miscellaneous sidewalk repairs (foam/mud jacking)</p> <p>\$50,000 Pavement markings</p> <p>\$250,000 Construction materials and supplies for staff operations</p> <p>CITY MANAGER'S COMMENTS: Approved</p>				

347	GENERAL MAINTENANCE SUPPLIES	7,904	10,000	10,000	10,000
384	DRAINAGE SYSTEM REPAIR SUPPLIES	11,755	20,000	20,000	20,000
392	SIGNS AND SIGNALS	124,781	137,000	137,000	137,000
393	STREET LIGHTING SUPPLIES	4,208	5,000	5,000	5,000
	<i>SUPPLIES Totals</i>	<u>2,200,219</u>	<u>1,488,600</u>	<u>1,488,600</u>	<u>3,224,600</u>

OPERATIONS

410	DUES & SUBSCRIPTIONS	552	900	900	900
430	TUITION & TRAINING	3,225	5,600	5,600	5,600
436	TRAVEL	86	5,000	5,000	5,000
	<i>OPERATIONS Totals</i>	<u>3,863</u>	<u>11,500</u>	<u>11,500</u>	<u>11,500</u>

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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UTILITIES

504 STREET LIGHTING	479,345	490,000	490,000	475,000
507 CELLULAR TELEPHONE	9,205	12,300	12,300	12,300
<i>UTILITIES Totals</i>	488,551	502,300	502,300	487,300

CAPITAL

603 BUILDINGS	-	-	-	195,400
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Notes:	Shade Canopies at Service Center
\$195,400 for Construction of 3 structures at the Service Center.	
\$95,000 for 4,977 sf building cover to protect the heavy equipment from the elements	
\$70,000 for 3,500 sf cover to protect the heavy equipment and material from the elements	
\$30,400 for 416 sf structure to hoist and store sand spreaders	
CITY MANAGER'S COMMENTS: Approved from General Fund Reserves	

612 COMPUTER EQUIPMENT	-	-	-	2,000
617 RADIO EQUIPMENT	-	-	-	2,200
623 VEHICLES	237,113	67,000	67,000	102,000

Notes:	Vehicles
\$133,000 Replace-2002 Ford F-650 6 Yard Dump Truck - (Unit ST-158-02)	
Purpose – This truck is vital to day to day operations. It does not have a sand spreader but is used to transport dirt and debris from jobsites along with asphalt, rock and equipment such as the backhoe, Water or Sewer borrowed excavator and loader to the jobsites. This truck has had several costly mechanical issues within the last four years that included two broken drive lines along with the clutch and pressure plate assembly. The PTO is not working properly, electrical issues etc. The 2002 model vehicle has 37,000 miles and needs over \$12,000 in repairs. (4-years Total Maintenance Costs: \$5,483)	
Proposed Replacement unit: 2022 Kenworth T370 Tandem 12-14 Yard Dump Truck, Warren dump body, Warren sand spreader, Warren tarp system and hydraulic system plumbed for sand spreader operation.	
CITY MANAGER'S COMMENTS: Disapproved	

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
	<p>\$66,000 Replace - 2009 Ford F-250 Ex Cab with Utility Bed – (Unit ST-) with 102,500 miles and in fair/poor condition. This vehicle is used for daily sign maintenance operations, school light maintenance, traffic signals, special event support and general operations activities. This truck has had several mechanical issues in the last 3 years and currently needs over \$6,000 in repairs.</p> <p>We propose to replace this truck with a 2020/2021 Chevy C-3500 4x2 Double Cab with RKI creante needed for sing pole operations, headache rack, compressor/generator, safety lights, etc.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p> <p>\$36,000 Truck – Proposed Contract Services Inspector 2020/2021 Chevy ½ Ton Extended Cab Equipped with headache rack, computer stand, tool box, safety lights etc.</p> <p>Purpose – Proposed Special Operations Inspector/Coordinator – This vehicle will be used by the new position if approved. If the new position is not approved we still need to add this vehicle to the fleet. The employee that is currently assisting with watching over the contractors is driving the After Hours Duty truck on a daily basis adding unnecessary wear and tear to that vehicle.</p> <p>CITY MANAGER'S COMMENTS: Approved from General Fund Reserves</p>			

Fund	Department	Division
01 General Fund	50 Public Works	59 Streets

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
634 DRAINAGE PROJECTS	13,119	-	505,300	-

Notes:	Lakeshore Bridge Repair
Previously approved contract for repairs to the Lakeshore Bridge near Squabble Creek.	
CITY MANAGER'S COMMENTS: Approved	

<i>CAPITAL Totals</i>	250,232	67,000	572,300	301,600
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STREETS Totals	3,958,755	3,140,750	3,612,050	5,215,800
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City of Rockwall
The New Horizon

MEMORANDUM

TO: Mayor and Council Members
FROM: Mary Smith, City Manager
DATE: August 15, 2021
SUBJECT: Water / Wastewater Rates

North Texas Municipal Water District while still finalizing the budget for treated water for 2022 is not planning to increase water rates. The District expects to keep the current 2.99 per thousand gallons of treated water. This is the fourth year for the new budget methodology put into effect by the District, which has allowed rates to increase more slowly if at all. The lowered projections were used when our rate study was completed December 2018 but did not include rates staying flat as they are expected to do for 2022.

The charges for Wastewater treatment by the District is increasing from the original 2021 budget. Specifically the 10.14% increase for the regional interceptor line due to the capacity needs to facilitate the transfer of wastewater to the treatment plant in Mesquite. The treatment cost at the two Rockwall plants is increasing 2.4% for the North plant and decreasing 8.55% for the South plant. Construction work continues on the parallel line to the Mesquite treatment plant with construction expected to conclude in 2022. Rockwall partners with Heath and Forney on the wastewater line to the Mesquite plant and Mclendon Chisholm is a customer of Rockwall's with flow into the line under an agreement with that city.

The City has two primary criteria when setting rates. The City's policy is to maintain a 60-day working capital (reserves) balance. The City's reserves will be closer to 200 days. Historically we have set rates and budgets based on periods of normal weather and consumption, not the extremes that can occur. The weather and consumption patterns have been anything but normal for the past decade and 2021 is no exception. The rainy spring into early summer and the unseasonably cool temperatures have lowered water consumption below that of last year. Last year we exceeded our minimum demand by about 7% but will not achieve that minimum this year. The initial reports show we will be closer to 98.5% of our annual minimum. The water year runs from August through July each year and District volume calculations will be finalized shortly.

Overall operations budgets for fiscal year 2022 increased by 8.2% and revenues are projected to increase as we continue to grow the number of accounts for both water and sewer. We will

not propose any water or sewer rate increase for 2022 subject to change based on final budget adoption by the District since those expenses are the largest we have in either the water or the wastewater operations.

Wholesale Customers

Our wholesale customer rates are determined in a separate study that was completed in 2018 as well. These rates are designed to completely cover our cost of providing wholesale water. Blackland and RCH Water Supply Corporations will be subject to a rate increase based on those study findings. Blackland continues to work toward becoming a direct customer of the NTMWD having purchased the land for their delivery point, are in the design phase for the pump station, and expect to go direct as early as late 2023. At that time, we will transfer the maximum gallons they have purchased historically from our minimum demand to their new minimum demand with the District.

The City of Heath's contract with Rockwall provides for rate increases as NTMWD adjusts the District's rate to member cities and includes a minimum take provision, which was implemented in FY2017. Despite setting a new minimum demand last year, Heath will not achieve that demand this year so their payments will remain the same for 2022.

SUMMARY OF OPERATIONS

Fund

02 Water & Sewer

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Revenues	30,124,596	31,792,800	31,810,800	31,811,200
Operating Expenses	25,544,790	25,232,950	26,310,550	28,307,800
Operating Income (Loss)	4,579,806	6,559,850	5,500,250	3,503,400
Non-Operating Revenues	2,518,892	1,490,000	1,970,500	1,785,000
Non-Operating Expenses	3,917,789	5,095,500	5,106,500	5,207,300
Non-Operating Income (Loss)	(1,398,896)	(3,605,500)	(3,136,000)	(3,422,300)
Net Income (Loss) Before Transfers	3,180,911	2,954,350	2,364,250	81,100
Net Transfers In (Out)	(1,084,150)	(1,184,550)	(1,184,550)	(1,310,400)
Net Income (Loss)	2,096,761	1,769,800	1,179,700	(1,229,300)
Working Capital - Beginning	11,337,200	9,353,496	13,433,961	14,613,661
Working Capital - Ending	13,433,961	11,123,296	14,613,661	13,384,361

SUMMARY OF REVENUES

Fund					
02 Water & Sewer					
Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Available Operating Revenues:					
4601	Retail Water Sales	15,641,898	15,950,000	15,950,000	16,375,000
4603	Sewer Charges	9,027,765	9,311,000	9,311,000	9,525,000
4605	Pretreatment Charges	64,537	93,600	93,600	100,000
4609	HHW Fees	125,478	125,000	130,000	176,000
4610	Penalties	176,973	250,000	180,000	250,000
4611	Portable Meter Sales	179,223	150,000	80,000	100,000
Total Utility Sales		25,215,872	25,879,600	25,744,600	26,526,000
4622	RCH Water Sales	1,560,310	1,795,000	1,795,000	1,857,800
4632	Blackland Water Sales	806,277	912,000	912,000	43,200
4640	Mclendon Chisholm Sewer	228,368	207,000	350,000	375,000
4650	City of Heath Water Sales	2,104,533	2,814,200	2,814,200	2,814,200
Total Contract Sales		4,699,488	5,728,200	5,871,200	5,090,200
4660	Water Taps	127,502	110,000	130,000	130,000
4662	Sewer Taps	23,064	25,000	25,000	25,000
4665	Meter Rental Fees	58,670	50,000	40,000	40,000
Total Other Receipts		209,237	185,000	195,000	195,000
Total Operating Revenues		30,124,596	31,792,800	31,810,800	31,811,200
Available Non-Operating Revenues					
4001	Interest Earnings	103,324	50,000	50,000	30,000
4010	Auction/Scrap Proceeds	21,348	15,000	15,000	15,000
4019	Miscellaneous	63,652	15,000	184,500	15,000
4450	Land Sales	14,585	-	11,000	-
4480	Tower Leases	286,269	260,000	260,000	275,000
4670	Water Impact Fees	1,077,929	700,000	800,000	800,000
4672	Sewer Impact Fees	951,785	450,000	650,000	650,000
Total Non-Operating Revenue		2,518,892	1,490,000	1,970,500	1,785,000
Total Available Revenues		32,643,489	33,282,800	33,781,300	33,596,200

SUMMARY OF OPERATING TRANSFERS

Fund

02 Water & Sewer

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Transfers In				
From Recycling Fund	50,000	50,250	50,250	-
Operating Transfers Out				
To General Fund	200,000	300,000	300,000	300,000
To Insurance Fund	810,000	810,000	810,000	920,000
To Worker's Comp Fund	55,000	55,000	55,000	65,000
To Tech Replacement Fund	19,150	19,800	19,800	25,400
To Vehicle Replacement Fund	50,000	50,000	50,000	-
Total Transfers Out	1,134,150	1,234,800	1,234,800	1,310,400
Net Operating Transfers				
In (Out)	(1,084,150)	(1,184,550)	(1,184,550)	(1,310,400)

SUMMARY OF EXPENSES

Fund

02 Water & Sewer

Department	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Expenses				
Departmental Expenses:				
61 Utility Billing	1,629,444	1,280,250	1,287,250	1,353,600
63 Water Operations	16,084,320	15,654,500	15,623,000	17,089,050
67 Sewer Operations	7,831,026	8,298,200	9,400,300	9,865,150
Total Dept. Expenses	25,544,790	25,232,950	26,310,550	28,307,800
Non Operating Expenses				
62 Long Term Debt	3,917,789	5,095,500	5,106,500	5,207,300
Total Non-Operating Expenses	3,917,789	5,095,500	5,106,500	5,207,300
Total Expenses	29,462,579	30,328,450	31,417,050	33,515,100

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	62 Long Term Debt

Expenditure Summary

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Debt Service	3,917,788	5,095,500	5,106,500	5,207,300
Total	<u>3,917,788</u>	<u>5,095,500</u>	<u>5,106,500</u>	<u>5,207,300</u>

Fund	Department	Division
02 Water & Sewer	60 Utility Services	62 Debt Service

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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70 Debt Service

0750	BOND ADMINISTRATION FEES	1,431	5,000	5,000	5,000
0752	BOND - PRINCIPAL	2,580,000	3,301,000	3,301,000	3,435,000
0754	BOND - INTEREST	690,067	1,142,500	1,142,500	1,122,800
0772	NTMWD - PRINCIPAL	455,000	475,000	475,000	495,000
0774	NTMWD - INTEREST	191,290	172,000	183,000	149,500

Debt Service TOTAL:	3,917,788	5,095,500	5,106,500	5,207,300
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DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	61 Utility Billing

Expenditure Summary

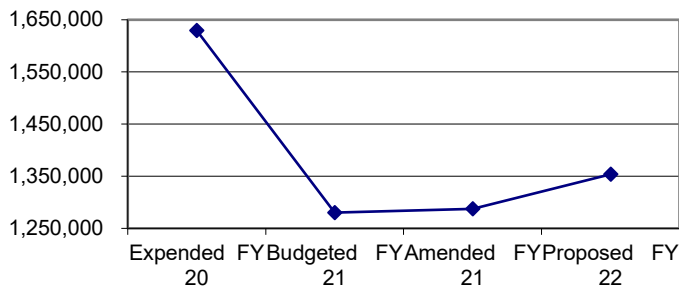
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	489,852	481,100	488,100	546,950
Contractual	551,268	502,450	502,450	509,950
Supplies	92,649	90,800	90,800	90,800
Operational	495,675	205,900	205,900	205,900
Total	1,629,444	1,280,250	1,287,250	1,353,600

Personnel Schedule

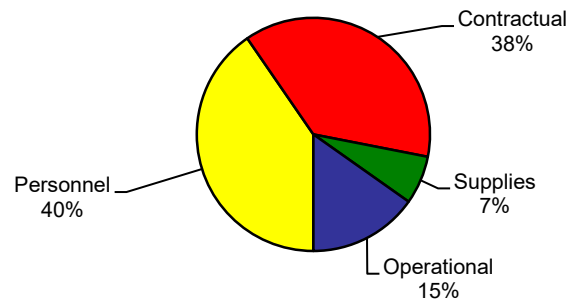
Position	Classification	FY 21 Approved	FY 22 Proposed
Utility Billing Supervisor	22	1	1
Field Supervisor	19	1	1
Customer Service Representative	12	3	3
Meter Technician	11	3	4

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
02 Water Sewer	60 Utility Services	61 Utility Billing

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	66,886	65,500	65,500	71,450
104 SALARIES & WAGES-CLERICAL	129,855	125,100	125,100	130,100
107 SALARIES & WAGES-LABOR	187,671	191,150	191,150	240,100

Notes:	Add Meter Technician
<p>As the City has grown we have not added an employee in this function for many years. While we do install radio read meters on all new accounts we have a program each year to replace aging meters either as they fail or by streets when possible.</p> <p>One of the chief complaints we get involves the fact that we have to work a "skip week" into each quarter in order to maintain the reading function with the personnel we have. An additional person reading would allow us to better cover vacation and holiday time so we can get closer to a uniform billing period each month. It still may fluctuate by a few days but we believe more consistent staffing and the ability to finish reading each week in a more timely manner will improve the days from reading to bill presentment.</p> <p>Salary and Benefits: \$47,010</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

109 SALARIES & WAGES-OVERTIME	3,820	2,500	9,500	2,500
113 EDUCATION/CERTIFICATE PAY	2,100	1,500	1,500	1,800
114 LONGEVITY PAY	3,430	3,650	3,650	4,050
120 FICA & MEDICARE EXPENSE	29,124	29,200	29,200	30,900
122 T.M.R.S. RETIREMENT EXPENSE	66,966	62,500	62,500	66,050
<i>PERSONNEL SERVICES Totals</i>	<u>489,852</u>	<u>481,100</u>	<u>488,100</u>	<u>546,950</u>

CONTRACTUAL

210 AUDITING	13,990	17,000	17,000	17,000
217 IT SERVICE	22,018	28,750	28,750	28,750
223 INSURANCE-SURETY BONDS	268	200	200	200
225 INSURANCE-AUTOMOBILES	42,957	42,000	42,000	42,000
227 INSURANCE-REAL PROPERTY	48,620	48,500	48,500	48,500
228 INSURANCE-CLAIMS & DEDUCTIBLES	24,738	25,000	25,000	25,000
229 INSURANCE-LIABILITY	23,527	25,000	25,000	25,000
231 SERVICE MAINTENANCE CONTRACTS	367,877	305,000	305,000	310,000
235 BANK CHARGES	-	5,000	5,000	5,000
240 EQUIPMENT REPAIRS	-	1,000	1,000	1,000
242 EQUIPMENT RENTAL & LEASE	7,274	5,000	5,000	7,500
<i>CONTRACTUAL Totals</i>	<u>551,268</u>	<u>502,450</u>	<u>502,450</u>	<u>509,950</u>

Fund	Department	Division
02 Water Sewer	60 Utility Services	61 Utility Billing

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>SUPPLIES</i>				
301 OFFICE SUPPLIES	1,018	1,800	1,800	1,800
307 POSTAGE	84,118	80,000	80,000	80,000
310 PRINTING & BINDING	7,282	8,000	8,000	8,000
347 GENERAL MAINTENANCE SUPPLIES	230	1,000	1,000	1,000
<i>SUPPLIES Totals</i>	<u>92,649</u>	<u>90,800</u>	<u>90,800</u>	<u>90,800</u>
<i>OPERATIONS</i>				
410 DUES & SUBSCRIPTIONS	-	300	300	300
415 RECRUITING EXPENSES	135	-	-	-
430 TUITION & TRAINING	450	2,000	2,000	2,000
436 TRAVEL	314	2,000	2,000	2,000
450 BAD DEBT EXPENSE	321,691	30,000	30,000	30,000
490 HOUSEHOLD HAZARDOUS WASTE	173,085	171,600	171,600	171,600
<i>OPERATIONS Totals</i>	<u>495,675</u>	<u>205,900</u>	<u>205,900</u>	<u>205,900</u>
BILLING SERVICES Totals	1,629,444	1,280,250	1,287,250	1,353,600

DIVISION SUMMARY

Fund	Department	Division
02 Water & Sewer	60 Utility Services	63 Water Operations

Expenditure Summary

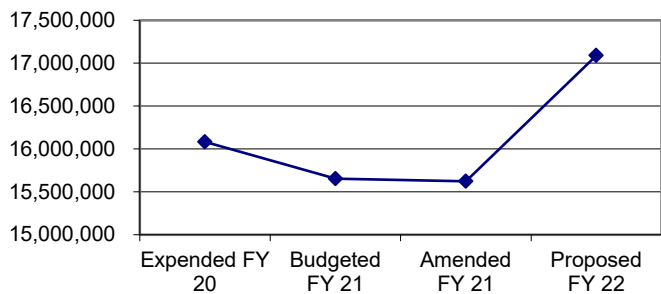
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,088,633	1,171,400	1,141,400	1,285,100
Contractual	13,271,568	13,382,300	13,336,800	14,331,700
Supplies	569,050	720,700	739,700	894,200
Operational	14,241	23,250	23,250	23,250
Utilities	304,725	268,500	268,500	268,500
Capital	836,104	88,350	113,350	286,300
Total	16,084,320	15,654,500	15,623,000	17,089,050

Personnel Schedule

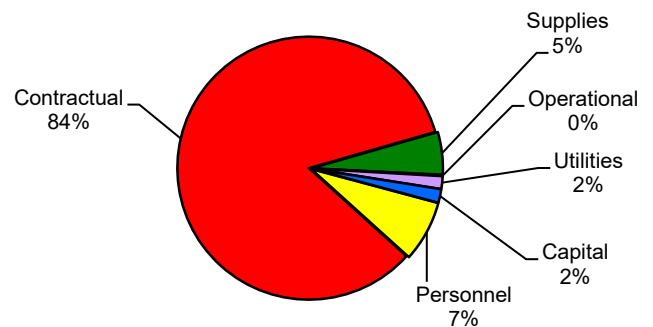
Position	Classification	FY 21 Approved	FY 22 Proposed
Water/Wastewater Manager	32	1	1
Water - Field Supervisor	22	1	1
Senior Production Technician	15	1	1
Public Works Coordinator	14	1	1
Crew Leader	16	2	2
Water Quality Technician	12	2	2
Equipment Operator	13	1	1
Production Technician I	11	2	2
Fire Hydrant Technician	11	2	2
Maintenance Worker II	10	4	4

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERV	186,526	183,250	183,250	206,400
104 SALARIES & WAGES-CLERICAL	60,823	53,000	53,000	55,650
107 SALARIES & WAGES-LABOR	559,690	639,200	569,200	704,800
109 SALARIES & WAGES-OVERTIME	71,365	75,000	115,000	75,000
113 EDUCATION/CERTIFICATE PAY	2,100	3,600	3,600	3,600
114 LONGEVITY PAY	5,990	7,050	7,050	7,500
120 FICA & MEDICARE EXPENSE	65,538	67,000	67,000	73,950
122 T.M.R.S. RETIREMENT EXP.	136,602	143,300	143,300	158,200

PERSONNEL SERVICES Totals 1,088,633 1,171,400 1,141,400 1,285,100

CONTRACTUAL

211 LEGAL	61,108	50,000	50,000	25,000
213 CONSULTING FEES	39,713	20,000	25,000	25,000

Notes:	Increase in Consulting (amended)
<p>\$5,000 - Consulting services for water system planning, review of water availability for proposed developments, and the impact of annexation on the water system. Included are material testing services for in-house water projects.</p> <p>Over the past few years have exceeded the budgeted amount, requesting an increase from \$20,000 to \$25,000.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

231 SERVICE-MAINT. CONTRACTS	75,704	87,100	87,100	163,600
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Notes:	Increase in Services
<p>\$5,560 Spectrum internet service to replace slow DSL service at North Country Lane water tower. Internet service allows the SCADA system to communicate tower conditions to the tower operators.</p> <p>\$71,870 Purchase of SCADA Net and Cyber Security upgrades used and shared with the Wastewater Division of Public Works.</p> <p>IT recently had a study conducted of our security systems and are working to upgrade those. Minor changes with little budget impact were undertaken in FY2021</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

237 UNIFORM SERVICE	10,879	15,000	15,000	15,000
240 EQUIPMENT REPAIRS	10,859	13,000	13,000	13,000
242 EQUIPMENT RENTAL & LEASE	4,269	10,000	10,000	10,000
244 BUILDING REPAIRS	2,027	60,500	10,000	15,000
246 VEHICLE REPAIRS	32,288	34,000	34,000	34,000
270 WASTE DISPOSAL SERVICE	-	10,000	10,000	10,000
280 STATE PERMITS	38,962	49,500	49,500	49,500
281 METER REPAIR & REPLACEMENT	9,605	12,000	12,000	12,000
287 WATER PURCHASES	12,887,444	12,650,850	12,650,850	13,520,450
288 WATERLINE REPAIR & REPLAC	6,721	195,000	195,000	195,000

Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
289 RESERVOIR MAINT. & REPAIR	91,990	175,350	175,350	244,150

Notes:	Equipment Upgrades
<p>\$9,600 Heat trace installation for instrumentation to prevent instrumentation from freezing in cold weather conditions at water yards and towers.</p> <p>\$11,220 SCADA Master PLC retrofit to replace outdated equipment that is not supported anymore. Split with Wastewater Division of Public Works \$22,440 = \$11,220.</p> <p>\$15,010 Pressure Plane 780 Pump station PLC retrofit to replace outdated equipment that is not supported anymore.</p> <p>\$32,970 Repair parts for SCADA radios and PLCs in control cabinets.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

CONTRACTUAL Totals 13,271,568 13,382,300 13,336,800 14,331,700

SUPPLIES

301 OFFICE SUPPLIES	1,728	2,550	2,550	2,550
310 PRINTING & BINDING	461	2,000	2,000	2,000
323 SMALL TOOLS	20,794	34,850	34,850	34,850
325 SAFETY SUPPLIES	6,459	10,800	10,800	10,800
331 FUEL & LUBRICANTS	48,046	43,000	62,000	66,500
333 CHEMICAL	7,125	13,500	13,500	13,500
335 PROPANE	9,872	15,000	15,000	15,000
341 CONSTRUCTION & REPAIR SUP	59,975	70,000	70,000	70,000
347 GENERAL MAINT. SUPPLY	11,154	18,000	18,000	18,000
380 FIRE HYDRANT MAINT SUPPLY	14,301	11,000	11,000	11,000
381 WATER PIPE FITTINGS	49,855	50,000	50,000	50,000
382 METER SUPPLIES	339,278	450,000	450,000	600,000

SUPPLIES Totals 569,050 720,700 739,700 894,200

OPERATIONS

410 DUES & SUBSCRIPTIONS	2,439	2,400	2,400	2,400
415 RECRUITING EXPENSES	965	500	500	500
430 TUITION & TRAINING	10,040	15,350	15,350	15,350
436 TRAVEL	797	5,000	5,000	5,000

OPERATIONS Totals 14,241 23,250 23,250 23,250

UTILITIES

501 ELECTRICITY	289,116	250,000	250,000	250,000
507 CELLULAR TELEPHONE	11,042	13,500	13,500	13,500
508 TELEPHONE SERVICE	4,566	5,000	5,000	5,000

UTILITIES Totals 304,725 268,500 268,500 268,500

Fund	Department	Division
02 Water Sewer	60 Utility Services	63 Water Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>CAPITAL</i>				
621 FIELD MACHINERY & EQUIPMENT	-	88,350	88,350	-
623 VEHICLES	40,875	-	-	69,250

Notes:	New Vehicle
<p>\$69,220 2-ton crew cab truck with a walk-in utility bed. The new vehicle will replace a 2008 2-ton crew cab truck with 136,275 miles. The 2008 truck needs repairs.</p> <p>CITY MANAGER'S COMMENTS: <i>Approved</i></p>	

Notes:	Truck for Meter Technician
<p>With the addition of a meter technician position we will need to add a 1/2 ton pickup truck.</p> <p>\$26,500 Truck with safety lights and toolboxes</p> <p>CITY MANAGER'S COMMENTS: <i>Approved</i></p>	

631 LINE EXTENSION/RELOCATION	-	-	25,000	-
633 INFRASTRUCTURE IMPROVEMEN	795,229	-	-	217,050

Notes:	Removal of Boydston Water Tower
<p>Radio Tower Modifications for Cellular Carriers</p> <p>\$50,000 The City is working with two cellular carriers to move them from the Boydston Water Tower onto the structural radio tower at FS 1. It is anticipated that the tower will need additional tower modifications related to cross-members and bracing to strengthen the tower to accommodate the additional equipment. The water tower has not been on the city water system in many years. It is proposed to then dismantle the old water tower after the antennas are moved.</p> <p>\$167,050 Dismantle Boydston Elevated Water Tower.</p> <p>CITY MANAGER'S COMMENTS: <i>Approved</i></p>	

<i>CAPITAL Totals</i>	836,104	88,350	113,350	286,300
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WATER OPERATIONS Totals	16,084,320	15,654,500	15,623,000	17,089,050
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SEWER OPERATIONS

Fund	Department	Division
02 Water & Sewer	60 Utility Services	67 Sewer Operations

Expenditure Summary

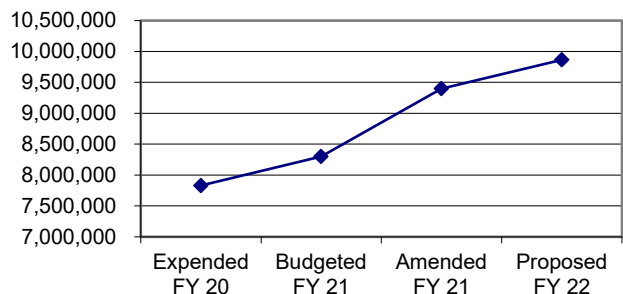
	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Personnel	1,119,167	1,072,750	1,162,750	1,135,000
Contractual	5,773,434	6,597,700	7,570,700	8,046,050
Supplies	143,104	223,450	238,450	242,950
Operational	18,806	17,200	17,200	17,200
Utilities	136,237	105,500	105,500	105,500
Capital	640,278	281,600	305,700	318,450
Total	7,831,026	8,298,200	9,400,300	9,865,150

Personnel Schedule

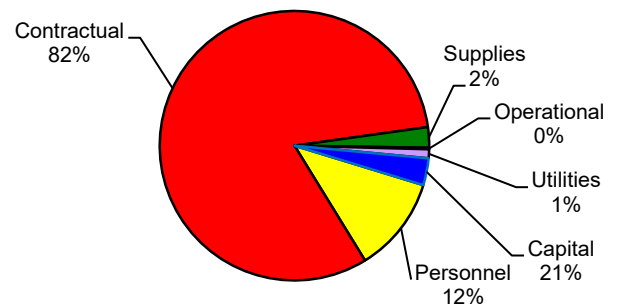
<u>Position</u>	<u>Classification</u>	<u>FY 21 Approved</u>	<u>FY 22 Proposed</u>
Wastewater - Field Supervisor	22	1	1
Production Technician - Field Superviso	22	1	1
Crew Leader	16	2	2
FOG Agent	15	1	1
Production Technician II	14	2	2
Equipment Operator	13	2	2
Production Technician I	11	1	1
Infiltration Technician	11	1	1
Maintenance Worker II	10	5	5

Activity Trends

Financial History



FY 22 Expenditures by Category



Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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PERSONNEL SERVICES

101 SALARIES & WAGES-SUPERVISOR	154,276	150,650	150,650	160,950
107 SALARIES & WAGES-LABOR	628,738	638,400	638,400	670,350
109 SALARIES & WAGES-OVERTIME	120,512	75,000	165,000	90,000
113 EDUCATION/CERTIFICATE PAY	2,100	3,600	3,600	3,600
114 LONGEVITY PAY	8,690	9,600	9,600	10,500
120 FICA & MEDICARE EXPENSE	65,418	60,400	60,400	63,600
122 T.M.R.S. RETIREMENT EXPENSE	139,434	135,100	135,100	136,000

PERSONNEL SERVICES Totals 1,119,167 1,072,750 1,162,750 1,135,000

CONTRACTUAL

213 CONSULTING FEES	207,394	50,000	50,000	50,000
231 SERVICE-MAINT. CONTRACTS	172,864	209,950	209,950	284,350

Notes:	Increase in Services
<p>\$2,520 increase in generator maintenance</p> <p>\$71,870 Purchase SCADA Net and Cyber Security shared with the Water Division of Public Works. ($\\$143,740 \div 2 = \\$71,870$)</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

237 UNIFORM SERVICE	9,708	14,700	14,700	14,700
240 EQUIPMENT REPAIRS	34,094	32,000	32,000	32,000
242 EQUIPMENT RENTAL & LEASE	8,501	10,000	25,000	10,000

Notes:	Additional Rental (amended)
<p>\$15,000 Due to the theft of the division's bypass pump and additional rental charges for backup pumps for lift stations, the budget for 2021 needs to be amended from \$10,000 to \$25,000. 2022 budget request will remain at \$10,000.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

246 VEHICLE REPAIRS	36,781	33,500	33,500	33,500
279 INDUSTRIAL PRE-TREATMENT	68,816	93,650	88,650	101,900

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
282 LIFT STATION MAINTENANCE	97,455	201,250	201,250	290,650

Notes: Equipment Upgrades

\$39,650 Lift station panel upgrades to include retrofitting PLC and level transmitters. The City has 37 Lift stations currently and is upgrading 4 per year.

\$145,000 Upgrade existing lift station fencing to meet TCEQ requirements. This is the last five fences to be upgraded completing this program a year early.

\$11,220 SCADA Master PLC retrofit to replace outdated equipment that is not supported anymore. Split with Water Division of Public Works \$22,440 = \$11,220.

CITY MANAGER'S COMMENTS: Approved

284 SEWER LINE REPAIR & RPCMT	148,443	342,350	342,350	342,350
285 SQUABBLE TREATMENT PLANT	595,238	622,000	683,000	699,400
286 BUFFALO CREEK TREATMENT PLANT	1,213,735	1,484,400	1,607,400	1,470,000
292 REGIONAL WASTEWATER SYSTEM	3,180,405	3,503,900	4,282,900	4,717,200
<i>CONTRACTUAL Totals</i>	<u>5,773,434</u>	<u>6,597,700</u>	<u>7,570,700</u>	<u>8,046,050</u>

SUPPLIES

301 OFFICE SUPPLIES	277	1,500	1,500	1,500
323 SMALL TOOLS	18,213	25,000	25,000	25,000
325 SAFETY SUPPLIES	12,098	17,200	17,200	17,200
331 FUEL & LUBRICANTS	46,920	44,000	59,000	63,500
333 CHEMICAL	2,826	7,900	7,900	7,900
341 CONSTRUCTION & REPAIR SUPPLIES	36,389	89,000	89,000	89,000
347 GENERAL MAINTENANCE SUPPLIES	13,730	16,250	16,250	16,250
385 LIFT STATION SUPPLIES	12,652	22,600	22,600	22,600
<i>SUPPLIES Totals</i>	<u>143,104</u>	<u>223,450</u>	<u>238,450</u>	<u>242,950</u>

OPERATIONS

410 DUES & SUBSCRIPTIONS	2,427	2,700	2,700	2,700
415 RECRUITING EXPENSES	1,805	-	-	-
430 TUITION & TRAINING	10,638	10,700	10,700	10,700
436 TRAVEL	3,936	3,800	3,800	3,800
<i>OPERATIONS Totals</i>	<u>18,806</u>	<u>17,200</u>	<u>17,200</u>	<u>17,200</u>

UTILITIES

501 ELECTRICITY	126,403	95,000	95,000	95,000
507 CELLULAR TELEPHONE	9,834	10,500	10,500	10,500
<i>UTILITIES Totals</i>	<u>136,237</u>	<u>105,500</u>	<u>105,500</u>	<u>105,500</u>

Fund	Department	Division
02 Water Sewer	60 Utility Services	67 Sewer Operations

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>CAPITAL</i>				
621 FIELD MACHINERY & EQUIPMENT	250,595	251,600	275,700	228,900

Notes:	Bypass Pump Replacem (amended)
<p>\$24,100 Additional funds needed to cover the gap in insurance payment due to depreciation. We replaced the FM 3097 Lift Station Bypass pump that was stolen.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Notes:	Generators
<p>\$400,000 for on site generators at lift stations located at the airport, Renfro St., the Service Center, Kroger and Airport Road #2.</p> <p>Currently, the City has 37 lift stations, with 32 having fixed generators for standby power. The City's current standards require all new lift stations to have standby power in case electrical power is lost. To protect the health and safety of the residents and lessen the chances of harming personal property and the environment, we are requesting to add the remaining five generators this year completing this required program one year early.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

623 VEHICLES	389,683	30,000	30,000	89,550
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Notes:	Replacement Dump Truck
<p>\$113,160 purchase a 12-yard Dump Truck to replace a 20-year-old 2001 5-yard dump truck with 31,036 miles. The new dump truck will pull the backhoe trailer and backhoe to and from job sites and loads of excavated dirt, asphalt, and concrete to the dump area. If approved, the 2001 dump truck would be utilized by Parks and Recreation. Currently, Parks and Recreation are using a 97-model dump truck that was decommissioned from the Water Division. The wastewater division has two 5-yard dump trucks. When repairing sewer lines, the dirt removed from the hole can often not be stockpiled next to the trench because it would impede traffic requiring the crew to remove the spoils from the job site. Over the past few years, the city has significantly expanded, adding to the distance that the driver must travel to offload materials. When the dirt is wet, the truck cannot be loaded as heavy, requiring more trips to unload. When available, the wastewater division uses the water division's 12-yard dump truck to speed up the process.</p> <p>CITY MANAGER'S COMMENTS: Disapproved</p>	

Notes:	Replacement Vehicles
<p>\$33,220 - 1/2 ton extended cab truck with safety lights and toolboxes. The new vehicle will replace a 2009 1/2 ton truck with 139,733 miles that need the transmission repaired.</p> <p>\$56,300 - 1 ton extended cab four-wheel-drive truck with a utility bed and lights. The new vehicle will replace a 2008 1 ton truck with 122,000 miles. This vehicle has been in the repair shop several times, costing over \$14,000.</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

<i>CAPITAL Totals</i>	640,278	281,600	305,700	318,450
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SEWER OPERATIONS Totals	7,831,026	8,298,200	9,400,300	9,865,150
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City of Rockwall
The New Horizon

MEMORANDUM

TO: Mayor and Council Members
FROM: Mary Smith, City Manager
DATE: August 13, 2021
SUBJECT: Ad Valorem Taxes

The certified assessed value is \$6,882,070,760 and includes senior values of \$784,714,639 and new improvements of \$134,607,849. The certified value reflects an increase of 7.05% over the prior year of which 2.10% is from new values.

A tax rate of 35.00 cents per hundred dollars of assessed value was used to prepare the 2021-22 Proposed Annual Budget.

The City's debt service rate has been calculated to be 14.4584 cents and the proposed operations rate would be 20.5416 cents for a proposed combined rate of 35.00 cents per hundred dollars of assessed value. A penny on the tax rate generates \$599,180. Our No New Revenue Tax Rate is 35.3611 cents and the Voter Approval Rate is 36.5161 cents.

No New Revenue Rate (formerly known as the Effective Rate) – is the rate needed to collect the same tax dollars as FY21.

Voter Approval Rate – is the rate above which the City would need to hold an election to ratify the tax rate. This would generate over 3.5% more for maintenance and operations. This was formerly called the Rollback Rate.

Debt Issuance

As presented, the proposed budget anticipates issuance of \$26 million in new voter-approved debt in Fall 2021. These are for construction dollars to finalize the 2012 bond election road projects and construction costs for the first several 2018 bond election projects. We will also be able to refinance some outstanding debt for interest savings which is driven by the low interest rates in the market at this time. The projected savings is more than 13% and we are expected to see interest costs drop by more than \$2.2 million in dollars saved.

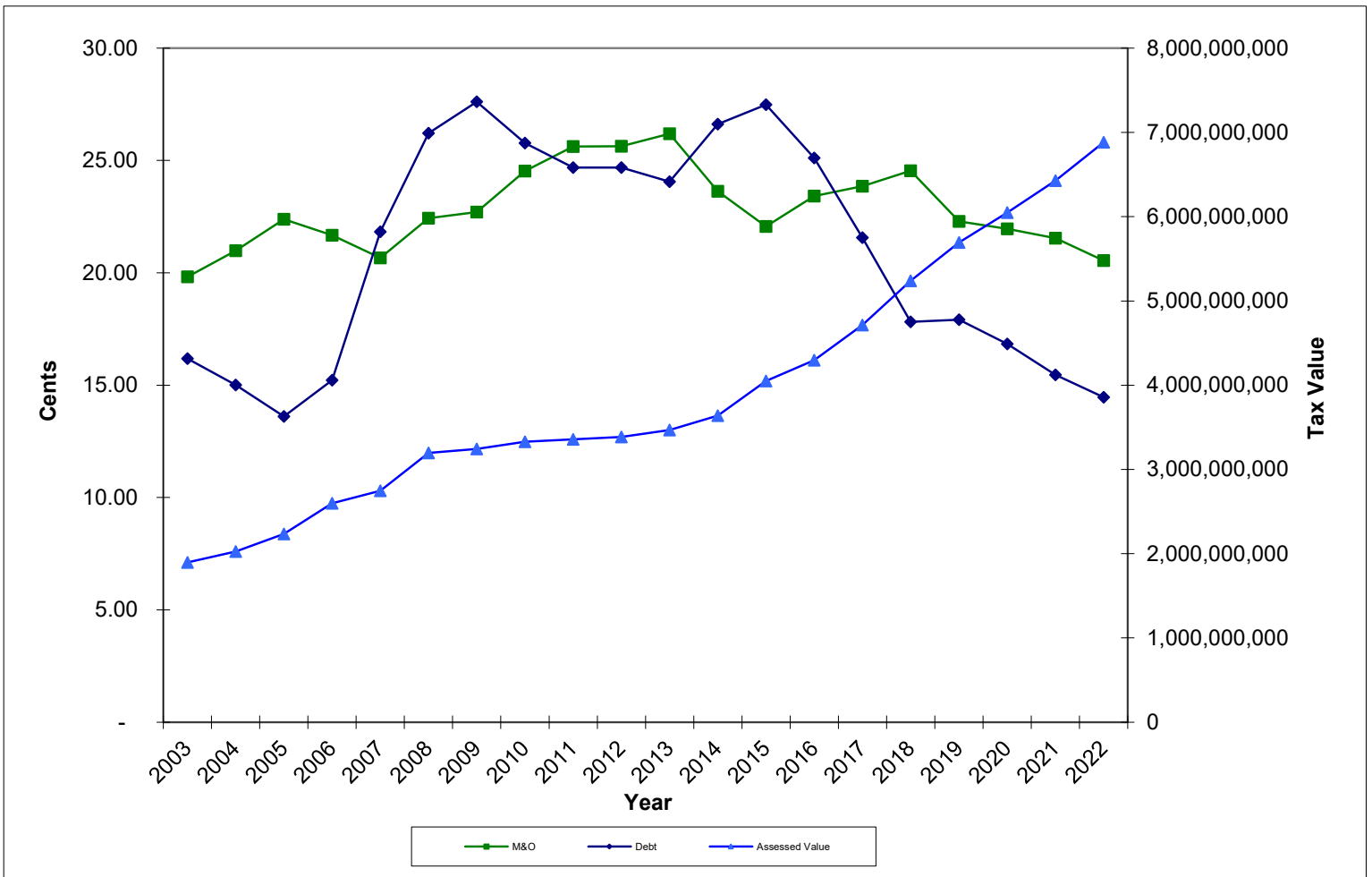
Public Hearings and Rate Adoption

The Truth in Taxation procedures requires one public hearing if the tax rate increases revenue by an amount over the amount calculated as the No New Revenue rate. The proposed tax rate of 35.00 cents does not require tax rate public hearings.

The City Charter requires a public hearing on the proposed budget, which can be conducted at the September 7th Council meeting and will be advertised as such. Adoption of the tax rate and budget will be included on the September 20th Council agenda.

Historical Tax Information

Fiscal Year	Assessed Value	% inc				Collection		Voter Approval Rate
			M&O	Debt	Total	Rate	NNR Rate	
2003	1,896,625,329	19.76%	19.82	16.18	36.00	98.01%	33.37	36.02
2004	2,026,950,896	6.87%	20.99	15.01	36.00	99.32%	35.22	37.79
2005	2,234,955,112	10.26%	22.39	13.61	36.00	99.48%	34.18	36.05
2006	2,597,246,702	16.21%	21.67	15.22	36.89	98.48%	35.05	40.18
2007	2,748,347,498	5.82%	20.67	21.83	42.50	99.30%	34.72	44.18
2008	3,197,045,052	16.33%	22.43	26.22	48.65	99.60%	40.59	48.72
2009	3,242,344,081	1.42%	22.70	27.61	50.31	99.49%	47.88	52.32
2010	3,329,794,624	2.70%	24.53	25.78	50.31	99.45%	51.36	51.22
2011	3,357,317,663	0.83%	25.62	24.69	50.31	100.94%	51.86	52.64
2012	3,387,038,427	0.89%	25.63	24.68	50.31	99.72%	51.28	53.14
2013	3,467,380,383	2.37%	26.19	24.06	50.25	99.58%	50.25	52.64
2014	3,637,881,664	4.92%	23.63	26.62	50.25	99.43%	51.3700	55.0200
2015	4,050,756,693	11.35%	22.07	27.48	49.55	99.44%	49.5500	51.9800
2016	4,297,271,069	6.09%	23.42	25.11	48.53	99.56%	48.5300	49.3800
2017	4,714,674,107	9.71%	23.86	21.57	45.43	99.40%	45.4345	45.4373
2018	5,238,256,063	11.11%	24.54	17.82	42.36	99.86%	42.3671	42.3729
2019	5,693,209,277	8.69%	22.29	17.92	40.21	99.85%	40.2197	43.8897
2020	6,048,494,054	6.24%	21.9590	16.84	38.7990	99.72%	38.7990	40.8528
2021	6,429,002,080	12.92%	21.5400	15.46	37.0000	99.32%	37.3302	37.3910
2022	6,882,070,760	7.05%	20.5416	14.4584	35.0000	98.00%	35.3611	36.5161



SUMMARY OF OPERATIONS

Fund

04 Debt Service

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	10,643,714	10,073,800	10,073,800	10,015,400
Total Expenditures	8,760,283	10,775,450	10,775,450	10,361,300
Excess Revenues Over (Under) Expenditures	1,883,431	(701,650)	(701,650)	(345,900)
Net Other Financing Sources (Uses)	(1,250,650)	-	-	-
Net Gain (Loss)	632,781	(701,650)	(701,650)	(345,900)
Fund Balance - Beginning	4,630,214	3,312,355	5,262,995	4,561,345
Fund Balance - Ending	5,262,995	2,610,705	4,561,345	4,215,445

SUMMARY OF REVENUES

Fund

04 Debt Service

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	70,168	30,000	30,000	30,000
4100	Current Taxes	9,762,027	9,573,800	9,573,800	9,515,400
4105	Delinquent Taxes	103,111	70,000	70,000	70,000
4110	Penalty & Interest	51,680	50,000	50,000	50,000
4674	Roadway Impact Fees	656,728	350,000	350,000	350,000
Total Revenues		10,643,714	10,073,800	10,073,800	10,015,400

SUMMARY OF OPERATING TRANSFERS

Fund

04 Debt Service

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Other Financing Sources				
Developer Contributions	-			
Total Other Financing Sources	-	-	-	-
Other Financing Uses				
Transfer to Fire Equipment	1,250,650	-	-	-
Total Other Financing Uses	1,250,650	-	-	-
Net Other Financing Sources (Uses)	(1,250,650)	-	-	-

SUMMARY OF EXPENDITURES

Fund

04 Debt Service

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Debt Service	8,760,283	10,775,450	10,775,450	10,361,300
Total Expenditures	8,760,283	10,775,450	10,775,450	10,361,300

LONG TERM DEBT

Fund	Department	Division
04 Debt Service	90 Finance	11 Long Term Debt

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
750	Admin. Fees	12,500	12,000	12,000	12,000
752	Bonds - Principal	5,240,000	6,689,500	6,689,500	6,369,500
754	Bonds - Interest	2,674,593	3,241,450	3,241,450	3,146,100
768	Certificates - Principal	570,000	590,000	590,000	615,000
770	Certificates - Interest	263,190	242,500	242,500	218,700
Total Debt Service		8,760,283	10,775,450	10,775,450	10,361,300



City of Rockwall
The New Horizon

MEMORANDUM

TO: Mayor and Council Members
FROM: Mary Smith, City Manager
DATE: August 13, 2021
SUBJECT: Harbor Debt Analysis

The Appraisal District has reported the certified assessed values in the Harbor TIF Zone. Valuations totaled \$129,964,255, resulting in a captured value of \$111,651,805. This is a valuation decrease of 1.8%. Taxes on the captured value are revenues to the Zone. The City has committed 100% of taxes on the captured value to the TIF. City property taxes to the Zone should total \$391,550.

100% of the City's sales tax generated in the TIF is revenue to the zone. Sales tax in the TIF were down in FY2020 and slow to recover although we have begun to see increases since March 2021 sales. For the first 7 months of the fiscal year sales taxes decreased by 64.66% over the prior year. Since May 2021, the 3-month increase has been increased by 67.86% over the same period in the prior year. Sales taxes projections for fiscal year 2021 have been amended down by 25.3% from the original budget but we are cautiously optimistic in the rebound for next fiscal year.

The bond sales for the Harbor improvements issued in 2009 and 2011 will be refinanced in Fall 2021, which will serve to lower the interest payments. This will lower debt service payments in 2022 and the remaining years of the debt.

SUMMARY OF OPERATIONS

Fund

05 Harbor Debt Service

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	754,290	724,400	688,050	728,600
Total Expenditures	1,068,057	792,500	792,500	725,000
Excess Revenues Over (Under) Expenditures	(313,767)	(68,100)	(104,450)	3,600
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(313,767)	(68,100)	(104,450)	3,600
Fund Balance - Beginning	446,807	262,656	133,040	28,590
Fund Balance - Ending	133,040	194,556	28,590	32,190

SUMMARY OF REVENUES

Fund

05 Harbor Debt Service

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4100	Current Taxes	431,302	417,550	423,100	391,550
4105	Delinquent Taxes	-	-	-	-
4150	Sales Taxes	210,387	257,050	205,150	275,000
4155	Beverage Sales Taxes	46,948	35,000	45,000	48,000
4680	Developers Contribution	65,654	14,800	14,800	14,050
Total Revenues		754,290	724,400	688,050	728,600

SUMMARY OF EXPENDITURES

Fund

05 Harbor Debt Service

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Debt Service	950,973	792,500	792,500	725,000
Total Expenditures	1,068,057	792,500	792,500	725,000

LONG TERM DEBT

Fund

05 Harbor Debt Service

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
768	Certificates - Principal	880,000	590,000	590,000	550,000
770	Certificates - Interest	188,057	202,500	202,500	175,000
Total Debt Service		1,068,057	792,500	792,500	725,000

SUMMARY OF OPERATIONS				
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Fund				
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10 Cemetery				
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	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	10,877	8,500	11,000	12,250
Total Expenditures	-	10,000	10,000	22,500
Excess Revenues Over (Under) Expenditures	10,877	(1,500)	1,000	(10,250)
Fund Balance - Beginning	81,584	82,584	92,461	93,461
Fund Balance - Ending	92,461	81,084	93,461	83,211

SUMMARY OF REVENUES

Fund

10 Cemetery

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	627	-	-	-
4720	Cemetery Receipts	9,250	7,000	9,500	10,000
4722	Registration & Permit Fees	1,000	1,500	1,500	2,250
Total Revenues		10,877	8,500	11,000	12,250

SUMMARY OF EXPENDITURES

Fund

10 Cemetery

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	-	10,000	10,000	22,500
Capital	-	-	-	-
Total	-	10,000	10,000	22,500

Fund
10 Cemetery

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

213 CONSULTING FEES	-	-	-	5,000
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Notes:	Layout plan for SH205 Cemetery
GPR and layout a grid system for the SH205 Cemetery to create 4 space plots which exist in the older section of this cemetery but have not been completed in the large newer section.	
CITY MANAGER'S COMMENTS: Approved	

247 GROUNDS MAINTENANCE	-	10,000	10,000	17,500
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Notes:	SH205 Cemetery Entry Feature
For decades, Rockwall resident Willie Strange managed the SH205 Cemetery from her kitchen table keeping the records of plot sales and burials and arranging for the maintenance of the grounds. Several years ago Ms. Strange asked the City to accept the cemetery responsibilities which we agreed to do. Ms. Strange passed away in 2020 at the age of 89.	
We want to add an entry feature to the non-descript front of the cemetery and add a flag pole. We would recommend adding a plaque to recognize Ms. Strange's work at the Cemetery. The entry feature would include stacked boulders, simple irrigation system, bronze plaque, accent trees, crushed granite with some colorful perennials and a curved arch over the entrance similar to Pettinger Preserve. We would also add an flag pole for the American Flag. The project would be managed by the Parks Department.	
\$1,500 Flag Pole 1,000 Irrigaion 1,000 Antique Arch over Drive 1,975 Boulders and landscaping 1,500 Plaque \$7,000 Total Project	
CITY MANAGER'S COMMENTS: Approved	

<i>CONTRACTUAL Totals</i>	-	10,000	10,000	22,500
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CEMETERY FUND Totals	-	10,000	10,000	22,500
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SUMMARY OF OPERATIONS

Fund

11 Public Safety Funds

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	64,219	65,400	65,400	65,500
Total Expenditures	42,483	58,000	72,600	58,100
Excess Revenues Over (Under) Expenditures	21,736	7,400	(7,200)	7,400
Net Other Financing Sources (Uses)	(13,200)	-	-	-
Net Gain (Loss)	8,536	7,400	(7,200)	7,400
Fund Balance - Beginning	57,939	56,789	66,475	59,275
Fund Balance - Ending	66,475	64,189	59,275	66,675

SUMMARY OF REVENUES

Fund

11 Public Safety Funds

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	563	-	-	-
4054	Donations - Police Activities	1,389	1,000	1,000	1,000
4058	Donations - Fire	1,200	-	-	-
4070	Donations - Silent Partners	1,014	-	-	-
4415	Court Security Fee	13,734	15,000	15,000	15,000
4420	Technology Fee	14,366	16,000	16,000	16,000
4425	Child Safety Fines	3,572	5,000	5,000	5,000
4520	Gun Range M&O	28,381	28,400	28,400	28,500
Total Revenues		64,219	65,400	65,400	65,500

SUMMARY OF OPERATING TRANSFERS

Fund

11 Public Safety Funds

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Other Financing Sources				
From General Fund	-	-	-	-
Total Other Financing Sources	-	-	-	-
Operating Transfers Out				
To General Fund	13,200	-	-	-
Total Other Financing Uses	13,200	-	-	-
Net Other Financing Sources (Uses)	(13,200)	-	-	-

SUMMARY OF EXPENDITURES

Fund

11 Public Safety Funds

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	40,292	53,400	68,000	53,500
Operational	2,191	4,600	4,600	4,600
Total Expenditures	42,483	58,000	72,600	58,100

Fund 11 Public Safety

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>CONTRACTUAL</i>				
208 EMERGENCY SERVICES CORP	17,451	28,400	29,900	28,500
231 SERVICE MAINTENANCE CONTRACTS	22,841	25,000	38,100	25,000
<i>CONTRACTUAL Totals</i>	40,292	53,400	68,000	53,500
<i>OPERATIONS</i>				
406 SPECIAL EVENTS	250	1,000	1,000	1,000
430 TUITION & TRAINING	-	1,000	1,000	1,000
463 DONATIONS EXPENSE -FIRE	75	-	-	-
464 CERT EXPENSES	1,567	1,600	1,600	1,600
466 SILENT PARTNERS PROGRAM	299	1,000	1,000	1,000
<i>OPERATIONS Totals</i>	2,191	4,600	4,600	4,600
PUBLIC SAFETY FUNDS Totals	42,483	58,000	72,600	58,100

SUMMARY OF OPERATIONS

Fund

12 Recreational Development

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	857,668	748,000	714,350	725,000
Total Expenditures	329,788	879,500	1,070,500	1,261,000
Excess Revenues Over (Under) Expenditures	527,879	(131,500)	(356,150)	(536,000)
Net Other Financing Sources (Uses)	-	-	-	800,000
Net Gain (Loss)	527,879	(131,500)	(356,150)	264,000
Fund Balance - Beginning	753,621	1,219,071	1,281,500	925,350
Fund Balance - Ending	1,281,500	1,087,571	925,350	1,189,350

SUMMARY OF REVENUES

Fund

12 Recreational Development

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	5,286	1,000	1,000	-
4050	Donations	17,230	42,000	8,350	10,000
4250	Recreation Program Fees	48,515	165,000	165,000	165,000
4252	RBSL Revenues	103,318	220,000	220,000	245,000
4256	Rib Rub Revenues	4,961	10,000	10,000	10,000
4500	Grant Proceeds	393,244	-	-	-
4700	Takeline Concessions	241,758	275,000	275,000	275,000
4750	Land Lease Revenues	43,356	35,000	35,000	20,000
Total Revenues		857,668	748,000	714,350	725,000

SUMMARY OF OPERATING TRANSFERS

Fund

12 Recreational Development

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Other Financing Sources				
Operating Transfers In General Fund	-	-		800,000
Total Other Financing Sources	-	-	-	800,000
Operating Transfers Out To General Fund	-	-	-	-
Total Other Financing Uses	-	-	-	-
Net Other Financing Sources (Uses)	-	-	-	800,000

SUMMARY OF EXPENDITURES

Fund

12 Recreational Development

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	131,189	288,000	294,500	288,000
Supplies	158,608	210,000	210,000	60,000
Operations	10,319	52,000	52,000	52,000
Capital Outlay	29,672	329,500	514,000	861,000
Total Expenditures	329,788	879,500	1,070,500	1,261,000

Fund 12 Recreation Development
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G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

213	CONSULTING FEES	37,260	3,000	9,500	3,000
234	MARKETING	6,816	30,000	30,000	30,000
235	BANK CHARGES	6,756	20,000	20,000	20,000
239	RECREATION CONTRACT	39,541	80,000	80,000	80,000
245	POOL REPAIR & MAINTENANCE	18,921	10,000	10,000	10,000
260	ATHLETIC PROGRAMS	21,895	145,000	145,000	145,000
	<i>CONTRACTUAL Totals</i>	<u>131,189</u>	<u>288,000</u>	<u>294,500</u>	<u>288,000</u>

SUPPLIES

341	ATHLETIC PROGRAM SUPPLIES	139,360	175,000	175,000	25,000
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Notes:	Restroom Floors
Replace painted floors in park restrooms at Harry Myers and Yellow Jacket with Epoxy Flake System. This was performed as a trial at the Harbor in 2021 and has been a great success. The painted floors require painting at least twice per year and do not last long at all. The epoxy flake system has a life of 10+ years and provides a better anti-slip surface that is more aesthetically pleasing. \$25,000.	
CITY MANAGER'S COMMENTS: Approved	

360	ATHLETIC PROGRAM SUPPLIES	16,638	20,000	20,000	20,000
391	RECREATION PROGRAM SUPPLIES	2,610	15,000	15,000	15,000
	<i>SUPPLIES Totals</i>	<u>158,608</u>	<u>210,000</u>	<u>210,000</u>	<u>60,000</u>

OPERATIONS

406	SPECIAL EVENTS	2,400	42,000	42,000	42,000
406	RIB RUB EXPENSES	7,919	10,000	10,000	10,000
	<i>OPERATIONS Totals</i>	<u>10,319</u>	<u>52,000</u>	<u>52,000</u>	<u>52,000</u>

CAPITAL

610	FURNITURE & FIXTURES	17,466	16,000	16,000	16,000
633	INFRASTRUCTURE IMPROVEMENT	-	275,000	459,500	-

Fund 12 Recreation Development
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G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
643 PLAYGROUND EQUIPMENT	12,206	38,500	38,500	845,000

Notes:	KIDZONE Demo/Rebuild
<p>\$800,000 is requested to demo and replace the Kidzone playground. This is one of the last standing Leather and Associates playground in the state. This playground requires daily maintenance at this point due to wood rot and the age of the equipment. We have received concepts from 7+ companies for a state of the art all access, all ages, all abilities playground. We will also tie into the nostalgia of the existing playground for memories with a renovated entrance. This playground will have a second floor overlook of the dog park for kids to dog watch, rolling hills, zip lines etc.</p> <p>The facility over the last 12-18 months has had play fixtures / climbers removed and taken out of service due to being to the point of non-repairable. We are getting close to a point of needing to close the playground at some point if replacement is not possible.</p> <p style="color: green;">CITY MANAGER'S COMMENTS: Approved, funded with a transfer from General Fund Reserves</p>	

Notes:	New Projects
<p>\$20,000 to Update and add bike features and perform preventative maintenance on the trail system at Squabble Creek.</p> <p>\$25,000 for the Pocket Perry Outdoor warning system for Tuttle Athletic Complex. This is \$22,000 for the equipment and a \$3,000 subscription for software and maintenance for 5 years. This is to replace the Thorguard system that has become unreliable in lightening prediction and maintenance is an issue with the company coming from Mississippi sometimes taking weeks to respond on site.</p> <p>We have been testing the Pocket Perry App which is a mobile version on our phones during 2020-2021 season. Staff, including myself has noticed the lightening prediction is well in advance of Thorguard. Thorguard also uses a horn system that can easily be confused with the train horns during severe weather. Staff has lost confidence in this existing system to provide participant safety. The Perry warning system is local in Dallas and utilizes voice instructions to clear the complex in the event of bad weather so their is no confusion. We also get notifications in a 30, 20 and 10 mile radius that allows us to track storms headed our way. This system is utilized by most colleges and ISD in the area and feedback has been 5 stars. We feel that this system will provide participants the advanced warnings we need to keep them safe.</p> <p style="color: green;">CITY MANAGER'S COMMENTS: Approved</p>	

<i>CAPITAL Totals</i>	29,672	329,500	514,000	861,000
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RECREATION Totals	329,788	879,500	1,070,500	1,261,000
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SUMMARY OF OPERATIONS

Fund

14 Street Improvements

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	3,565	1,000	33,500	-
Total Expenditures	-	-	-	72,000
Excess Revenues Over (Under) Expenditures	3,565	1,000	33,500	(72,000)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	3,565	1,000	33,500	(72,000)
Fund Balance - Beginning	474,615	457,765	478,180	511,680
Fund Balance - Ending	478,180	458,765	511,680	439,680

SUMMARY OF REVENUES

Fund

14 Street Improvements

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	3,145	1,000	1,000	-
4818	Pro-Rata - Road Projects	420	-	32,500	-
Total Revenues		3,565	1,000	33,500	-

SUMMARY OF EXPENDITURES

Fund

14 Street Improvements

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Supplies	-	-	-	72,000
Total Expenditures	-	-	-	72,000

Fund 14 Street Improvement

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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SUPPLIES

393 INRASTRUCTURE IMPROVEMEN	-	-	-	72,000
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Notes:	Street Lighting Fannin Street
Replace Obsolete Street Light Poles and Fixtures on Fannin Street. The street light fixtures have become obsolete and we are no longer able to purchase replacement fixtures or parts.	
CITY MANAGER'S COMMENTS: <i>Approved</i>	

<i>SUPPLIES Totals</i>	-	-	-	72,000
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STREET IMPROVEMENT FUND Totals	-	-	-	72,000
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SUMMARY OF OPERATIONS

Fund

16 Fire Equipment Fund

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	254,516	68,750	68,750	68,750
Total Expenditures	1,511,148	62,200	62,200	102,500
Excess Revenues Over (Under) Expenditures	(1,256,632)	6,550	6,550	(33,750)
Net Other Financing Sources (Uses)	1,250,650	-	-	-
Net Gain (Loss)	(5,982)	6,550	6,550	(33,750)
Fund Balance - Beginning	174,813	166,513	168,832	175,382
Fund Balance - Ending	168,832	173,063	175,382	141,632

SUMMARY OF REVENUES

Fund

16 Fire Equipment Fund

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	1,542	500	500	500
4019	Misc. Revenue	1,270	-	-	-
4050	Donations	-	-	-	-
4500	Grant Proceeds	183,455	-	-	-
4530	Contract City Fire Calls		-		
4535	County Fire Calls	68,250	68,250	68,250	68,250
Total Revenues		254,516	68,750	68,750	68,750

SUMMARY OF OPERATING TRANSFERS

Fund

16 Fire Operations

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Other Financing Sources				
Operating Transfers In				
From Debt Service Fund	1,250,650	-	-	-
Total Other Financing Sources	1,250,650	-	-	-
Net Other Financing Sources (Uses)	1,250,650	-	-	-

SUMMARY OF EXPENDITURES

Fund

16 Fire Equipment Fund

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	-	-	-	50,000
Supplies	2,945	11,000	11,000	7,000
Capital Outlay	1,508,203	51,200	51,200	45,500
Total Expenditures	1,511,148	62,200	62,200	102,500

Fund 16 Fire Equipment

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

213	CONSULTING FEES	-	-	-	50,000
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Notes:	ISO Rating
It's been 10 years since we've received a grading from ISO. This will provide us with crucial information that will help us with the goal in our strategic plan of maintaining our ISO rating at 2 as well as help identify future fire station locations.	
CITY MANAGER'S COMMENTS: Approved	

<i>CONTRACTUAL Totals</i>	-	-	-	50,000
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SUPPLIES

377	VOLUNTEER SERVICES	2,945	11,000	11,000	7,000
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<i>SUPPLIES Totals</i>	2,945	11,000	11,000	7,000
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CAPITAL

603	BUILDINGS	201,800	-	-	-
617	RADIO EQUIPMENT	2,278	-	-	-
621	FIELD MACHINERY & EQUIPMENT	53,492	51,200	51,200	45,500
623	VEHICLES	1,250,633	-	-	-

Notes:	New Engine
This will be a replacement for Engine 3 (2013 model). The strategic plan calls for replacement of engines every 8-10 years. If ordered at the end of 2021 we should receive the engine at the end of 2022 or sometime in 2023. We will be able to reuse much of the loose equipment on the existing engine, but some loose equipment will need to be purchased as well.	
CITY MANAGER'S COMMENTS: Approved, funded with a transfer from the Vehicle Acquisition Fund	

<i>CAPITAL Totals</i>	1,508,203	51,200	51,200	45,500
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FIRE EQUIPMENT FUND Totals	1,511,148	62,200	62,200	102,500
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SUMMARY OF OPERATIONS

Fund

17 Airport Special Revenue

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	34,034	66,400	126,400	144,400
Total Expenditures	18,026	60,750	72,750	160,700
Excess Revenues Over (Under) Expenditures	16,008	5,650	53,650	(16,300)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	16,008	5,650	53,650	(16,300)
Fund Balance - Beginning	38,425	50,725	54,433	108,083
Fund Balance - Ending	54,433	56,375	108,083	91,783

SUMMARY OF REVENUES

Fund

17 Airport Special Revenue

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4001	Interest Earnings	76	-	-	-
4500	Grant Proceeds	7,287	36,900	36,900	19,900
4750	Land Lease	22,142	25,000	85,000	120,000
4752	F.B.O. Lease	4,530	4,500	4,500	4,500
Total Revenues		34,034	66,400	126,400	144,400

SUMMARY OF EXPENDITURES

Fund

17 Airport Special Revenue

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	6,561	13,950	13,950	27,200
Supplies	52	1,500	1,500	1,000
Operational	10,303	43,800	55,800	131,000
Utilities	1,111	1,500	1,500	1,500
Total Expenditures	18,026	60,750	72,750	160,700

Fund
17 Aviation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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CONTRACTUAL

227	INSURANCE-REAL PROPERTY	1,491	1,000	1,000	1,500
229	INSURANCE-LIABILITY	-	500	500	500
240	EQUIPMENT REPAIRS	3,951	4,500	4,500	3,000
242	EQUIPMENT RENTAL & LEASE	-	250	250	-
244	BUILDING REPAIRS	920	2,500	2,500	17,000

Notes:	Building Repair
\$ 2,500 Miscellaneous repairs (lights, plumbing, HVAC, electrical) 4,500 Terminal Repairs – replacement of siding / weatherproofing 10,000 General Repairs – items from west side hangars need to be repaired CITY MANAGER'S COMMENTS: Approved	

246	VEHICLE REPAIRS	-	5,000	5,000	5,000
280	STATE PERMITS	200	200	200	200

<i>CONTRACTUAL Totals</i>	6,561	13,950	13,950	27,200
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SUPPLIES

339	FUEL TANK REPAIRS	-	1,000	1,000	1,000
341	CONSTRUCTION & REPAIR SUPPLIES	52	500	500	-

<i>SUPPLIES Totals</i>	52	1,500	1,500	1,000
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Fund 17 Aviation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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OPERATIONS

409 GRANT MATCHING	10,303	43,800	55,800	131,000
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Notes:	NPE 90/10 Grant Matching
<p>The request is to replace the existing runway lighting system with a new Medium Intensity Runway Light (MIRL). The existing runway lighting system is more than 25 years old and needs to be replaced. The City's electrical contractor has indicated it will be difficult to continue to repair it in the future. The beacon is approximately the same age and has been repaired several times over many years.</p> <p>There is currently \$600,000 allocated to the Ralph M Hall / Rockwall Municipal Airport in the federal Non-Primary Entitlement grant fund and more than a \$1m in funding allocated in FY 2021-2025. If approved, a new Letter of Interest would be submitted to TXDOT Aviation to get these projects programmed into the Federal Airport CIP Program. The highest priority would be the new runway lighting system.</p> <p>The request is to fund the City's portion of the grant to replace the entire runway lighting system, including a Precision Approach Pathway Indicator lighting system, new beacon, and lighted wind cone. These are eligible for 90/10 funding through the NPE Grant Program.</p> <p>\$637,680 Install new Medium Intensity Runway Lights 31,130 Lighted Wind Cone 75,570 New Beacon Tower 95,416 Engineering / Design <u>81,882</u> Construction Admin/Testing \$921,678 Total</p> <p>City 10% Matching: \$92,168</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

Fund 17 Aviation

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
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Notes:	RAMP 50/50 Grant Matching
<p>RAMP Projects are reimbursed 50/50 up to \$100,000</p> <p>AWOS - Automated Weather Observation System. As an AWOS owner, the City is obligated to operate and maintain the system according to FAA AC No. 150/5220-16D. The City will contract directly with DBT Transportation Services to provide maintenance on the AWOS at the airport. Currently each airport contracts individually for the NADIN interface service connection that links the AWOS weather data with FAA Flight Services and the National Weather Service. The NADIN connection is also used for remote daily monitoring of the AWOS system to perform maintenance functions. Both items are reimbursable at 50% under the Routine Airport Maintenance Program. AviMet Data Link / National Airspace Data Interchange Network (NADIN) – this is the data link from the AWOS at the Rockwall Municipal Airport to the National Weather Service - \$800</p> <p>AWOS Maintenance Agreement – 4 quarterly inspections required. Contract with DBT and is eligible for a 50% reimbursement from RAMP Grant): \$6,000</p> <p>Herbicide treatment for runway and taxiways: \$2,000</p> <p>Hangar Pad Replacements \$30,000</p> <p>The City rebuilt 6 hangar pads at the airport in 2019 and is rebuilding 5 more using CARES Act funds allocated to the airport in 2021. This project involves replacing 5 more old asphalt hangar pads with new concrete pads, making them more desirable for renting to airport customers.</p> <p>Total RAMP Grant Revenue Request: \$19,900</p> <p>CITY MANAGER'S COMMENTS: Approved</p>	

	<i>OPERATIONS Totals</i>	10,303	43,800	55,800	131,000
<i>UTILITIES</i>					
501 ELECTRICITY		1,111	1,500	1,500	1,500
	<i>UTILITIES Totals</i>	1,111	1,500	1,500	1,500

AVIATION FUND Totals	18,026	60,750	72,750	160,700
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SUMMARY OF OPERATIONS

Fund

24 Downtown Fund

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	10,000	10,000	10,000	10,000
Total Expenditures	7,419	12,500	12,500	10,000
Excess Revenues Over (Under) Expenditures	2,581	(2,500)	(2,500)	-
Net Gain (Loss)	2,581	(2,500)	(2,500)	-
Fund Balance - Beginning	23,220	19,220	25,801	23,301
Fund Balance - Ending	25,801	16,720	23,301	23,301

SUMMARY OF REVENUES

Fund

24 Downtown Fund

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4050	Donations	10,000	10,000	10,000	10,000
Total Revenues		10,000	10,000	10,000	10,000

SUMMARY OF EXPENDITURES

Fund

24 Downtown Fund

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	3,000	5,000	5,000	5,000
Supplies	-	2,500	2,500	2,500
Operational	4,419	5,000	5,000	2,500
Total Expenditures	7,419	12,500	12,500	10,000

Fund
24 Downtown Improvement

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>CONTRACTUAL</i>				
293 GRANT PROGRAM	3,000	5,000	5,000	5,000
<i>CONTRACTUAL Totals</i>	<u>3,000</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
<i>SUPPLIES</i>				
347 GENERAL MAINTENANCE SUPPLIES	-	2,500	2,500	2,500
<i>SUPPLIES Totals</i>	<u>-</u>	<u>2,500</u>	<u>2,500</u>	<u>2,500</u>
<i>OPERATIONS</i>				
406 SPECIAL EVENTS	438	2,500	2,500	-
469 PROMOTION EXPENSE	3,981	2,500	2,500	2,500
<i>OPERATIONS Totals</i>	<u>4,419</u>	<u>5,000</u>	<u>5,000</u>	<u>2,500</u>
DOWNTOWN IMPROVEMENT Totals	7,419	12,500	12,500	10,000

SUMMARY OF OPERATIONS

Fund

26 Narcotics - Seizure Awards

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	82,427	-	197,500	-
Total Expenditures	138,947	35,000	121,150	10,000
Excess Revenues Over (Under) Expenditures	(56,520)	(35,000)	76,350	(10,000)
Net Other Financing Sources (Uses)	-	-	-	-
Net Gain (Loss)	(56,520)	(35,000)	76,350	(10,000)
Fund Balance - Beginning	320,210	245,660	263,690	340,040
Fund Balance - Ending	263,690	210,660	340,040	330,040

SUMMARY OF REVENUES

Fund

26 Narcotics - Seizure Awards

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
4550	Seizure Revenue	82,427	-	197,500	-
Total Revenues		82,427	-	197,500	-

SUMMARY OF EXPENDITURES

Fund

26 Narcotics - Seizure Awards

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Contractual	-	25,000	43,150	-
Supplies	42,861	-	68,000	-
Operational	13,100	10,000	10,000	10,000
Capital	82,986	-	-	-
Total Expenditures	138,947	35,000	121,150	10,000

Fund
26 Seized Funds

G/L Account	2020 Actual Amount	2021 Adopted Budget	2021 Amended Budget	2022 City Manager Approved
<i>CONTRACTUAL</i>				
213 CONSULTING	-	25,000	25,000	-
218 COURT COSTS FOR SEIZED FUNDS	-	-	2,150	-
246 SERVICE MAINTENANCE CONTRACTS	-	-	16,000	-
<i>CONTRACTUAL Totals</i>	-	25,000	43,150	-
<i>SUPPLIES</i>				
321 UNIFORMS	25,861	-	68,000	-
376 CANINE EXPENSE	17,000	-	-	-
<i>SUPPLIES Totals</i>	42,861	-	68,000	-
<i>OPERATIONS</i>				
430 TUITION & TRAINING	1,100	-	-	-
451 CONFIDENTIAL FUNDS	12,000	10,000	10,000	10,000
<i>OPERATIONS Totals</i>	13,100	10,000	10,000	10,000
<i>CAPITAL</i>				
610 FURNITURE & FIXTURES	3,678	-	-	-
612 COMPUTER EQUIPMENT	79,308	-	-	-
<i>CAPITAL Totals</i>	82,986	-	-	-
<i>OPERATING TRANSFERS</i>				
<i>OPERATING TRANSFERS Totals</i>	-	-	-	-
SEIZED FUNDS - NARCOTICS Totals	138,947	35,000	121,150	10,000



City of Rockwall
The New Horizon

**CITY OF ROCKWALL, TEXAS
MEMORANDUM**

TO: Mary Smith, City Manager
FROM: Shawn Yerks
Director, Human Resources
DATE: August 13, 2021
SUBJECT: City's Health & Welfare Programs

General Overview

The City of Rockwall has partnered with **Holmes Murphy** since January 2012 for broker and consultant services to ensure the City stays informed on local healthcare trends, vendor alternatives, expected cost projections, Healthcare Reform and other legal and legislative topics that impact the City's health plan. In January of 2017, the City changed third-party administrators for administration of the health plan from Group & Pension Administrators, Inc. (GPA) to **Cigna**. The results show that this was a prudent decision due to improved network discounts and medical management, improved Pharmacy contract, and lower administrative fees.

Health Care Cost Summary

As the chart below indicates, the City had experienced a continued rise in healthcare claims and costs since the 2014 plan year, but overall claims costs have decreased since the move to Cigna due to improved network access and discounts. Based on paid claims through June 2021, it is projected that the 2021 claim expense will be lower, or close to the 2020 expense.

History of Claims Cost:

Cal. Year	Claims Cost	Annual Cost PEPY	# of EEs @ YR End
2013	\$1,901,422	\$7,989	238
2014	\$2,425,875	\$10,279	236
2015	\$2,914,258	\$12,143	240
2016	\$2,889,527	\$12,040	240
2017	\$2,143,055	\$8,607	249
2018	\$2,000,568	\$8,099	247
2019	\$1,793,897	\$6,795	264
2020	\$1,376,027	\$5,065	274

Prescription Benefits Plan

The chart below shows that the City of Rockwall's prescription claims increased significantly in 2016. However, based on paid claims data for 2020, costs have increased by +12.6% when compared to 2019, but in line with normal pharmacy trend in 2020 due to Covid. Some elective surgeries were delayed in 2020, and the City saw a higher than usual RX trend due to some patients that utilized the pharmacy benefit to treat their condition, or alleviate pain which may have been present. Like many plans, costly Specialty drugs to treat serious conditions have become more prevalent. The City will need to continue to review both plan and formulary changes to drive improved decision-making by employees to choose lowest cost drugs where available.

PLAN YEAR	RX EXPENSE PAID	% INCREASE/DECREASE
2013	\$513,652	4.6%

2014	\$624,073	21.5%
2015	\$594,363	-5%
2016	\$741,688	24.8%
2017	\$662,776	-10.6%
2018	\$662,906	0.0%
2019	\$698,900	+5.0%
2020	\$787,121	+12.6%

Note: Claims cost does not include Admin Fees.

Administrative Fees

The City also pays administrative fees to Cigna to administer the Medical, Pharmacy, and Dental benefits. Additionally, the City purchases Stop Loss Insurance to protect it against large claims, which are included in the below administrative fees.

For 2020, the estimated fees paid annually to Cigna for these services were:

- *Cigna Administrative fees* - \$625,724

Stop Loss insurance premiums for large individual claims continues to be one of the biggest challenges that all employers face due to the inherent uncertainty of these claims, the fact that employers now have unlimited Lifetime Maximums, and that few carriers are in the market which insure these claims. Municipal employers have additional challenges due to the presence of certain high-risk employee groups, and the presence of potential retirees.

Healthcare Reform

The City has historically paid additional fees related to the *Affordable Care Act (Healthcare Reform)*, which is required. For 2020, the estimated fees paid were:

- *Patient Centered Outcomes Research Institute (PCORI) Fee* - \$1,293 annually.

These fees were budgeted in the 2020 funding rates, but paid in July of 2021.

The PCORI fee was expected to end in 2020, but was extended for an indefinite period of time.

Wellness Programs

For the past several plan years we have been able to negotiate an amount of wellness dollars funded by Cigna and used by the City for various wellness incentives such as raffle prizes for participation at the annual health fair or participation in diet or fitness challenges. We have been able to negotiate a substantially larger amount of these wellness dollars and have begun offering a gym membership program through a limited number of local gyms. The gyms had to offer us a group discount and then agree to track attendance so we could ensure the memberships actually resulted in trips to the gym. The participants are aware that they must go to the gym a certain number of times per month to stay in the program.

Pre-65 Retiree Insurance

In May of 2018, Pre-65 Retiree Health Insurance benefits were offered to eligible employees. Since that time, 29 employees have retired and 11 have elected Pre-65 coverage. TMLIEBP typically announces the new rates in September. Rates did not increase for plan year 2020 or 2021 but we anticipate an increase for plan year 2022. Please be advised, that a steady increase in expenses is expected as rates increase and tenured employees retire.

SUMMARY OF OPERATIONS

Fund

31 Employee Benefits

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Total Revenues	1,265,696	1,020,000	1,345,000	1,033,000
Total Expenditures	4,322,367	4,220,850	4,631,850	4,565,500
Operating Income (Loss)	(3,056,671)	(3,200,850)	(3,286,850)	(3,532,500)
Non-Operating Revenues	33,214	10,000	2,500	2,500
Non-Operating Income (Loss)	33,214	10,000	2,500	2,500
Net Income (Loss) Before Transfers	(3,023,457)	(3,190,850)	(3,284,350)	(3,530,000)
Net Transfers In (Out)	3,060,000	3,060,000	3,060,000	3,670,000
Net Income (Loss)	36,543	(130,850)	(224,350)	140,000
Retained Earnings - Beginning	1,107,306	1,229,556	1,143,849	919,499
Retained Earnings - Ending	1,143,849	1,098,706	919,499	1,059,499

SUMMARY OF REVENUES

Fund

31 Employee Benefits

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Revenues					
4019	Miscellaneous (REDC)	21,000	21,000	21,000	21,000
4840	Retiree Premiums	36,596	39,000	39,000	40,000
4850	Employee Contributions	941,105	940,000	940,000	952,000
4855	Pharmacy Rebates	370	-	-	-
4860	Stop Loss Reimbursements	266,625	20,000	345,000	20,000
Total Operating Revenues		1,265,696	1,020,000	1,345,000	1,033,000
Non-Operating Revenues					
4001	Interest Earnings	33,214	10,000	2,500	2,500
Total Non-Operating Revenues		33,214	10,000	2,500	2,500
Total Revenues		1,298,910	1,030,000	1,347,500	1,035,500

SUMMARY OF OPERATING TRANSFERS

Fund

31 Employee Benefits

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Transfers In				
From General Fund	2,250,000	2,250,000	2,250,000	2,750,000
From Water & Sewer Fund	810,000	810,000	810,000	920,000
Total Operating Transfers In	3,060,000	3,060,000	3,060,000	3,670,000
Operating Transfers Out				
To Workers Compensation Fund	-	-	-	-
Total Operating Transfers Out	-	-	-	-
Net Operating Transfers In (Out)	3,060,000	3,060,000	3,060,000	3,670,000

SUMMARY OF EXPENSES

Fund

31 Employee Benefits

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Expenses				
Operations	4,322,367	4,220,850	4,631,850	4,565,500
Total Expenditures	4,322,367	4,220,850	4,631,850	4,565,500

Fund
31 Employee Benefits

ACCOUNT	2020 Actual Expense	2021 Adopted Budget	2021 Amended Budget	2022 Manager Approved
40 Operational				
422 EMPLOYEE ACTIVITIES	899	5,000	5,000	45,000
440 ADMINISTRATION FEES	171,714	182,900	182,900	185,000
441 REINSURANCE PREMIUMS	522,107	599,450	639,450	679,500
442 PAID HEALTH CLAIMS	3,447,077	3,250,000	3,575,000	3,450,000
443 LIFE INSURANCE PREMIUMS	26,318	34,000	26,000	26,000
448 RETIREE INSURANCE PREMIUMS	154,252	149,500	203,500	180,000
Operational TOTAL :	4,322,367	4,220,850	4,631,850	4,565,500
Employee Benefits TOTAL :	4,322,367	4,220,850	4,631,850	4,565,500



MEMORANDUM

TO: Mary Smith, City Manager

FROM: Shawn Yerks
Director, Human Resources

CC: Joey Boyd, Asst. City Manager

DATE: August 13, 2021

SUBJECT: Employee Safety Program

In 1990, the City issued Certificates of Obligation for \$2,000,000 to fund a self-insured workers' compensation program. The bond issue was paid off in August 2000. Claims processing is managed by the Texas Municipal League with the City paying deductible expenses up to \$100,000 per occurrence, with an aggregate exposure of \$300,000.

The City's self-funded Risk Management Program includes many components that have worked well together over the past several years to ensure and promote a safe work environment for all our employees. These include: *job placement assessments, drug/alcohol testing, job evaluation & site assessments, job specific safety training, incident investigation and reporting, workplace inspections, risk assessments and analysis* conducted by TMLIRP.

The HR staff reviews the claims data to identify potential trends in the following areas: *types of injuries, injuries occurring within certain job classifications, injuries resulting from types of equipment or specific job tasks, severity of claims, number of "days lost", and costs*. In addition, employees are encouraged to report *incidents without injuries* in order to assist in tracking and identifying potential safety hazards that can be corrected pro-actively.

The *reportable incidents* have decreased slightly from 49 to 44, the *number of days away from work* increased from 75 to 136 and the *days on restricted or light duty* have decreased from 218 to 55. The *medical claims cost* to-date and *number of days away from work* is higher than last year due to a high claim.

This year's data fully supports the recommendation to fund the safety incentive to employees.

Fiscal Year	Total # of EE Receiving A Pay Check	Reportable Incidents	Non-Reportable Incidents	Total Days Away From Work	Cost of Total Days Away From Work	Total Days Restricted Duty (Light/Modified)	Medical Claims Cost	Expenses Paid by TML	TOTAL	Recovered Amount	Total Loss for Rockwall
16/17	302	28	34	29	\$ 9,675	216	\$ 49,191	\$ 3,112	\$ 66,429	\$ 4,772	\$ 58,282
17/18	302	22	65	87	\$ 18,582	297	\$ 62,913	\$ 6,387	\$114,870	\$ 20,086	\$ 94,784
18/19	345	30	32	50	\$ 16,099	222	\$ 45,020	\$ 3,550	\$ 62,405	\$ 12,328	\$ 50,077
19/20	334	49	27	75	\$ 35,888	218	\$ 39,438	\$ 785	\$ 78,343	\$ 13,594	\$ 64,749
20/21	371	44	28	136	\$ 46,203	55	\$ 51,925	\$ 6,170	\$ 92,475	\$ 36,888	\$ 55,587

The City has achieved great results over the majority of the past 25 years in managing claim costs.

SUMMARY OF OPERATIONS

Fund

32 Worker's Compensation

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Non-Operating Revenues	22,470	1,000	1,000	1,000
Operating Expenses	238,937	263,600	304,600	280,250
Operating Income (Loss)	(216,467)	(262,600)	(303,600)	(279,250)
Net Transfers In (Out)	235,000	235,000	235,000	265,000
Net Income (Loss)	18,533	(27,600)	(68,600)	(14,250)
Retained Earnings - Beginning	689,856	347,887	708,389	639,789
Retained Earnings - Ending	708,389	320,287	639,789	625,539

SUMMARY OF REVENUES

Fund

32 Worker's Compensation

Account	Description	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Non-Operating Revenues					
4001	Interest Earnings	17,698	500	500	500
4019	Miscellaneous	4,772	500	500	500
Total Non-Operating Revenues		22,470	1,000	1,000	1,000
Total Revenues		22,470	1,000	1,000	1,000

SUMMARY OF OPERATING TRANSFERS

Fund

32 Worker's Compensation

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operating Transfers In				
From General Fund	180,000	180,000	180,000	200,000
From Water & Sewer Fund	55,000	55,000	55,000	65,000
Net Operating Transfers In (Out)	235,000	235,000	235,000	265,000

SUMMARY OF EXPENSES

Fund

32 Worker's Compensatio

	Actual 19-20	Budgeted 20-21	Amended 20-21	Proposed 21-22
Operational	238,937	263,600	304,600	280,250
Total Operating Expenses	238,937	263,600	304,600	280,250
Total Expenditures	238,937	263,600	304,600	280,250

Fund
32 Worker's Compensation

ACCOUNT	2020 Actual Expense	2021 Adopted Budget	2021 Amended Budget	2022 Manager Approved
40 Operational				
431 SAFETY TRAINING	2,754	1,000	1,000	1,000
440 ADMINISTRATION FEES	53,659	57,600	57,600	60,100
444 PAID LOSSES	105,124	125,000	166,000	125,000
446 SAFETY INCENTIVES	74,930	75,000	75,000	89,150
447 DRUG TESTING	2,470	5,000	5,000	5,000
Operational TOTAL:	238,937	263,600	304,600	280,250
Worker's Compensation TOTAL:	238,937	263,600	304,600	280,250



City of Rockwall
The New Horizon

MEMORANDUM

TO: Mary Smith, City Manager

FROM: Jeffrey Widmer, Director of Building Inspections and Code Enforcement

DATE: August 13, 2021

SUBJECT: Population Estimates

COG reported our 1/1/2021 population as 45,740. In keeping with adopted policy, we have calculated the population estimate for 1/1/2022. We averaged 45 single-family permits per month from 1/1/20 – 6/30/21. Typically, we have taken a conservative approach and assumed we will continue to issue the same average number of permits for the remainder of the calendar year. The first half of this year has been more aggressive than we have seen in many years and may not be sustainable through the rest of the year. Looking at the permits issued in late 2020 and adding those to the first half of 2021 seems more reasonable since the population counts are based on finished homes. Using this premise, we will estimate year-end to be about 473 single-family homes completed which is higher than any year since 2005. COG recognizes 2.897 residents per single-family dwelling and an occupancy factor of .967 in the City of Rockwall. We added 398 multi-family units in 2020 and do not expect that number to increase in 2021 since the current projects will still be under construction and not ready for occupancy. COG recognizes 1.835 residents per multi-family unit with an occupancy rate of .951.

Population projections will be recalculated when the final census numbers are available late this year.

1/1/21 COG Population Estimate	45,740	
473 X 2.897 X .967 =	1,325	Single family
295 X 1.835 X .951 =	<u>514</u>	Multi-family
1/1/22 Population Estimate	47,579	

Using this methodology the City 1/1/2022 population will be 47,579

Budget History

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Court													
Court Administrator	1	1	1	1	1	1	1	1	1	1	1	1	1
Deputy Clerk	3	3	3	3	4	4	4	4	4	4	4	4	4
	4	4	4	4	5	5	5	5	5	5	5	5	5
Fire													
Fire Chief	1	1	1	1	1	1	1	1	1	1	1	1	1
Assistant Fire Chief								1	1	1	1	1	1
Fire Marshal/Asst Chief	1	1	1	1	1	1	1	1	1	1	1	1	1
Senior Fire Inspector							---	1	1	1	1	1	1
Fire Inspector	3	3	3	3	3	3	3	2	2	2	2	2	2
Coordinator	1	1	1	1	1	1	1	1	1	1	1	1	1
Administrative Asst.	1	1	1	1	1	1	1	1	1	1	1	1	1
Batalion Chief	1	1	1	1	1	1	1	---	---	1	1	1	1
Captain	3	3	3	3	3	3	3	3	3	6	9	9	12
Driver/Operator	6	6	6	8	12	15	15	18	18	15	12	12	9
Firefighter	---	---	---	---	---	---	---	---	---	6	9	9	21
	17	17	17	19	23	26	26	29	29	36	39	39	51
Police													
Administration													
Chief	1	1	1	1	1	1	1	1	1	1	1	1	1
Asst. Chief	1	1	1	1	1	1	1	1	1	1	1	1	1
Captain	---	---	---	---	---	---	---	1	1	1	1	1	1
Lieutenant	3	3	3	4	4	4	4	4	4	4	4	4	4
Personnel Sgt	---	---	---	1	1	1	---	---	---	---	---	---	---
Training Coordinator	---	---	---	---	---	---	---	---	---	---	---	---	1
Clerical	1	1	1	1	1	1	1	1	1	1	1	1	1
	6	6	6	8	8	8	7	8	8	8	8	8	9
Dispatch													
Manager	---	---	1	1	1	1	1	1	---	---	---	---	---
Supervisor	1	1	---	---	---	2	2	2	3	3	3	3	3
Comm. Spec.	11	11	11	11.5	13	11	12	12	12	12	12	12	12
	12	12	12	12.5	14	14	15	15	15	15	15	15	15
Patrol													
Sergeant	6	6	6	6	6	7	8	8	8	8	7	7	7
Patrol	43	42	44	46	46	45	43	43	44	43	42	42	46
	49	48	50	52	52	52	51	51	52	51	49	49	53
CID													
Sergeant	1	2	2	2	2	2	2	2	2	2	3	3	3
Investigator	4.50	5	5	5	5	5	6	6	6	6	6	6	8
Investigator - Narcotics/De	1	2	2	2	2	2	2	2	2	2	4	4	4
Records/Evid. Tech	1	1	1	1	1	1	1	1	1	1	1	1	1
PSO/Crime Scene Tech.	1	1	1	1	1	1	1	1	1	1	1	1	1
	8.50	11	11	11	11	11	12	12	12	12	15	15	17
Community Services													
Sergeant	1	1	1	1	1	1	1	1	1	2	2	2	2
Patrol Officer/SRO	5	5	4	4	6	6	6	6	6	9	9	9	9
Patrol Officer/Crime Prev.	1	1	1	1	1	1	2	2	2	2	2	2	2
	7	7	6	6	8	8	9	9	9	13	13	13	13
Warrants													
Warrant Officer	2	1.5	1.5	1.5	1.5	1.5	2	2	2	2	2	2	2
Warrants Clerk	1	1	1	1	1	1	1	1	1	1	1	1	1
	3	2.5	2.5	2.5	2.5	2.5	3	3	3	3	3	3	3

Budget History

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Animal Services													
Supervisor	1	1	1	---	---	---	---	---	---	---	---	---	---
Crew Leader	---	---	---	1	1	1	1	1	1	1	1	1	1
Officer	5	5	5	2	2	2	2	2	2	2	2	2	2
Shelter Attendant	2	2	2	---	---	---	---	---	---	---	---	---	---
	8	8	8	3	3	3	3	3	3	3	3	3	3
Streets													
Superintendent	1	1	1	1	1	1	1	1	1	1	1	1	1
Field Supervisor	---	---	---	---	---	---	---	1	1	2	2	2	2
Equip. Operator II	2	2	2	2	2	2	2	3	3	3	3	3	3
Equip. Operator I	1	1	1	1	1	1	1	---	---	---	---	---	---
Crew Leader	2	2	2	2	2	2	2	2	2	1	1	1	2
Maint. Worker	5	5	5	5	3	3	3	3	3	3	3	3	3
Sign Technician	---	---	---	---	2	2	2	2	2	2	2	2	2
	11	11	11	11	11	11	11	12	12	12	12	12	13
Engineering													
Engineer/P.W. Director	1	1	1	1	1	1	1	1	1	1	1	1	1
Assistant City Engineer	---	---	---	1	1	1	1	1	---	---	---	---	1
Civil Engineer	---	---	---	---	1	1	1	1	2	2	2	2	2
Engineer II	2	2	2	1	---	---	---	---	---	---	---	---	---
Technician/Designer	1	1	1	1	1	1	1	---	---	---	---	---	---
Construction Coordinator	---	---	---	---	---	---	---	---	---	---	---	---	---
Dev. Serv. Coord.	1	1	1	1	1	1	1	1	1	1	1	1	1
Public Serv. Coord	---	---	---	---	---	---	---	---	---	---	---	---	---
Inspector	5	5	5	5	5	5	5	5	5	5	5	5	5
	10	10	10	10	10	10	10	9	9	9	9	9	10
Total General Fund	218	218	219	220.50	228.50	232.50	236.50	241.50	242.50	254.50	260.50	260.50	280.50

Budget History

	2009-10	2010-11	2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Water and Sewer Fund													
Utility Billing													
Util. Billing Supervisor	1	1	1	1	1	1	1	1	1	1	1	1	1
Field Supervisor	---	---	---	---	---	---	---	1	1	1	1	1	1
Billing Clerk/Cust.Serv.Rep.	1	1	1	1	1	1	1	1	1	1	1	1	1
Cashier/Cust.Serv.Rep.	1	1	1	1	2	2	2	2	2	2	2	2	2
Meter Reader	4	4	4	4	4	4	4	3	3	3	3	3	4
Cashier/AP Clerk	1	1	1	1	---	---	---	---	---	---	---	---	---
	8	8	8	8	8	8	8	8	8	8	8	8	9
Water Operations													
Water/WW Manager	1	1	1	1	1	1	1	1	1	1	1	1	1
Superintendent	1	1	---	---	---	---	---	---	---	---	---	---	---
Operations Mgr/Field Supe	1	1	1	1	1	1	1	1	1	1	1	1	1
Sr. Production Technician	---	---	---	---	---	1	1	1	1	1	1	1	1
Production Technician II	1	1	1	1	1	---	---	---	---	---	---	---	---
Production Technician I	1	1	1	1	1	1	1	1	1	2	2	2	2
Equip.Operator	1	1	1	1	1	1	1	1	1	1	2	2	2
Crew Leader	1	1	1	1	1	1	1	1	2	2	2	2	2
Fire Hydration Tech	2	2	2	2	2	2	2	2	2	2	2	2	2
Maint. Worker	5	5	5	4	4	4	4	4	4	4	4	4	4
Meter Technician	---	---	---	---	---	---	---	---	---	---	---	---	---
Backflow Prev. Coord.	---	---	---	---	---	---	---	---	---	---	---	---	---
Water Quality Tech	1	1	1	1	1	1	1	2	2	2	2	2	2
Public Works Coord	1	1	1	1	1	1	1	1	1	1	1	1	1
Conservation Coord	1	1	1	---	---	---	---	---	---	---	---	---	---
	17	17	16	14	14	14	14	15	16	17	18	18	18
Sewer Operation													
Operations Mgr/Field Supe	1	1	1	1	1	1	1	1	1	1	1	1	1
Production Tech Field Supr	1	1	1	1	1	1	1	1	1	1	1	1	1
Production Technician III	2	2	2	2	2	2	2	2	2	3	3	3	3
Equip. Operator II	1	1	1	1	1	1	1	2	2	2	2	2	2
Crew Leader	1	1	1	1	1	1	1	2	2	2	2	2	2
Maint. Worker	6	6	6	5	5	4	4	4	4	5	5	5	5
FOG Agent	---	---	---	---	---	---	---	---	1	1	1	1	1
Infiltration Tech.	1	1	1	1	1	1	1	1	1	1	1	1	1
	13	13	13	12	12	11	11	13	14	16	16	16	16
Total Water/Sewer	38	38	37	34	34	33	33	36	38	41	42	42	43
Special Crimes Unit													
Sergeant	1	---	---	---	---	---	---	---	---	---	---	---	---
Patrol Officer	---	---	---	---	---	---	---	---	---	---	---	---	---
Total Special Crimes Unit	1	---	---	---	---	---	---	---	---	---	---	---	---
Total Employees	257.00	256.00	256.00	254.50	262.50	265.50	269.50	277.50	280.50	295.50	302.50	302.50	323.50